

**M.D. of Ranchland No.66
Council Meeting Agenda**

**Municipal Building
Chain Lakes Provincial Park**

**May 16, 2023
at 10:30 AM**

- 1. CALL TO ORDER** Pages:
2. ACCEPTANCE OF AGENDA
3. APPROVAL OF MINUTES

- A. Council Meeting of May 2, 2023 Pages 3-5
B.

4. DELEGATION'S SCHEDULE

- A. Kelly Starling, DEM @ 11:00 a.m.
B. Mike Taje, AB Forestry, Parks and Econ. Dev., @ 11:30 am
C. Brownlee LLP @ 1:00 pm (INCAMERA)

5. EXTERNAL CORRESPONDENCE – (for information)

- . Administration/ Finance
- . Public Works
- . Agriculture/ Parks & Recreation
- . Emergency/ Protective Services
- . Legislative / Planning /Development
- . Other Business
 - i. Minister's Awards for Municipal Excellence Letter Page 6-7

6. BUSINESS – (action items)

A. Administration/ Finance

- i. Action List..... Pages 8-11
- ii. Tax Rate Bylaw 2023-04 Pages 12-18
- iii. April Bank Registrar and Vendor Payment.....Pages 19-21
- iv.

B. Public Works

- i. Road Closure Bylaw 2023-02 Lyndon Creek.- UPDATE.....Page 22
- ii.

C. Agriculture/ Parks & Recreation

- i. Agriculture Fieldman “Temporary/Acting” DesignationPages 23-24
- ii. Agricultural Appointments of C.P.O.s under various legislation.....Pages 25-26
- iii. Riparian Assistance Program Pages 27-28
- iv.

D. Emergency/Protective Services

- i. DEM Report to Council.....Pages 29-34
- ii. Diesel Fuel Spill Update Page 35

E. Legislative/ & Planning/Development

- i. .

F. Other Business

- i. Nanton Marlin’s Swim Club Sponsorship request.....Pages 36-38
- ii. Temporary member-at-large Appointment to the Nanton Community Health Centre Mgmt. Committee..... Page 39
- iii.

7. *IN-CAMERA (closed session)*

- A. L.O. Report to Council
- B. Brownlee LLP update @ 1:00p.m.
- C. CAO Performance Appraisal Schedule – request June date.
- D.

8. *BUSINESS ARISING FROM IN-CAMERA*

- A. *Administration/ Finance*
 - i. *L.O. Report to Council*
 - ii. CAO Performance Appraisal Schedule
- B. *Public Works*
 - i. Update – Brownlee LLP
- C. *Agriculture/ Parks & Recreation*
- D. *Emergency/Protective Services*
- E. *Legislative /& Planning /Development*
- F. *Other Business*

9. *ADJOURNMENT*

M.D. of Ranchland No. 66
Minutes of the Regular Council Meeting
Tuesday, May 2, 2023

The meeting of the Council of the Municipal District of Ranchland No. 66 was held in Council Chambers in the Municipal Office located at the Chain Lakes Provincial Park on Tuesday, May 2, 2023, commencing at 1:00 p.m.

IN ATTENDANCE

Ron Davis, Reeve
Harry Streeter, Deputy Reeve
Cam Gardner, Councillor

Robert Strauss, Chief Administrative Officer
Greg Brkich, Accountant
Sheldon Steinke, Council Liaison
Nikki Funk, Recording Clerk

CALL TO ORDER

Reeve Davis called the meeting to order at 1:14 p.m.

ACCEPTANCE OF AGENDA

Motion No. 23/05/02/129 MOVED by Councillor Gardner that the agenda be adopted with the addition of External Correspondence items:

5.B.i - M.D of Willow Creek response to Road Closure
5.D.i – Calgary Forest Area Fire Advisory

CARRIED

ACCEPTANCE OF MINUTES

Motion No. 23/05/02/130 MOVED by Deputy Reeve Streeter that the minutes of the April 18, 2023, regular Council meeting be adopted as presented.

CARRIED

Motion No. 23/05/02/131 MOVED by Councillor Gardner that the minutes of the April 18, 2023, Public Hearing for Land Use Bylaw, No. 2023-01, be adopted as presented.

CARRIED

Motion No. 23/05/02/132 MOVED by Deputy Reeve Streeter that the minutes of the April 18, 2023, Public Hearing for Road Closure Bylaw, No. 2023-02, be adopted as presented.

CARRIED

EXTERNAL CORRESPONDENCE

- Motion No. 23/05/02/133** 5.B.i – M.D of Willow Creek response to Road Closure
Bylaw No. 2023-02.
5.D.i – Calgary Forest Area Fire Advisory
MOVED by Councillor Gardner that the External Correspondence items be accepted for information.
CARRIED

BUSINESS

- Motion No. 23/05/02/134** 6.A.i – 2023 Year-to-Date Budget Report
MOVED by Deputy Reeve Streeter that the Year- to-Date budget be accepted as presented.
CARRIED

Rick Lawson joined the meeting at 1:55 p.m.

- Motion No. 23/05/02/135** 6.A.ii – Proposed Minor Amendment to the Capital Budget
MOVED by Councillor Gardner to accept the proposed amendment to the 2023 MD of Ranchland Capital Budget, for purposes of a change in pricing to the Tridem Trailer, as presented and furthermore to apply for the necessary adjustment to the MSI grant accordingly.
CARRIED

Rick Niwa Joined the meeting at 2.10 p.m.

- Motion No. 23/05/02/136** 6.B.i – Watercourse Crossing - Grant Agreement
MOVED by Deputy Reeve Streeter to approve Administration proceed with entering the Watercourse Crossing Grant Agreement as presented.
CARRIED

Rick Lawson left the meeting at 2:15 p.m.
Harry Streeter left the meeting at 2:24 p.m.

- Motion No. 23/05/02/137** 6.C.i – Schedule of Producer Weed Assistant Programs
MOVED by Councillor Gardner to approve the 2023 Schedule of Producer Weed Assistance Programs document as presented.
CARRIED

Harry Streeter rejoined the meeting at 2:27 p.m.

- Motion No. 23/05/02/138** 6.C.ii – Producer Weed Assistant Program Application
MOVED by Deputy Reeve Streeter to approve the updated Application for Producer Weed Assistance Program.
CARRIED

- Motion No. 23/05/02/139** 6.C.iii – Weeds List
MOVED by Reeve Davis to approve the changes to the Weed List as presented.
CARRIED

Rick Niwa left the meeting at 2:33 p.m.
Reeve Davis recessed the meeting at 2:33 p.m.
Reeve Davis resumed the meeting at 2:40 p.m.

Motion No. 23/05/02/140 6.E.i – Municipal Census Regulation Information
MOVED by Councillor Gardner that the Municipal Census Regulation information by Minister Schulz be accepted for information.

CARRIED

Motion No. 23/05/02/141 6.F.i – Temporary Appointment- Nanton Community Health Centre Committee
MOVED by Reeve Davis to direct administration to initiate discussions with potential candidates as discussed.

CARRIED

Motion No. 23/05/02/142 6.F.ii – Nanton Children’s Festival Sponsorship request
MOVED by Reeve Davis to accept the item for information.

CARRIED

IN-CAMERA

Motion No. 23/05/02/143 MOVED by Reeve Davis that, in accordance with Section 197 of the Municipal Government Act, Council moves into a closed meeting at 3:04 p.m. to discuss matters involving legal privilege, per section 27 of the Freedom of Information and Protection of Privacy Act (FOIP)

CARRIED

Motion No. 23/05/02/144 MOVED by Deputy Reeve Streeter that Council return to an open meeting at 4:08 p.m.

CARRIED

BUSINESS ARISING FROM IN-CAMERA

Motion No. 23/05/02/145 8.E.i – Liaison Officer’s Report to Council
MOVED by Reeve Davis that Liaison Officer’s report be accepted for information.

CARRIED

ADJOURNMENT

Being that the agenda matters have concluded, the Reeve declared the meeting adjourned at 4:15 p.m.

These Minutes approved this 16th Day of May, 2023.

Ron Davis, Reeve

Robert Strauss, Chief Administrative Officer

April 19, 2023

Dear Chief Elected Official or Library Board Chair:

I am pleased to invite your municipality or library board to provide submissions for the 2023 Minister's Awards for Municipal and Public Library Excellence. This program recognizes excellence in municipal government initiatives and provision of library services. It promotes knowledge-sharing to build capacity. These awards offer an opportunity to recognize the truly great work happening in communities across Alberta.

This is the second year we are bringing together two of the ministry's recognition programs under one umbrella. This broader program recognizes innovation and excellence by both municipalities and library boards. Award submissions will continue to be evaluated by your peers and colleagues in the field, and winning initiatives will be highlighted in future communications.

Submissions will be accepted in the following categories:

- **Building Economic Strength (open to all municipalities)** – award will be given for an innovative initiative that builds the economic capacity and/or resiliency of the community, and/or improves the attractiveness of the community to businesses, investors, and visitors.
- **Enhancing Community Safety (open to all municipalities)** – award will be given for an innovative initiative that engages the community to address a safety issue. This could involve crime prevention, infrastructure enhancements (for example: lighting, accessibility, traffic calming measures) and community services initiatives.
- **Partnership (open to all municipalities)** – award will be given for an innovative initiative involving a local or regional partnership that achieves results that could not have otherwise been accomplished by the municipality alone. This could involve cooperation, coordination and collaboration with other municipalities, businesses, Indigenous communities, non-profit organizations, community groups, and other orders of government to achieve a specific outcome.
- **Public Library Services (open to library boards serving a population over 10,000)** – award will be given for a library service initiative that demonstrates excellence and/or innovation. The initiative should demonstrate responsiveness to community need(s) and provide direct benefit to the public.
- **Public Library Services (open to library boards serving a population under 10,000)** – two awards will be given for a library service initiative that demonstrates excellence and/or innovation. The initiative should demonstrate responsiveness to community need(s) and provide direct benefit to the public.
- **Red Tape Reduction (open to all municipalities)** – award will be given for an innovative initiative that improves a municipal program or service by saving time, money, and resources, or impacts municipal operations by reducing regulatory, policy, or process requirements.

- **Service Delivery Enhancement (open to all municipalities)** – award will be given for an innovative initiative that improves, or presents a new approach to, how a municipality can deliver a program or service.
- **Smaller Municipalities (open to municipalities with populations less than 5,000)** – award will be given for a municipal initiative that demonstrates leadership, resourcefulness, or innovation, or both, to better the community.

Further details about eligibility and submission requirements are available on the Minister's Awards for Municipal and Public Library Excellence webpage at www.alberta.ca/ministers-awards-for-municipal-excellence.aspx. The deadline for submission is June 15, 2023.

I encourage you to share your success stories and offer my gratitude to you for the service you provide to Albertans.

Sincerely,

A handwritten signature in black ink that reads "Rebecca Schulz". The signature is written in a cursive, flowing style.

Rebecca Schulz
Minister

RESOLUTION NUMBER	RESOLUTION	ASSIGNED TO	STATUS	DATE COMPLETED
94/07/04/20	MOVED by Deputy Reeve Streeter to table the discussion of the Purchasing Policy until such time as Council can fully review the draft policy and can meet with the Finance Department for a discussion regarding same.	Robert Strauss Sheldon Steinke	Ongoing	First Draft under review by administration
n/a	Landowner complaint about development on neighbor's property in the Grassy Mountain area. Have arranged over flight with F & W Officer drone, & we are trying to determine if there is a historical change of the activities on the property based on the neighbor's complaint.	Robert Strauss	Ongoing	While the matter may not be completely resolved to the entire satisfaction of the landowner the matter has been put on hold
275/15/09/20	MOVED by Deputy Reeve Streeter to give Justin Keeley one week from today to decide if he is willing to pay for the Plan of Survey costs; and if he is willing to pay, the M.D. shall apply to renew Disposition Number DLO 951534 Access Roads – Municipalities for Key Land Id W5-01-014-01-NE.	Greg Brkich	Ongoing	Surveyor work completed and application renewal has been uploaded. Waiting on Provincial Government to renew the D.L.O.
353/20/11/24	Policy - Snowplowing on Private Property - Send landowner form (contract) for brief legal review. File Completed Policy in Policy Binder. - Stage 2 , adapt for Summer Time Road Maint. agreement	Robert Strauss	stage 2	working on stage 2
414/21/01/05 503/21/03/05 22/09/20/276	Ensure that the Province contacts the Nelsons regarding land consolidation NE 29-10-02-W5M and that adjacent landowners sign off on consolidation legal plan of survey	Robert Strauss	Progress- ing	Background Package Prepared for Reeve, phone call to Mr. Horejsi to follow.
435/21/01/19	Create an information package of maps and pertinent information regarding proposed coal mine developments and water use relating to those developments in the M.D of Ranchland and surrounding area	Robert Strauss	Under Development	Paused
711/21/08/17	Receive GIS any shape files that may be available for the trail data.	Rick Niwa	In Progress	
791/21/10/26	Webinar - Transforming Alberta's Environmental Regulation System	Rick Niwa	Attended	Rick N. will brief Council at a future Council meeting once GOA sends Powerpoint Document
838/21/12/07	ACP Grant - Infrastructure Master Plan	Robert Strauss	Complete	Grant signed, plans underway to implement, 75% \$ advance received on grant. Coordinating meeting to be set up with MPE Engineering
31/22/02/01	MD of Ranchland continues to implement Road Use Agreements per Sec.27 MGA	Sheldon Steinke Robert Strauss	ongoing	Under review

74/22/03/22	Public Notice Bylaw - Advertisement Bylaw bring back to Council for 2nd and 3rd Reading	Robert Strauss	In Progress	Bylaw to come back to Council in June/ July , 2023
91/22/04/05 22/05/17/136 22/06/07/158	Replacement of Carpet and Flooring in the MD community hall/MD office	Susan Christianson Robert Strauss	In Progress	Met with the Flooring contractor and a factory representative - Expected response June 2023.
22/04/19/105	Community Hall Rental Policy - Draft updated Policy based on Council feedback at the April 19, 2022 meeting	Robert Strauss	In Progress	Policy to come back to Council in June, 2023
22/05/03/119	Bring back information regarding cost/feasibility unsurveyed roads	Sheldon Steinke Greg Brkich	Paused	
22/05/17/139	Spray Lakes Harvest Plan - follow up by Agric. Dept re: weed control	Rick Niwa	In Progress	
22/06/07/161	Follow up from AEP delegation re Environmental Bridge Crossing Grant / PLUZ & trail matters	Sheldon Steinke	In Progress	Grant Program Approved, work underway to finalize projects
22/07/05/202	MSI Grant Application for Municipal Building Modernization	Greg Brkich	in Progress	Approval granted, detailed project budget being developed
22/08/16/229	Review detailed options for employees and employer - Local Authorities Pension Plan (LAPP).	Robert Strauss	in Progress	Awaiting news regarding new LAPP policy - second quarter of 2023
22/11/01/330	Attempt to schedule a meeting with the Minister of Environment	Robert Strauss	Ongoing	Delayed due to the Provincial Election
22/11/29/364 23/04/04/106	Complete a Councillor Remuneration survey	Robert Strauss	Proceeding	Waiting on results from Beaver County May/June meeting
22/12/13/383	2023 Budget Approval - Implement for 2023 - Compile finalized Budget Binders	Greg Brkich Robert Strauss Nikki Funk	Proceeding	Finalized after passing of the Tax Rate Bylaw
23/01/10/007	Invite 3 RCMP detachments to 3 regular joint meetings (at a Council meeting) per year	Robert Strauss Nikki Funk	Proceeding	
23/02/07/037 23/03/07/078	RMA Member Visit - Coordinate with RMA to schedule a visit with Council - Tabled pending reponse from RMA scheduling staff	Nikki Funk Robert Strauss	Proceeding	Awaiting RMA staff to advise of availability
23/01/24/24 23/02/21/051	CAO Report Template - Develop and present to Council	Robert Strauss Nikki Funk	Proceeding	

23/02/21/056	Personnel Policy Approval - Continue to develop associated documents/ processes	Robert Strauss	Proceeding	This will be an ongoing process
23/03/07/077	Bylaw 2023-02 Lyndon Creek Road Closure - Public Hearing, then circulate to Minister of Transportation for approval, then 2nd/3rd reading	Nikki Funk Robert Strauss	Proceeding	1st Reading given, Information Package being prepared for submission to Minister of Transportation
23/03/07/081	RCMP request for local input on Nanton/Claresholm detachments	Nikki Funk Robert Strauss	Proceeding	Letter drafted for Reeve's Signature, subsequent meetings occurred and more scheduled
23/03/28/087	Bylaw 2023-03 - Road Closure Bylaw - follow up with public hearing and letter to the Minister of Transportation	Nikki Funk Robert Strauss	Proceeding	Public Hearing scheduled for June 6, 2023.
23/04/04/101	JUPA Agreement deadline change - proceed to work with LRSD.	Robert Strauss	Ongoing	
23/04/04/103	Coordinate the detailed MD Admin Building Upgrade Plan	Greg Brkich Robert Strauss	Proceeding	
23/04/04/104	Update on Highway #22 Status and invite D.Davidson to an annual Council meeting.	Nikki Funk	Proceeding	Scheduled for July 18th @11:30
23/04/18/117	Council Public Hearing Procedure - File in Policy Manual/ Virtually and paper copy and make a working copy available for future Council meetings (keep in for Reeves signature folder?)	Nikki Funk	Complete	Procedure added to Physical & virtual Policy Manual, red folder that goes to Council meetings
23/04/18/119	Land Use Bylaw - 2023-01 - Signautre pages signed, coordinate with Steve Harty/Katie Schlamp to post a copy of the signed bylaw on the Ranchland website.	Nikki Funk	Proceeding	Signature page drafted, ready for Reeve's signature on May 16
23/04/18/122	Approved 2022 Audited Finaincial Statements - post the SIGNED COPY to website	Nikki Funk	Proceeding	
23/04/18/124	Process \$500 donation to Nanton Juior Rodeo Sponsorship Request	Greg Brkich Susan Christianson	processing	
23/04/18/125	Process \$1,000 donation to HRD Health Foundation Sponsorship Request	Greg Brkich Susan Christianson	processing	
23/05/02/135	Adjustment to 2023 Capital Budget for purposes of purchaing Tridem Trailer and adjust the MSI grant application	Greg Brkich	Complete	
23/05/02/136	Watercourse Crossing Grant Agreement - signed and emailed cc. to Sheldon, Greg, Rick and Rick	Robert Strauss Nikki Funk	Complete	
23/05/02/137	Schedule of Producer Weed Assistant Programs - ASB recomendation and approved by Council	Rick Niwa	Complete	

23/05/02/138	Producer Weed Assistant Program Application - ASB recommendation and approved by Council	Rick Niwa	Complete	
23/05/02/139	MD of Ranchland Weeds List - ASB recommendation and approved by Council	Rick Niwa	Complete	
23/05/02/141	Coordinate new temporary appointment to the NCHCMC.	Robert Strauss	Proceeding	Presented on the May 16, 2023 Council Agenda
23/05/02/142	Respond to the Nanton Children's Festival Sponsorship request on behalf of Council motion	Robert Strauss	Complete	

**M.D. OF RANCLAND NO. 66
REPORT TO COUNCIL
Request for Decision (RFD)**

Title: Property Tax Rate Bylaw No. 2023-04

Meeting Date: May 16, 2023

Originated By: Robert Strauss, CAO

Background: Council is required to pass a Property Tax Rate Bylaw on an annual basis. This Bylaw forms the basis for the generation of the majority of the operating revenue raised by the MD of Ranchland.

Strategic Pillar:

- 2. Infrastructure and Service Delivery
- 4. Financial Sustainability

Options for Action: 1.) Approve Property Tax Rate Bylaw 2023-04 as presented.

Pursuant to the Municipal Government Act, this bylaw is required to be passed annually. Council has the option to vary the actual municipal tax rates within the bylaw. Council had previous input during the budget approval process and decided at that time as part of the 2023 Budget assumptions document, that an increase to the non-farmland, non-residential portions of the Municipal Property Tax Rates would take place and thereby generate additional revenue.

While the 2023 budget implied that there would be no overall planned changes in revenue derived from Residential or Farmland Assessment, as a result of the annual Provincial Assessment audit process, the MD of Ranchland assessor has been directed to increase the assessment of Residential assessed parcels by over 10%. This has resulted in the 2023 draft property tax bylaw having lowered Residential tax rates in order to offset this increase in residential property assessment, thereby proposing approximately “revenue neutral” changes.

If the Residential tax rates were not lowered to offset the increased Residential assessment values, all rate payers would be subject to an increase in excess of 10% to that residential portion of their municipal property taxes.

2.) Amend the property tax bylaw 2023-04 with different tax rates.

CAO's Initials _____

**Financial
Considerations:**

As per Council's previous decision, proposed changes in tax rates are as noted in the package.

**CAO's Review/
Comments/:**

I would be prepared to discuss a number of options with regard to the Tax Rate Bylaw as outlined in the supporting documentation.

Attachments:

- Draft Bylaw No. 2023-04
- Local rural municipalities, Comparative Tax Rate Analysis presented at meeting.
- 2022 – 2023 % Change in Property Assessment – MD of Ranchland

CAO's Initials _____





M.D. OF RANCLAND No. 66

IN THE PROVINCE OF ALBERTA

BYLAW 2023 ♦ 04 2023 PROPERTY TAX RATE BYLAW



A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE MUNICIPAL DISTRICT OF RANCLAND No. 66 IN THE PROVINCE OF ALBERTA FOR THE 2023 TAXATION YEAR.

WHEREAS, the Municipal District of Ranchland No. 66 has prepared and adopted detailed estimates of municipal revenue, expenses and expenditures as required, at the Council meeting held on December 13, 2022; and

WHEREAS, the estimated operating municipal revenues from all sources other than taxation and transfers from reserves and unrestricted surplus, total **\$1,144,038**; and

WHEREAS, the estimated capital transfer (grant) revenues from the provincial and federal governments total **\$331,000**; and

WHEREAS, the estimated amount required from long-term borrowings is **\$0**; and

WHEREAS, the estimated amount to be transferred from unrestricted surplus is **\$0**; and

WHEREAS, the estimated amount to be transferred from operating reserves is **\$0**; and

WHEREAS, the estimated amount to be transferred from capital reserves is **\$509,000**; and

WHEREAS, the estimated amount to be capital revenue from the sale or trade-in of capital assets total **\$45,000**; and

WHEREAS, the estimated municipal operating expenses (excluding non-cash items) set out in the annual budget for the Municipal District of Ranchland No. 66 for 2023 total **\$3,149,720**; and

WHEREAS, the estimated amount required for current year capital acquisitions is **\$885,000**; and

WHEREAS, the estimated amount required to repay principal debt is **\$0**; and

WHEREAS, the estimated amount to be transferred to capital reserves is **\$290,565**; and

WHEREAS, the estimated amount required for future financial plans is **\$0**; and

WHEREAS, the estimated amount required for requisitions is **\$645,244**;

THEREFORE, the net amount to be raised by general municipal taxation is **\$2,296,247** and total taxation is **\$2,941,491**.

**MUNICIPAL DISTRICT OF RANCLAND No. 66
2023 PROPERTY TAX BYLAW No. 2023-04**

WHEREAS, the 2023 requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential & Farmland	\$ 64,015
Non-Residential (incl. Linear)	\$ 547,088
Mosquito Creek Foundation (Seniors)	
	\$ 18,497
Designated Industrial Property	
	\$ 15,655

WHEREAS, the Council is authorized to sub-classify assessed property, and to establish different rates of taxation in respect to each sub-class of property, subject to the *Municipal Government Act*, Chapter M-26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all taxable and Grant in Place of Taxes property in the Municipal District of Ranchland No. 66 as shown on the assessment roll is:

<u>CLASS</u>	<u>ASSESSMENT</u>
Residential	\$ 18,217,960.
Residential – Prov. Grant in Place of Taxes	1,889,890.
Farm Land	9,090,800.
Non-Residential – Non-Designated	10,307,310.
Non-Residential – Designated Industrial	5,980,010.
Non-Res. – Prov. Grant in Place of Taxes	571,300.
Linear	133,231,240.
Machinery & Equipment – Non-Designated	14,600.
Machinery & Equipment – Designated	<u>70,644,020.</u>
TOTAL ASSESSMENT (not including exempt and RAP)	\$ 249,947,130.

NOW THEREFORE, under the authority of the *Municipal Government Act*, the Council of the Municipal District of Ranchland No. 66 in the Province of Alberta enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Municipal District of Ranchland No. 66:

MUNICIPAL DISTRICT OF RANCLAND No. 66
2023 PROPERTY TAX BYLAW No. 2023-04

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Tax Rate per 1000</u>
General Municipal			
Residential	\$ 78,884	\$ 18,217,960	4.3300
Residential-Provincial (Grant in Place of Taxes)	\$ 8,183	\$ 1,889,890	4.3300
Farm Land	\$ 45,065	\$ 9,090,800	4.9572
Non-Residential:			
Designated Industrial Property (DIP):			
Linear)	\$ 1,310,302	\$ 133,231,240	9.8348
Machinery & Equipment	\$ 694,770	\$ 70,644,020	9.8348
Land Improvements	\$ 58,812	\$ 5,980,010	9.8348
Non-Residential:			
Non-Designated Industrial (Non-DIP):			
Machinery & Equipment	\$ 143	\$ 14,600	9.8348
Industrial	\$ 97,691	\$ 9,933,200	9.8348
Commercial	\$ 3,679	\$ 374,110	9.8348
Non-Residential-Provincial (Grant in Place of Taxes)	\$ 5,619	\$ 571,300	9.8348
Less: estimated 50% reduction on Grant in Place of Taxes that is to be determined by Alberta Municipal Affairs			
	<u>(\$ 6,901)</u>		
Total Net General Municipal	\$ 2,296,247		
 Alberta School Foundation Fund (ASFF)			
Residential & Farm Land	\$ 64,014	\$ 27,308,760	2.3441
Non-Res. & Linear	\$ 547,088	\$ 149,518,560	3.6590
Mosquito Creek Foundation	\$ 18,487	\$ 247,485,940	0.0747
Designated Industrial Property	<u>\$ 15,655</u>	\$ 209,855,270	0.0746
Grand Totals:	\$ 2,941,491		

MUNICIPAL DISTRICT OF RANCLAND No. 66
2023 PROPERTY TAX BYLAW No. 2023-04

2. That the minimum amount payable per parcel as property tax for general municipal purposes shall be zero (\$0) dollars.
3. This bylaw comes into force at the beginning of the day that it is passed unless otherwise provided for in the *Municipal Government Act* or another enactment or in the bylaw. This bylaw is passed when it receives third reading, and it is signed in accordance with Section 213 of the *Municipal Government Act*.

READ a first time on this 16th day of May 2023.

READ a second time on this 16th day of May 2023.

READ a third time on this 16th day of May 2023.

M.D. of RANCLAND No. 66

Reeve

Chief Administrative Officer

MD of Ranchland - % Change in Property Assessment 2022 - 2023

Assessment Group	<u>2022</u>	<u>2023</u>	<u>% Change</u>
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Residential

- Non Provincial	15,915,090	18,217,960	14.47
- Provincial	1,739,170	1,889,890	8.67
Total Residential	17,654,260	20,107,850	13.90

Farmland

- Farmland	9,090,800	9,090,800	-
Total Farmland			

Non- Residential

- DIP Linear	131,325,050	133,231,240	1.45
- DIP M&E	66,319,100	70,644,020	6.52
- DIP Land Impr.	5,750,100	5,980,010	4.00
- Non-DIP M&E	13,000	14,600	12.31
- Non DIP Industrial	8,104,600	9,933,200	22.56
- Commercial	322,350	374,110	16.06
- Non Res Prov.	498,080	571,300	14.70
Total Non- Residential	212,332,280	220,748,480	3.96

Grand Total	239,077,340	249,947,130	4.55
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**M.D. OF RANCHLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: April 2023 Bank Reconciliation and Cheque Registrar

Meeting Date: May 16, 2023

Originated By: Robert Strauss, CAO

Background: As is the practice, administration regularly throughout the year provides Council with a copy of the Monthly Bank Reconciliation and a copy of the Cheque Listing / Credit Card payment Listing.

Strategic Pillar: 4. Financial Sustainability

Options for Action: 1.) To accept for Information

**CAO's Review/
Comments/:** Once Council determines that any questions they may have, are satisfactorily addressed; I would recommend acceptance for information.

Attachments: April 2023 Bank Reconciliation and Cheque Registrar

CAO's Initials RS

MUNICIPAL DISTRICT OF RANGLAND No. 66
Monthly Bank Statement Reconciliation
For the month ending April 30, 2023

	General Bank Account	Unallocated Savings #1	Unallocated Savings #2	Deferred Revenue Held on Deposit		TOTAL
				MSI Grant	ACP Fund	
Net Balance in G.L. at end of previous month	1,656,148.93	5,178.96	1,627.19	849,670.63	153,463.36	2,666,089.07
Deposits	25,377.04					25,377.04
Earned Interest credited to account	7,921.41	21.55	6.77	3,535.21	638.51	12,123.45
<i>Less:</i>						
Cheques Issued (016335 - 016338) & EFTs Issued (00559 - 00594)	- 225,190.34					- 225,190.34
March 31, 2023 Payroll (net)	- 34,213.49					- 34,213.49
March 31, 2023 Payroll (net)(Council)	- 6,241.82					- 6,241.82
April 15, 2023 Payroll (net)	- 30,400.41					- 30,400.41
Direct Withdrawal Payments	- 266.30					- 266.30
Net G.L. Balance at end of month	1,393,135.02	5,200.51	1,633.96	853,205.84	154,101.87	2,407,277.20
Bank Balance at end of month	1,393,835.02	5,200.51	1,633.96	853,205.84	154,101.87	2,407,977.20
Less: Outstanding Cheques	- 700.00					- 700.00
Net Bank Balance at end of month	1,393,135.02	5,200.51	1,633.96	853,205.84	154,101.87	2,407,277.20

Gen. Account Outstanding Cheques

<i>Cheque Number</i>	<i>Amount</i>
016335	200.00
016338	500.00
	-
	-
	-
<i>Total o/s cheques</i>	700.00

Notes:

1. Interest earned was at 4.90% in April

Direct Withdrawals were:

<i>Other (incl. bank fees)</i>	266.30
	266.30

Statement submitted to Council this 16th day of May, 2023

Greg Babich

 Accountant

M.D. of Ranchland No. 66

VENDOR PAYMENT REGISTER REPORT

* APRIL 2023

Document Number	Vendor Name	Description	Amount
16335	South Region AAAF	2 Memberships	\$ 200.00
16336	Beverly Bowes	Catering	438.00
16337	Freshmart	PW Shop supplies	121.94
16338	Oldman Watershed Council	Donation	500.00
EFT000559	AltaLIS	Subscriptions - Cadastral, DIDs, Title	1,965.60
EFT000560	Axia FibreNet Ltd.	Monthly Supernet Services	754.74
EFT000561	Federation of Canadian Municipalities	Membership Fees	118.89
EFT000562	Floors First Vulcan	Flooring Installation in Admin Bldg.	1,215.55
EFT000563	G.M. Mechanical Ltd.	Admin bldg. - Furnaces maint. & repair	732.00
EFT000564	Government of Alberta	Annual Police Funding Model Payment	20,748.00
EFT000565	Doug Jensen	Q.2 payment for Local Assessor services	3,675.00
EFT000566	Mosquito Creek Foundation	Annual Seniors Housing Requisition	18,497.00
EFT000567	Laura Mowat	Public Works Shop Janitorial	350.00
EFT000568	Oldman River Regional Services Commission	Q.2 Planning Services	2,901.25
EFT000569	Pass Herald Ltd.	Notice of Public Hearing re: Land Use Bylaw	804.30
EFT000570	Receiver General	Second 1/2 March Payroll Remittance	21,867.03
EFT000571	Workers' Compensation Board	Installment Payment	3,910.85
EFT000572	Telus Communications	Ag Shop phone lines (2)	139.96
EFT000573	Telus Communications	Office Phone lines (2)	219.31
EFT000574	Telus Communications	Fax line	69.98
EFT000575	Telus Communications	Roads Shop phone line	107.69
EFT000576	Telus Communications	Ag office phone line	106.73
EFT000577	638152 Alberta Ltd.	Catering	221.70
EFT000578	Alberta Municipal Insurance Services	March 2023 Health Spending Account activity & Monthly Group Benefits	7,330.91
EFT000579	Crystal Brooks	Assist with Park Maintenance Bid	208.00
EFT000580	Inspiris	MS 365 Business Annual Subscriptions; Monthly Cloud Server subscription; Monthly Firewall for Office & Shops; Email backup annual subscription; Service ticket	6,317.85
EFT000581	Praba Dodds	Admin bldg Janitorial (April) services & supplies	1,500.48
EFT000582	Foothills Forage & Grazing Association	Sponsorship	2,000.00
EFT000583	Foothills Ford Sales	New PW pick-up truck F-250 Superduty	86,822.66
EFT000584	Home Hardware - Nanton	Small batteries/Coffee filters (PW)	61.89
EFT000585	Konica Minolta Business Solutions	March Copier/Printer Maintenance Service Agreement	294.49
EFT000586	Nanton Auto Parts Ltd.	M18 Grease Gun; PW shop supplies	746.01
EFT000587	Canoe Procurement Group of Canada	Motor Grader maint & repair by Finning	2,492.70
EFT000588	Storage Vault Canada Inc.	On-site Document Shredding	114.45
EFT000589	Postmedia Network Inc.	Notice of Public Hearing re: Proposed Road Closure for Sale; Notice of Public Hearing re: Proposed Road Closure of Lyndon Creek Road; Notice of Public Hearing re: Land Use Bylaw	1,280.49
EFT000590	UFA Co-operative Limited	March Statement - Fuel; Grease; Windshield Washer fluid	14,831.01
EFT000591	Foothills Regional Emergency Services Commission	Annual Fees	389.16
EFT000592	Enterprise FM Canada Inc.	Monthly Lease Pymt (Park truck)	974.39
EFT000593	Receiver General	First 1/2 April Payroll Remittance	16,949.04
EFT000594	EPCOR Energy Services (Alberta)	All Power & Natural Gas bills (March)	3,211.29

Total Amount of April Payments: \$ 225,190.34

Total Payments Issued: 40

**M.D. OF RANGLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: Lyndon Creek, etc. Road Closure UPDATE

Meeting Date: May 16, 2023

Originated By: Robert Strauss, CAO

Background: Road Closure Bylaw 2023-02 has received 1st reading by Council. The process is to next forward the Bylaw, the public hearing minutes, and all relevant information to the Minister of Transportation for consideration.

Benefits: Remove the roads from the MD inventory of responsibility.

Disadvantages: No disadvantages to note

Strategic Pillar:

1. Environmental Stewardship
2. Infrastructure and Service Delivery
- 3: Public Safety & Emergency Services

Options for Action:

1. Not accept the proposal.
2. Recommend edits.

Financial Considerations: In-determinable at this time

CAO's Review/Comments/: Administration is in the process of creating a detailed information package for submission to the Minister of Transportation complete with actual geo-referenced photos, maps, and narrative. It is anticipated that this information package will be presented to Council (before being directed to be sent to the Minister of Transportation) at the June 6th Council meeting.

Attachments: None

CAO's Initials



**M.D. OF RANCHLAND NO. 66
REPORT TO COUNCIL
Request for Decision (RFD)**

Title: Appointment of Agricultural Fieldman

Meeting Date: May 16, 2023

Originated By: Rick Niwa, Agricultural Fieldman

Recommendation: That council formally appoint Rick Niwa as the Agricultural Fieldman for the MD of Ranchland.

Background: On September 7, 2016 municipal C.A.O. Greg Brkich offered the Assistant Agricultural Fieldman, Rick Niwa, the position of Acting Agricultural Fieldman. Terms of the employment offer stated that on March 31, 2017, either the word “Acting” would be dropped from the title and Mr. Niwa would be the Agricultural Fieldman on an ongoing basis, or the position of Agricultural Fieldman would be filled by someone else and Mr. Niwa would have to option of going back to his original position.

At the October 16, 2016 council meeting, Mr. Niwa was appointed as Acting Agricultural Fieldman, as per the motion below.

*APPOINTMENT OF (ACTING) AGRICULTURE FIELDMAN
M03/10/16 STREETER*

That Richard (Rick) Niwa be appointed as Acting Agriculture Fieldman for the Municipal District of Ranchland No. 66.

Carried.

Mr. Niwa has and continues to serve as the Agricultural Fieldman since March 31, 2017. However, the original motion M03/10/16 has never been formally updated to reflect the title change from, Acting Agricultural Fieldman to Agricultural Fieldman.

Benefits: Provides organizational and legal clarity.

Disadvantages: None

Strategic Pillar: 2. Infrastructure and Service Delivery

Options for Action: 1. That Richard (Rick) Niwa be appointed as Agricultural Fieldman for the Municipal District of Ranchland No. 66
2. Accept for information

CAO's Initials



**Financial
Considerations:**

None

**CAO's Review/
Comments:**

I concur with the proposed action as it rectifies an administrative oversight that should have been addressed previously.

Attachments:

None

CAO's Initials

RS

**M.D. OF RANCHLAND NO. 66
REPORT TO COUNCIL
Request for Decision (RFD)**

- Title:** Appointment of Inspectors/Officers
- Meeting Date:** May 16, 2023
- Originated By:** Rick Niwa, Agricultural Fieldman
- Recommendation:** That council appoint Kelly Starling, Tyson Lommerts and Scott Elford as an inspector under the Alberta Weed Control Act, an Inspector under the Alberta Agricultural Pest Act and an Officer under the Alberta Soil Conservation Act
- Background:** **The municipality is required to appoint inspectors under the Alberta Weed Control;** 7(1) A local authority shall appoint inspectors to enforce and monitor compliance with this Act within the municipality.
The Agricultural Pest Act; 10(1) The local authority of a municipality shall appoint a sufficient number of inspectors to carry out this Act and the regulations within the municipality.
And Officers under the Soil Conservation Act; 15(1) The local authority of a rural municipality (a) shall appoint at least one soil conservation officer for that municipality.
- Currently Rick Niwa, Shayna Jones and Erin Anderson hold these designations until termination of their employment. With the addition of enforcement staff via our agreement with the MD of Willow Creek, agricultural staff wish to utilize those staff to assist with equipment inspection and potentially enforcement actions related to the above noted acts.
- Benefits:** Provides inspectors/officers legal authority to assist agricultural staff in the administration and enforcement of the above-mentioned acts.
- Disadvantages:** The acts provide inspectors/officers with significant powers coveted by law enforcement officials, including the right to enter property at any reasonable hour, without the owner's consent. As with any power there is the potential for its abuse.
- Legislation:** Alberta Weed Control Act, Agricultural Pests Act and Soil Conservation Act
- Strategic Pillar:** Environmental Stewardship
- Options for Action:**
1. That council appoint Kelly Starling, Tyson Lommerts and Scott Elford as an inspector under the Alberta Weed Control Act, an Inspector under the Alberta Agricultural Pest Act and an Officer under the Alberta Soil Conservation Act until the termination of employment as enforcement officers with the Municipal District of Willow Creek or the termination of the MD of Ranchlands agreement with the MD of Willow Creek to provide C.P.O. services or by motion of Council.
 2. Accept for Information

Costs: Estimated less than \$50.00, per individual for identification

CAO's Review/
Comments/Initials: It would be the intention of administration, that if these appointments are made, that any authority granted CPOs under the 3 noted pieces of legislation would only be executed under the direct supervision of the MD of Ranchland, Agriculture Fieldman.

Attachments None

RS

M.D. OF RANGLAND NO. 66
REPORT TO council
Request for Decision (RFD)

- Title:** Producer Riparian Assistance Program Application
- Meeting Date:** May 16, 2023
- Originated By:** Rick Niwa, Agricultural Fieldman
Erin Anderson, Agricultural and Environmental Field Technician
- Background:** The ASB moved to adopt option one listed below, however Council has not yet considered this RFD.
Producers can access the municipal Producer Riparian Assistance Program by applying. The current process contains an application deadline of May 31 in the current year, and a deadline for submitting expense receipts of October 18. There is also a limit of \$1500.00 (50% of project expenses up to \$3000.00) per project covered by the municipality. Further, the current terms and conditions state that will be reviewed by the Agricultural Service Board.
Staff recommend that the Terms and Conditions be updated as outlined in the 2023 draft Application for Producer Riparian Assistance Program.
- Benefits:** Implementing a rolling intake provides producers with peace of mind that expenditures under the program will be reimbursed without limiting applications after the deadline. It will allow producers who could not meet the previous deadline to still access funds, encouraging riparian management and better budget utilization.
Eliminating the cap of \$1500.00 (50% of project expenses up to \$3000.00) per project, and instead covering 50% of project expenses until program budget is used up will also encourage greater riparian management and better budget utilization.
Transferring application consideration from the ASB to staff streamlines the overall process and reduces the administrative burden on ASB members while still maintaining control of the program via the Terms and Conditions.
- Disadvantages:** None
- Strategic Pillar:**
1. Environmental Stewardship,
 2. Infrastructure and Service Delivery
 4. Financial Sustainability
 5. Collaborative Partnership
 6. Community

- Options for Action:**
1. Approve the updated Application for Producer Riparian Assistance Program and forward it to council for their consideration.
 2. Amend and approve the updated Application for Producer Riparian Assistance Program and forward it to council for their consideration.
 3. Accept for information

Financial Considerations None

CAO's Review/

Comments/: I concur that the Option 1 presented, is a reasonable and recommend course of action.

Attachments: Draft Application for Producer Riparian Assistance Program



**M.D. OF RANGLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: Emergency/Protective Services Update

Meeting Date: May 16, 2023

Originated By: Robert Strauss, CAO

Background: Kelly Starling will be giving an update of events that have transpired since the last meeting he attended.

Strategic Pillar: 3: Public Safety & Emergency Services
5: Collaborative Partnership

**CAO's Review/
Comments/:** No comments

Attachments: Emergency Services Report November

CAO's Initials RS

EMERGENCY SERVICES REPORT – APRIL 2023

Emergency Services

Key Action Items:

Fire Services:

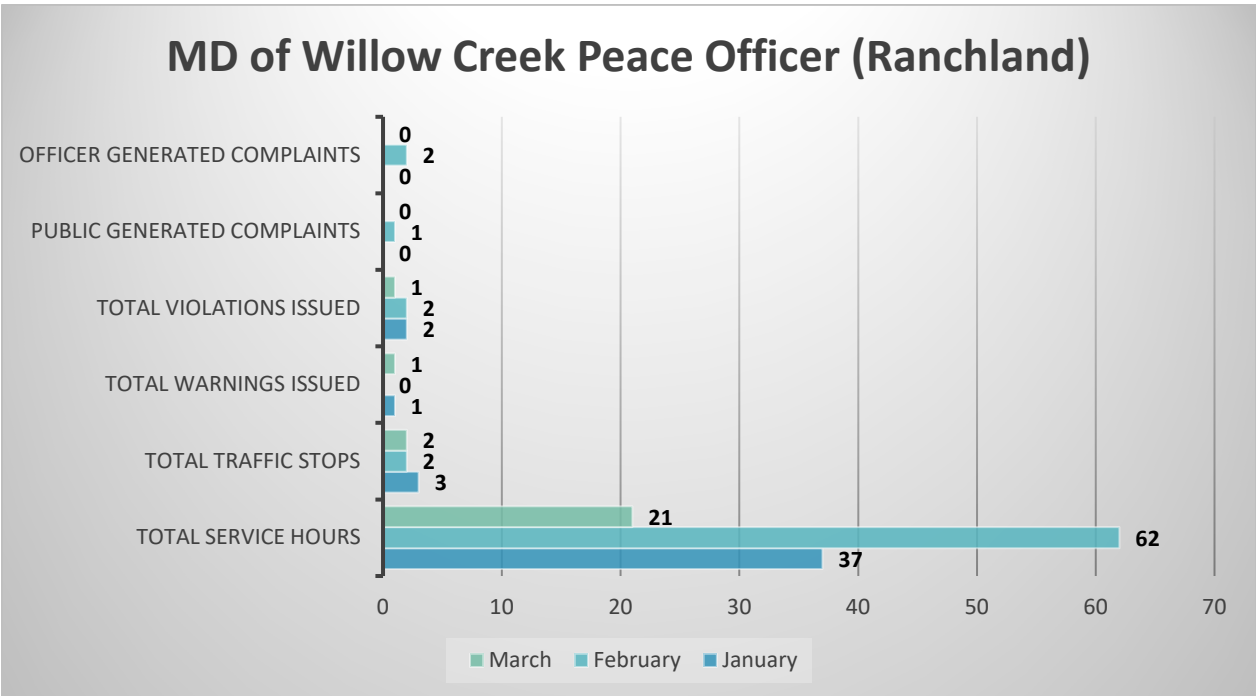
1. WCES responded to two calls for service in the MD of Ranchland; one motor vehicle accident and one Medical-EMS.
2. WCES responded to three mutual aid calls; two for Foothills County and one for Blood Tribe Emergency Services.
3. WCES staff attended the annual Forestry, Parks & Tourism Spring Mutual Aid meeting.
4. The NFPA 1001 Level 1 and NFPA 1072 Hazmat Awareness courses concluded with testing and live fire training.
5. WCES staff instructed a NFPA 1002 Pump Driver course, in which 11 students participated.
6. WCES staff provided First Aid training to MD staff and to two intermunicipal fire departments.
7. A new SCBA compressor and fill station was installed at the Fort Macleod Firehall to support the new SCBA rollout earlier this year. The existing SCBA compressor is being repurposed at the Stavely Firehall.
8. The Member and Family Assistance Program and the Envelope Program rollout commenced with presentations at the individual firehalls.
9. WCES staff member attended a trial in Calgary in relation to a Search and Rescue call that took place in the MD of Ranchland on May 23, 2021.

Community Peace Officers:

10. CPO Scott Elford started his employment on March 20th.
11. Attended a meeting and lunch with MD of Ranchland Council to introduce CPO Elford and discuss the current program.

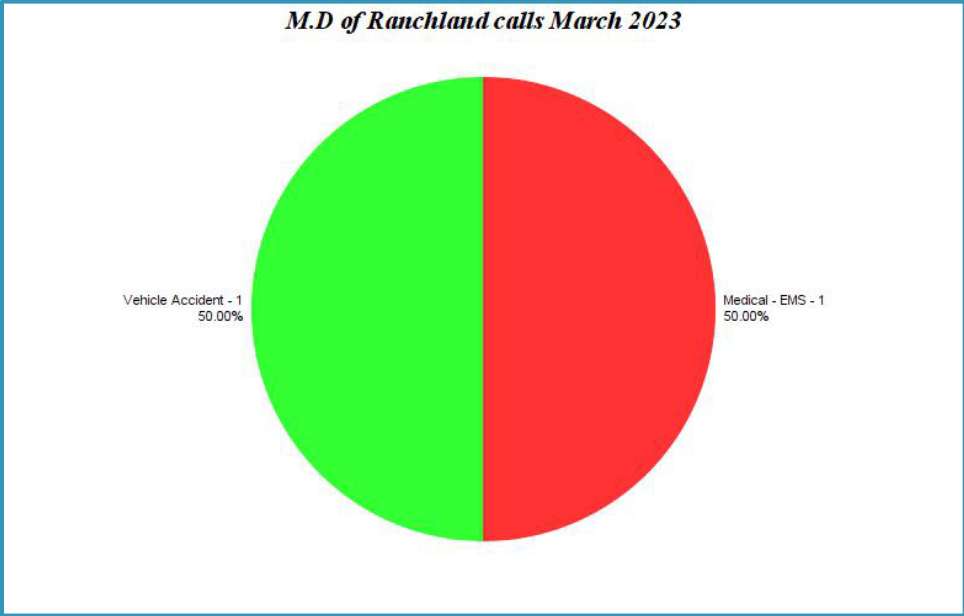
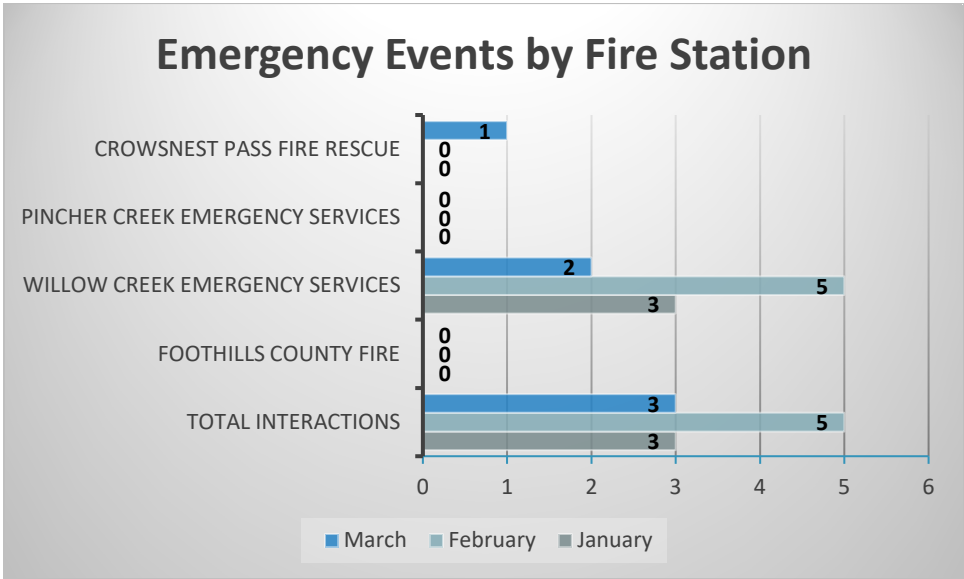
Emergency Management

12. MD staff continued with training in position-specific emergency management courses.
13. Work continued on the new Regional Municipal Emergency Plan. A draft the new Plan was reviewed with the CAOs and the AEMA Field Officers on March 24th.



EMERGENCY SERVICES REPORT – APRIL 2023

Priorities	Percentage Complete	Change from Last Month
No. 1: Patrols – to be a presence in the community and to identify problem areas	20%	5%
No. 2: Collaboration with other agencies serving the Ranchland area	15%	5%
No. 3: Traffic Safety – rules of the road infractions and assist Ag Dept. with invasive species checks (slight increase to areas of traffic safety and excessive speed violations)	25%	5%



Emergency Services

Key Action Items:

Fire Services:

1. WCES responded to two calls within the MD of Ranchland; one motor vehicle accident and one hazardous chemical incident.
2. The NFPA 1001 Level 1 students travelled to the Brooks Training Tower/Training Grounds to complete their testing on April 1st.
3. WCES staff provided NFPA 1091 Traffic Safety training to the Stavely Fire Department members.
4. The intermunicipal Critical Incident Stress Management (CISM) team members, who specialize in peer support, met to discuss strategies and future training.
5. WCES staff attended UTV/ATV training with the CPOs.

Community Peace Officers:

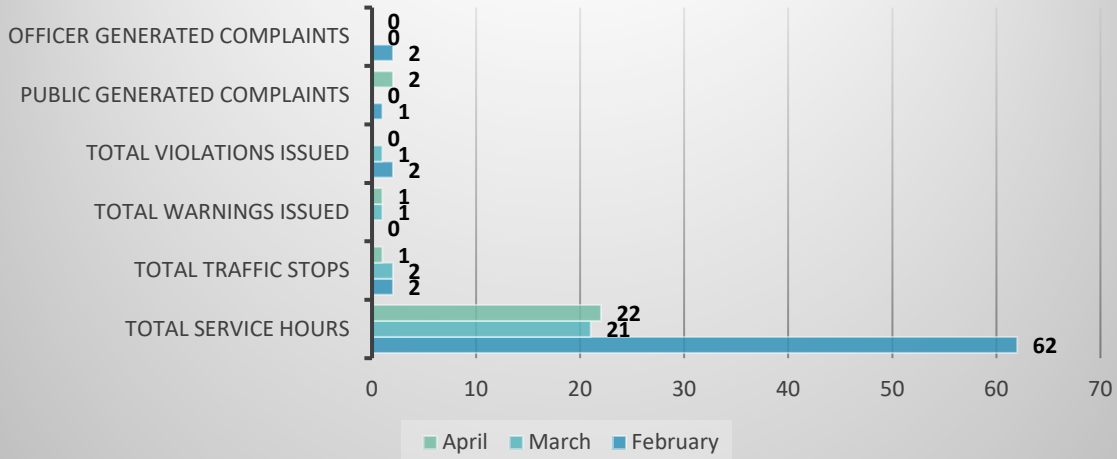
6. CPO Elford received his Peace Officer Appointment from the Ministry of Public Safety and Emergency Services for the MD of Willow Creek, making him fully appointed and operational.
7. Patrols were conducted specifically for Road Ban compliance. Road Bans came into effect on April 13, 2023 in the MD of Willow Creek.
8. Attended the Rural Crime Watch (RCW) Open House on April 6th at the Claresholm Community Centre, as well as the RCW Organizational meeting on April 20th.
9. Attended UTV/ATV training.
10. Attended Unlawfully Property Enforcement training.
11. Provided scene security and traffic control for a hazardous chemical incident that occurred at Chain Lakes Provincial Park in the MD of Ranchland.
12. Attended numerous webinars regarding the May 1st launch of APIS e-ticketing and e-disclosure for Traffic Safety Act tickets. APIS is a GoA e-ticketing platform.
13. Attended annual shotgun recertification training in Lethbridge.
14. Peace Officers received complaints about dogs running at large and erratic driving in an area bordering both the MD of Ranchland and MD of Willow Creek.

Emergency Management:

15. WCES staff attended the AltaLink Wildfire Mitigation Tabletop Exercise in Crowsnest Pass.
16. WCES staff attended the 2023 South Region Water Infrastructure & Operations Branch Stakeholder Engagement Session for emergency management.
17. MD staff continued with training in position-specific emergency management courses.
18. Work continued on the new Regional Municipal Emergency Plan.

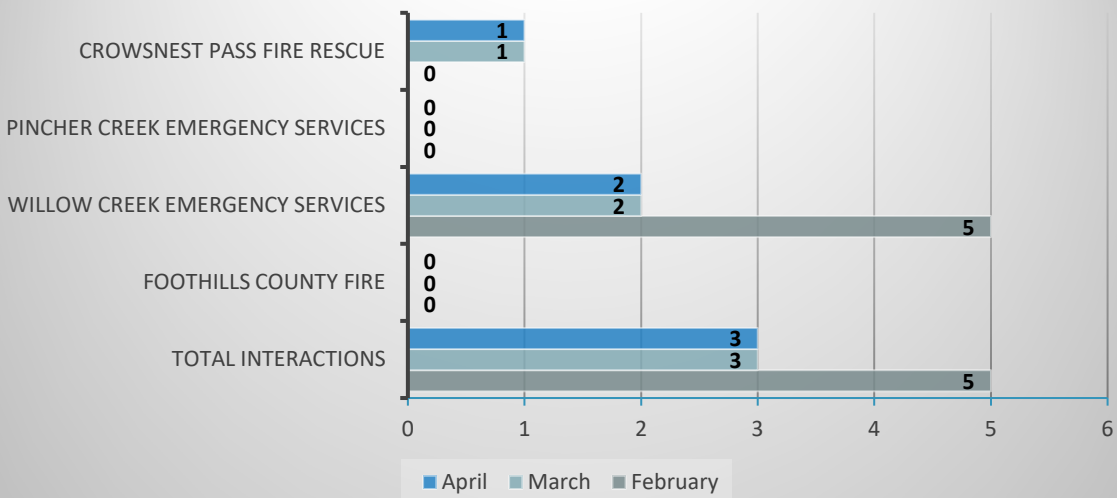
EMERGENCY SERVICES REPORT – MAY 2023

MD of Willow Creek Peace Officer (Ranchland)



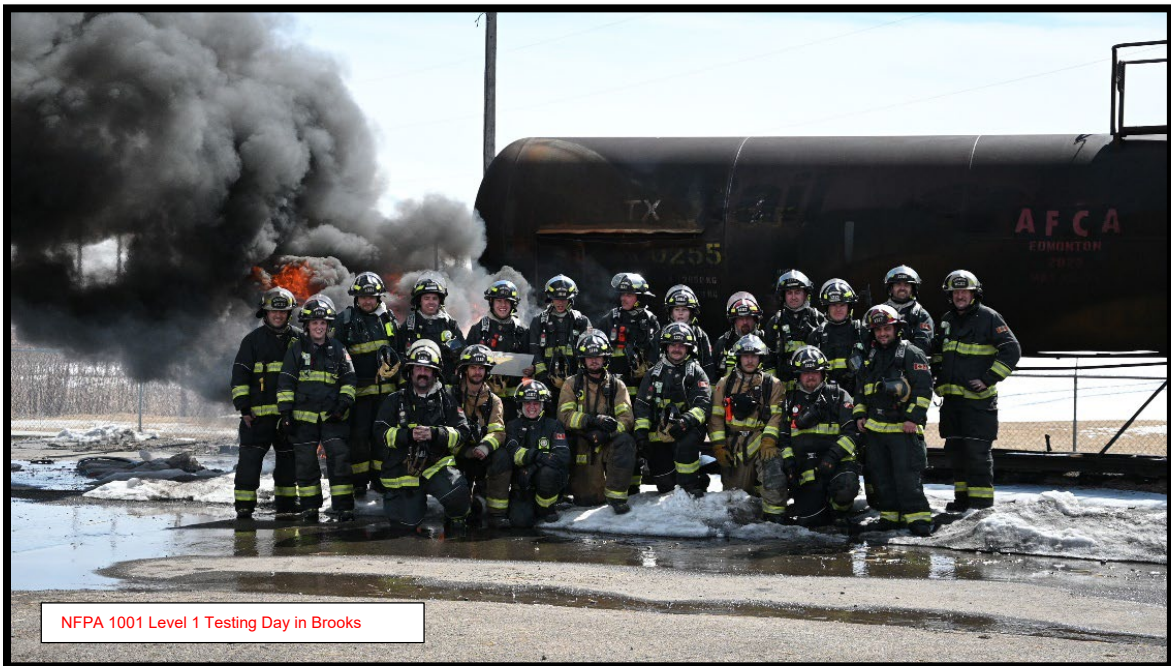
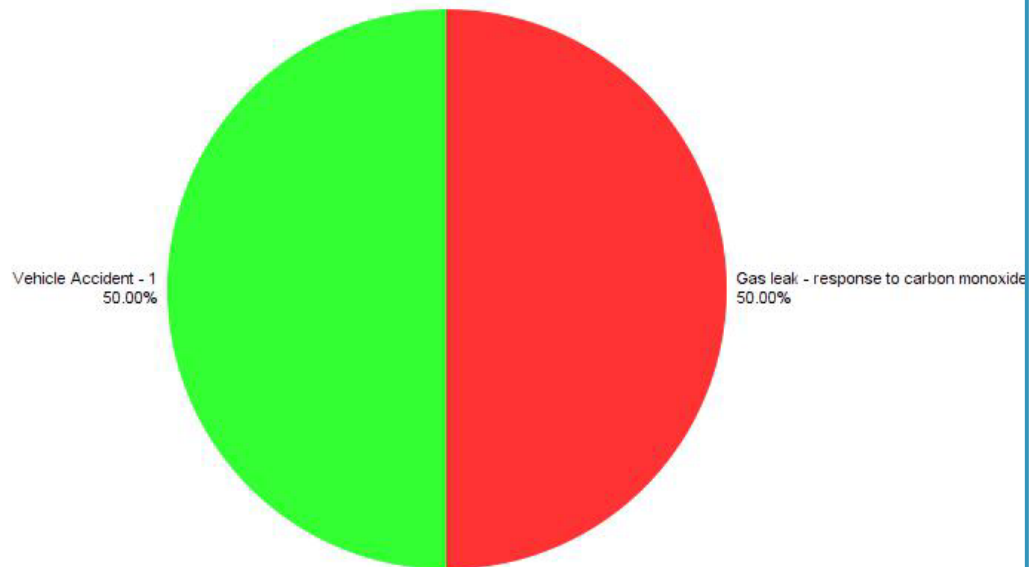
Priorities	Percentage Complete	Change from Last Month
No. 1: Patrols – to be a presence in the community and to identify problem areas	25%	5%
No. 2: Collaboration with other agencies serving the Ranchland area	20%	5%
No. 3: Traffic Safety – rules of the road infractions and assist Ag Dept. with invasive species checks (slight increase to areas of traffic safety and excessive speed violations)	30%	5%

Emergency Events by Fire Station



EMERGENCY SERVICES REPORT – MAY 2023

MD of Ranchland incidents



**M.D. OF RANCLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: UPDATE: AB Forestry, Parks and Econ.Dev. - Diesel Fuel Spill

Meeting Date: May 16, 2023

Originated By: Robert Strauss, CAO

Background: An update on the status of the Diesel Fuel spill site will take place at the meeting.

Strategic Pillar:

- 1. Environmental Stewardship,
- 3. Public Safety & Emergency Services
- 5. Collaborative Partnership
- 6. Community

Options for Action: 1.) This is an information briefing.

Financial Considerations There is no direct financial impact to the MD of Ranchland at this time, other than the staff time it has taken to be included in the follow-up process.

CAO's Review/ Comments/: Kelly Starling, DEM and Mike Taje, AB Forestry, Parks and Econ.Dev. will be present to update Council.

Attachments: None

CAO's Initials RS

**M.D. OF RANCHLAND NO. 66
REPORT TO COUNCIL
Request for Decision (RFD)**

Title: Nanton Marlins Swim Club Sponsorship Commitment Request

Meeting Date: May 16, 2023

Originated By: Robert Strauss, CAO

Background: The Nanton Marlins Swim Club has requested consideration of a donation to support the upcoming season.

Strategic Pillar: 5: Collaborative Partnership
6: Community

Options for Action: 1.) Council to determine a course of action

Financial

Considerations: Not a huge impact, but perhaps the bigger question would be one of a broader precedent setting decision.

CAO's Review/

Comments: As this is a donation from the M.D. of Ranchland to a community group, I await Council's direction.

Attachments: Letter from the Nanton Marlins Swim Club

CAO's Initials





Nanton Marlins Swim Club

Box 281
Nanton, AB
T0L 1R0
nantonmarlins@gmail.com

April 10, 2022

The Nanton Marlins Swim Club has been in existence and operating out of the Nanton public swimming pool for many years. It is a club full of phenomenal swimmers and coaches, dedicated to their sport. This year we are pleased to have Naomi Jersch return for her fourth year with the Nanton Marlins, as part of our coaching team.

We are excited to continue club sponsorships for our 2023 swim season. The various levels of sponsorship are detailed on the enclosed form along with our commitment to you, the Sponsor. We ask that you please review the many options available and be assured that your assistance in any way possible would be greatly appreciated.

Funds collected from our Sponsors will be utilized by the Club to assist with our operating expenses such as coaching and pool fees, as well as any other disbursements, including equipment upgrades required to successfully run this Club. Some equipment that is desperately needed are lane ropes, we are going to be fundraising for these over the next couple of years. Our goal is to try and keep our registration costs low so that every child in the Nanton area who wants the opportunity to join our club is able to do so.

Approximate costs for our 2023 season include:

Coaching Expenses -	\$11,000.00
Pool Rental -	\$8,000.00
Swim Meet -	\$2,000.00
Equipment -	\$1,500.00
Association Fees -	\$1,500.00
Awards -	<u>\$1,000.00</u>
Total -	\$25,000.00

We will be co-hosting the Nanton/Fort Macleod Swim Meet in Nanton, scheduled for July 28th & 29th, 2023. This swim meet, which draws over 250 swimmers from southern Alberta, is a wonderful way to help other Nanton businesses as well as promote our lovely Town. Raffle items donated will be on display during the meet and will be part of our many fundraising events scheduled for this season. Raffle items do not need to be provided at this time, a representative from our Club will contact you in June to arrange for pick-up of the item.

We thank you in advance for taking the time to consider our request and look forward to a favorable response. If you have any questions or comments, please do not hesitate to contact Rhonda Anderson at 403-336-3999 or by email nantonmarlins@gmail.com.

Warmest Regards,
Nanton Marlins Swim Club Executive

Rhonda Anderson - President
Deanna Smith - Treasurer
Holly Hervey-Phillips - Secretary

Debbie Pearce - Director
Georgie Neylon - Director
Dawn Jersch - Past President



Nanton Marlins Swim Club

Box 281
Nanton, AB
T0L 1R0

2023 SPONSORSHIP REQUEST FORM

Sponsorship deadline is May 16, 2023

RAFFLE ITEM SPONSOR – Cash or Kind any value

In return for any merchandise or monetary item donation, which is to be raffled off at our annual swim meet, you receive:

- Your personal, business or organizations name on display as a generous sponsor to our raffle, at our annual swim meet.

BRONZE SPONSOR - \$100.00-\$249.99

Your support of the Nanton Marlins as a Bronze Sponsor provides for:

- Your personal, business or organizations name on display at our annual swim meet and on social media.

SILVER SPONSOR - \$250.00-499.99

As a supporter at the Silver level, you will receive the following benefits, in addition to those of a Bronze Sponsor:

- Your personal, business or organizations name will be publicly acknowledged on our sponsorship board erected on the wall of the pool enclosure. This board shall remain in place for the entire 2023 swim season.

GOLD SPONSOR - \$500.00-\$999.99

With your support at the Gold level, you receive all the benefits of the Bronze and Silver Sponsors plus the following:

- Special mention of your personal, business or organizations name by the Master of Ceremonies at our annual swim meet, held **July 28-29, 2023**.
- Your personal, business or organizations name included in club colours on the back of our Club t-shirts. Note these t-shirts are part of the mandatory uniform worn by all of our competitive swimmers at all swim meets held during the summer swim season in Southern Alberta.
- Your personal, business or organization receiving an interview and shout out on Good Morning Nanton.

PLATINUM SPONSOR - \$1000.00-\$3499.99

As a supporter at the Platinum level, you receive all the benefits of the Bronze, Silver and Gold Sponsors plus the following:

- Recognition of your sponsorship on the Nanton Marlins website and EuroRadio.

MEET SPONSOR - \$3500.00

As a supporter of the Meet, you receive all the benefits of the Bronze, Silver and Gold, Platinum Sponsors plus the following:

- Our home swim meet named after you.
- Social Media shout outs during the 2023 swim meet.

TEAM SPONSOR - \$10,000.00 – ONLY 1 AVAILABLE

As a supporter of the Team sponsor, you will receive all of the benefits of the Bronze, Silver, Gold and Platinum Sponsors plus:

- Your personal, business or organizations logo displayed on the wall of the pool for the entire 2023 swim season
- Your personal, business or organizations name in large font in club colors displayed at the top of the list on the back of our Club t-shirts.
- Special mentions of your sponsorship in the Nanton News when our club meet results are published.

Please check the level of sponsorship you are able to provide and complete the information below:

Name of Sponsor as it is to appear: _____

Contact Person: _____

Phone: _____ Email: _____

Address: _____

Payment Type: Cash Cheque (payable to Nanton Marlins Swim Club)

Receipt Required: Yes No

Please send your sponsorship form and payment to:

Nanton Marlins Swim Club, c/o Rhonda Anderson Box 281, Nanton, AB T0L 1R0
To arrange for a pick-up please call 403-336-3999 or email nantonmarlins@gmail.com

**M.D. OF RANGLAND NO. 66
REPORT TO COUNCIL
Request for Decision (RFD)**

Title: Temporary Appointment- Nanton Community Health Centre Committee, Member-at-Large

Meeting Date: May 16, 2023

Originated By: Robert Strauss, CAO

Background: As Council is aware, the MD of Ranchland has participated on the Nanton Community Health Centre Management Committee (NCHCMC). Recent changes to the NCHCMC have formalized 3 non-voting members to sit on the committee to act as members-at-large. Each of these members-at-large were appointed by each of the three participating municipalities (1 per Municipality).

Council had appointed Mr. John Blake as the MD of Ranchland member-at-large to the committee. Recently Mr. Blake has suffered a medical event that has prevented him from actively serving on the committee.

Strategic Pillar:

- 3: Public Safety & Emergency Services
- 4: Financial Sustainability
- 5: Collaborative Partnership
- 6: Community


Options for Action: 1.) Appoint a temporary replacement for Mr. Blake as a member-at-large for the NCHCMC committee.

2. Other course of action

Financial Considerations: No change in the current budget

CAO's Review/ Comments/: I await Council's decision for this community committee member appointment

Attachments: None

CAO's Initials 







2023-05-16 Agenda PACKAGE

Final Audit Report

2023-05-12

Created:	2023-05-12
By:	Nikki Funk (legislative@ranchland66.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAXYfniGrVAHrU90nYp6PMiu0s-VeuZOzu

"2023-05-16 Agenda PACKAGE" History

-  Document created by Nikki Funk (legislative@ranchland66.com)
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-  Email viewed by cao@ranchland66.com
2023-05-12 - 5:55:28 PM GMT- IP address: 52.102.11.117
-  Signer cao@ranchland66.com entered name at signing as Robert Strauss
2023-05-12 - 5:57:26 PM GMT- IP address: 199.167.26.98
-  Document e-signed by Robert Strauss (cao@ranchland66.com)
Signature Date: 2023-05-12 - 5:57:28 PM GMT - Time Source: server- IP address: 199.167.26.98
-  Agreement completed.
2023-05-12 - 5:57:28 PM GMT