

**M.D. of Ranchland No.66
Council Meeting Agenda**

**Municipal Building
Chain Lakes Provincial Park**

**August 1, 2023
at 10:30 AM**

- 1. CALL TO ORDER** Pages:
- 2. ACCEPTANCE OF AGENDA**
- 3. APPROVAL OF MINUTES**
- A. Council Meeting of July 18, 2023.....Pages 3-6
- 4. DELEGATION'S SCHEDULE**
- A.
- 5. EXTERNAL CORRESPONDENCE – (for information)**
- A. Administration/ Finance
- B. Public Works
- C. Agriculture/ Parks & Recreation
- D. Emergency/ Protective Services
- E. Legislative / Planning /Development
- F. Other Business
- i. Coaldale Parade Invite Page 7
- 6. BUSINESS – (action items)**
- A. Administration/ Finance
- i. Action List..... Pages 8-13
- ii. June 2023 Actual vs. BudgetPages 14-17
- iii. LAPP - Ranchland update.....Pages 18-19
- B. Public Works
- i. Public Works Update Presentation.....Pages 20-32
- ii. Proposed Reclamation of Livingstone Gravel PitPages 33-34
- C. Agriculture/ Parks & Recreation
- i. Enclosed Agric. Trailer Purchase¹.....Pages 35-36

D. Emergency/Protective Services

i.

E. Legislative/& Planning/Development

i. RMA Presentation Draft.....Pages 37

F. Other Business

i. MD of Ranchland Representation at Nanton Parade.....Pages 38

ii. Travel Alberta: Commercial shoot on Chimney Rock Road.....Pages 39-40

iii. Orphan Well association Annual Report.....Pages 41-89

7. IN-CAMERA (closed session)

A. L.O Report to Council

B.

8. BUSINESS ARISING FROM IN-CAMERA

A. Administration/ Finance

B. Public Works

C. Agriculture/ Parks & Recreation

D. Emergency/Protective Services

E. Legislative /& Planning /Development

F. Other Business

9. ADJOURNMENT

M.D. of Ranchland No. 66
Minutes of the Regular Council Meeting
Tuesday, July 18, 2023

The meeting of the Council of the Municipal District of Ranchland No. 66 was held in Council Chambers in the Municipal Office located at the Chain Lakes Provincial Park on Tuesday, July 18, 2023, commencing at 10:30 a.m.

IN ATTENDANCE

Ron Davis, Reeve
Harry Streeter, Deputy Reeve

Robert Strauss, Chief Administrative Officer
Sheldon Steinke, Council Liaison
Nikki Funk, Recording Clerk
Rick Lawson, Superintendent of Public Works

Darren Davidson, Alberta Transportation

ABSENT

Cam Gardner, Councillor

CALL TO ORDER

Reeve Davis called the meeting to order at 10:43 am

ACCEPTANCE OF AGENDA

Motion No. 23/07/18/232 MOVED by Deputy Reeve Streeter that the agenda be adopted as amended with the addition of:

6.B.iv – Alberta Transportation Delegation – Darren Davidson
6.B.v – Public Works Update

CARRIED

ACCEPTANCE OF MINUTES

Motion No. 23/07/18/233 MOVED by Reeve Davis that the minutes of the July 4, 2023, meeting be adopted as presented.

CARRIED

EXTERNAL CORRESPONDENCE

Motion No. 23/07/18/234 MOVED by Deputy Reeve Streeter that the information items 5.A - MD of Ranchland Funding letter 2023 and 5.F - Fall Meeting of Foothills Little Bow Municipal Association be accepted for information.

CARRIED

BUSINESS

Motion No. 23/07/18/235 6.A.i - June Bank Rec and Vendor Payment
MOVED by Deputy Reeve Streeter to accept the June Bank Rec and Vendor Payment list for information.
CARRIED

Motion No. 23/07/18/236 6.B.i – Infrastructure Plan Project – Bridges and Culverts
MOVED by Reeve Davis to accept the Bridges and Culverts Assessment Proposal from MPE Engineering dated July 4, 2023, subject to confirmation from MPE that their proposal and acceptance thereof meets the terms and conditions of the Provincial ACP grant.
CARRIED

Motion No. 23/07/18/237 6.B.ii – Infrastructure Plan Project – Building Assessment
MOVED by Deputy Reeve to accept the Building Assessment Proposal from MPE Engineering dated July 4, 2023, subject to confirmation from MPE that their proposal and acceptance thereof meets the terms and conditions of the Provincial ACP grant.
CARRIED

Motion No. 23/07/18/238 6.B.iii – Infrastructure Plan Project – Road Condition Assessment
MOVED by Deputy Reeve Streeter to accept the Road Condition Assessment Proposal from MPE Engineering dated July 4, 2023, subject to confirmation from MPE that their proposal and acceptance thereof meets the terms and conditions of the Provincial ACP grant.
CARRIED

Motion No. 23/07/18/239 6.B.v – Public Works UPDATE
MOVED by Reeve Davis that the Public Works update discussion be accepted for information.
CARRIED

Darren Davidson joined the meeting at 11:31 a.m.
Darren Davidson left the meeting at 12:18 p.m.
Rick Lawson left the meeting at 12:18 p.m.
Reeve Davis recessed the meeting at 12:18 p.m.
Reeve Davis resumed the meeting at 1:11 p.m.

Motion No. 23/07/18/240 6.B.iv – Alberta Transportation Delegation – Darren Davidson
MOVED by Reeve Davis that the discussion with Darren Davidson from Alberta Transportation, be accepted for information.
CARRIED

Motion No. 23/07/18/241 6.E.i – AlbertaSW Regional Alliance meeting (hosting)
6.E.ii – RMA Scheduled Member visit UPDATE
MOVED by Reeve Davis that the information updates regarding hosting of the AlbertaSW Regional Alliance meeting and the RMA Member visit, be accepted for information.
CARRIED

Motion No. 23/07/18/242 6.F.i – Chinook Arch Library Board Financial Statements
MOVED by Reeve Davis that the 2022 Chinook Arch Impact Report and Financial Statements be accepted for information.
CARRIED

Motion No. 23/07/18/243 6.F.ii – Nanton Parade
MOVED by Reeve Davis to accept the discussion regarding the M.D.'s participation in the August 7th, 2023, Nanton Parade for information.
CARRIED

IN-CAMERA

Motion No. 23/07/18/244 MOVED by Reeve Davis that, in accordance with Section 197 of the Municipal Government Act, Council moves into a closed meeting at 1:48 p.m. to discuss matters involving advice from officials, and third-party business interests, per sections 24 and 16 respectively, of the Freedom of Information and Protection of Privacy Act (FOIP).
CARRIED

Motion No. 23/07/18/245 MOVED by Reeve Davis that Council return to an open meeting at 2:51 p.m.
CARRIED

BUSINESS ARISING FROM IN-CAMERA

7.A. – Liaison Officer's Report to Council
7.B. – FireSmart Contract Update
Motion No. 23/07/18/246 MOVED by Deputy Reeve Streeter that agenda items 7.A and 7.B, be accepted for information.
CARRIED

Reeve Davis recessed the meeting at 2:52 p.m.
Reeve Davis resumed the meeting at 2:58 p.m.
Rick Niwa joined the meeting at 2:58 p.m.

Motion No. 23/07/18/247 6.C.i – MD of Ranchland Agriculture Equipment Rental Policy
MOVED by Deputy Reeve Streeter that the proposed Agriculture Equipment Rental Policy be adopted as amended, and with the removal of the specific reference to washing the scale with water under section 4.b.
CARRIED

Motion No. 23/07/18/248 6.C.ii – Exchange of 1 ton for ½ ton Truck
MOVED by Deputy Reeve Streeter to authorize administration to proceed with exercising the lease option for purchase of the 2021 Ford F-350, complete necessary repairs required and to proceed with an advertised private sale; and furthermore, that the proceeds from the sale be included in the 2024 municipal budget as a funding source for the potential purchase of a ½ ton agriculture/multi-purpose truck.

CARRIED

Motion No. 23/07/18/249 6.C.iii – Cattle Moves on Provincial Highways
MOVED by Reeve Davis that the information from Alberta Transportation regarding the requirement of signage and trained flag-persons for cattle moves on provincial highways, be accepted for information and that the specific information be communicated to MD of Ranchland No.66 ratepayers.

CARRIED

ADJOURNMENT

Being that the agenda matters have concluded, the Reeve declared the meeting adjourned at 3:42 p.m.

These Minutes approved this 1st day of August, 2023.

Ron Davis, Reeve

Robert Strauss, Chief Administrative Officer

Good Afternoon Elected Officials,

The Town of Coaldale is hosting our Coaldale Summer Fest and Candy Parade on Saturday, August 12, 2023 with the theme of "Salute to Agriculture 2023". It is always an honor to be able to include our neighbouring communities in our celebrations and to welcome you to our Town.

We would like to cordially invite you to participate in the 2023 Candy Parade in two ways:

1. Mayor or Council Representative:
 - As a VIP, we would like to welcome you to Coaldale by having you ride in style. If you are able to attend our parade, please reply back to parade@coaldale.ca and we will arrange with you VIP transportation if needed.

2. Enter a Float to promote your community
 - No entry fee
 - You are welcome to bring wrapped candy to hand out along Candy Parade route
 - Bring volunteers to hand out candy

We hope you can attend our parade and celebrate with us on August 12. Please find attached a registration form which we would invite you to submit by August 2, 2023.

If you have any questions, please contact Erica Romeo at 403-345-1323 or parade@coaldale.ca

We look forward to seeing you on August 12.

Sincerely,

Town of Coaldale Summer Fest Parade Committee

RESOLUTION NUMBER	RESOLUTION	ASSIGNED TO	STATUS	DATE COMPLETED
94/07/04/20	MOVED by Deputy Reeve Streeter to table the discussion of the Purchasing Policy until such time as Council can fully review the draft policy and can meet with the Finance Department for a discussion regarding same.	Robert Strauss Sheldon Steinke	Ongoing	First Draft under review by administration
n/a	Landowner complaint about development on neighbor's property in the Grassy Mountain area. Have arranged over flight with F & W Officer drone, & we are trying to determine if there is a historical change of the activities on the property based on the neighbor's complaint.	Robert Strauss	Ongoing	While the matter may not be completely resolved to the entire satisfaction of the landowner the matter has been put on hold
275/15/09/20	MOVED by Deputy Reeve Streeter to give Justin Keeley one week from today to decide if he is willing to pay for the Plan of Survey costs; and if he is willing to pay, the M.D. shall apply to renew Disposition Number DLO 951534 Access Roads – Municipalities for Key Land Id W5-01-014-01-NE.	Greg Brkich	Ongoing	Surveyor work completed and application renewal has been uploaded. Waiting on Provincial Government to renew the D.L.O.
353/20/11/24	Policy - Snowplowing on Private Property - Send landowner form (contract) for brief legal review. File Completed Policy in Policy Binder. - Stage 2 , adapt for Summer Time Road Maint. agreement	Robert Strauss	stage 2	working on stage 2
414/21/01/05 503/21/03/05 22/09/20/276	Ensure that the Province contacts the Nelsons regarding land consolidation NE 29-10-02-W5M and that adjacent landowners sign off on consolidation legal plan of survey	Robert Strauss	Progress- ing	Background Package Prepared for Reeve, phone call to Mr. Horejsi to follow.
435/21/01/19	Create an information package of maps and pertinent information regarding proposed coal mine developments and water use relating to those developments in the M.D of Ranchland and surrounding area	Robert Strauss	Under Development	Paused
711/21/08/17	Receive GIS any shape files that may be available for the trail data.	Rick Niwa	In Progress	
791/21/10/26	Webinar - Transforming Alberta's Environmental Regulation System	Rick Niwa	Attended	Rick N. will brief Council at a future Council meeting once GOA sends Powerpoint Document
838/21/12/07	ACP Grant - Infrastructure Master Plan	Robert Strauss	Complete	Grant signed, plans underway to implement, 75% \$ advance received on grant. Coordinating meeting to be set up with MPE Engineering
31/22/02/01	MD of Ranchland continues to implement Road Use Agreements per Sec.27 MGA	Sheldon Steinke Robert Strauss	ongoing	Under review

74/22/03/22	Public Notice Bylaw - Advertisement Bylaw bring back to Council for 2nd and 3rd Reading	Robert Strauss	In Progress	Bylaw to come back to Council in August, 2023
91/22/04/05 22/05/17/136 22/06/07/158	Replacement of Carpet and Flooring in the MD community hall/MD office	Susan Christianson Robert Strauss	In Progress	Flooring contractor will be coming out in mid September to relay approximately 50% of the floor.
22/04/19/105	Community Hall Rental Policy - Draft updated Policy based on Council feedback at the April 19, 2022 meeting	Robert Strauss	In Progress	Policy to come back to Council in August, 2023
22/05/03/119	Bring back information regarding cost/feasibility unsurveyed roads	Sheldon Steinke Greg Brkich	Paused	
22/05/17/139	Spray Lakes Harvest Plan - follow up by Agric. Dept re: weed control	Rick Niwa	In Progress	
22/06/07/161	Follow up from AEP delegation re Environmental Bridge Crossing Grant / PLUZ & trail matters	Sheldon Steinke	In Progress	Grant Program Approved, work underway to finalize projects
22/07/05/202	MSI Grant Application for Municipal Building Modernization	Greg Brkich	in Progress	Approval granted, detailed project budget being developed
22/08/16/229	Review detailed options for employees and employer - Local Authorities Pension Plan (LAPP).	Robert Strauss	in Progress	Awaiting LAPP Sponsorship Board to address MD of Ranchland Proposal
22/11/01/330	Attempt to schedule a meeting with the Minister of Environment	Robert Strauss	Ongoing	Delayed due to the Provincial Election
22/11/29/364 23/04/04/106	Complete a Councillor Remuneration survey	Robert Strauss	Proceeding	Waiting on results from Beaver County August meeting
22/12/13/383	2023 Budget Approval - Implement for 2023 - Compile finalized Budget Binders	Greg Brkich Robert Strauss Nikki Funk	Proceeding	Finalized after passing of the Tax Rate Bylaw
23/01/10/007	Invite 3 RCMP detachments to 3 regular joint meetings (at a Council meeting) per year	Robert Strauss Nikki Funk	Proceeding	
23/02/07/037 23/03/07/078	RMA Member Visit - Coordinate with RMA to schedule a visit with Council - Tabled pending reponse from RMA scheduling staff	Nikki Funk Robert Strauss	Proceeding	Scheduled for August 21, 2023
23/01/24/24 23/02/21/051	CAO Report Template - Develop and present to Council	Robert Strauss Nikki Funk	Proceeding	

23/02/21/056	Personnel Policy Approval - Continue to develop associated documents/ processes	Robert Strauss	Proceeding	This will be an ongoing process
23/03/07/077	Bylaw 2023-02 Lyndon Creek Road Closure - Public Hearing, then circulate to Minister of Transportation for approval, then 2nd/3rd reading	Nikki Funk Robert Strauss	Proceeding	1st Reading given, Information Package being prepared for submission to Minister of Transportation
23/03/28/087	Bylaw 2023-03 - Road Closure Bylaw - follow up with public hearing and letter to the Minister of Transportation	Nikki Funk Robert Strauss	Proceeding	Waiting on Minister of Transportation Approval
23/04/04/101	JUPA Agreement deadline change - proceed to work with LRSD.	Robert Strauss	Ongoing	
23/04/04/103	Coordinate the detailed MD Admin Building Upgrade Plan	Greg Brkich Robert Strauss	Proceeding	
23/04/04/104	Update on Highway #22 Status and invite D.Davidson to an annual Council meeting.	Nikki Funk	Complete	
23/04/18/117	Council Public Hearing Procedure - File in Policy Manual/ Virtually and paper copy and make a working copy available for future Council meetings (keep in for Reeves signature folder?)	Nikki Funk	Complete	Procedure added to Physical & virtual Policy Manual, red folder that goes to Council meetings
23/04/18/119	Land Use Bylaw - 2023-01 - Signautre pages signed, coordinate with Steve Harty/Katie Schlamp to post a copy of the signed bylaw on the Ranchland website.	Nikki Funk	Complete	
23/04/18/122	Approved 2022 Audited Finaincial Statements - post the SIGNED COPY to website	Nikki Funk	Proceeding	
23/04/18/124	Process \$500 donation to Nanton Juior Rodeo Sponsorship Request	Greg Brkich Susan Christianson	Complete	
23/04/18/125	Process \$1,000 donation to HRD Health Foundation Sponsorship Request	Greg Brkich Susan Christianson	Complete	
23/05/02/135	Adjustment to 2023 Capital Budget for purposes of purchaing Tridem Trailer and adjust the MSI grant application	Greg Brkich	Complete	
23/05/02/136	Watercourse Crossing Grant Agreement - signed and emailed cc. to Sheldon, Greg, Rick and Rick	Robert Strauss Nikki Funk	Complete	
23/05/02/137	Schedule of Producer Weed Assistant Programs - ASB recomendation and approved by Council	Rick Niwa	Complete	
23/05/02/138	Producer Weed Assistant Program Application - ASB recommendation and approved by Council	Rick Niwa	Complete	
23/05/02/139	MD of Ranchland Weeds List - ASB recommendation and approved by Council	Rick Niwa	Complete	

23/05/02/141	Coordinate new temporary apointment to the NCHCMC.	Robert Strauss	Complete	
23/05/02/142	Respond to the Nanton Children's Festival Sponsorship request on behalf of Council motion	Robert Strauss	Complete	
23/05/16/156	Implement and file the 2023 Tax Rate Bylaw	Greg Brkich Funk Christianson	Nikki Susan	Complete
23/05/16/158	Remove Acting Designion of Agriculture Fieldman	Rick Niwa	Complete	
23/05/16/159	Implement appointments of Kelly Starling, Tyson Lommerts and Scott Elford as inspectors under AB Weed Control Act, Alberta Agriculture Pest Act and Officers under then the Alberta Soil Conservation Act	Rick Niwa	Complete	
23/05/16/160	Implement updated Riparian Assistance Program application	Rick Niwa	Complete	
23/05/16/161	Approve automatically transferring any remaining funds at year end to a reserve contingency fund that carries over to the next fiscal year	Greg Brkich Niwa	Rick	Complete
23/05/16/165	Advise Nanton Commuinity Health Center Mangement Committee of appointment of Neil Wilson to the Committee as the temporary MD of Ranchland Member-at-large	Robert Strauss	Complete	
23/05/16/168	Implement Authorization of Brownlee LLP to compose a letter to Alberta Transportation and Economic Corridors requesting removal of the current designation on the Forestry Trunk Road	Sheldon Stenike	Complete	
23/06/06/173	Approval of 2023 Agriculture Service Board Shedule of Rates and Fees, also consolidate this into the next reading of the MD of Ranchland Rates and Fees Bylaw	Greg Brkich Christianson Funk	Susan Nikki	Progressing Consolidation of the new fees into the next MD Rates and Fees Bylaw still needs to take place.
23/06/06/174	Implement Appointment of the seasonal Agricultural Inpectors under appropriate legislation	Rick Niwa	Complete	
23/06/06/183	1st Reading Updated Public Notificaion Bylaw , move forward with requirements for 2nd and 3rd Reading.	Nikki Funk Strauss	Robert	Proceeding
23/06/20/196	Implement the Authorization of the Financial Reserve Transfer for the planned funding of the 2023 Hitachi Wheel Loader	Greg Brkich	Complete	
23/06/20/197	Administration to confirm the understanding of the liability and restriction of motorized access on road allowances	Robert Strauss	Progressing	
23/06/20/201	Follow up on requirements for Special Events permits (Cattle Moves) on Provincial Highways	Rick Niwa Lawson Strauss	Rick Robert	Progressing Scheduling flag person course for staff in the future
23/06/20/202	Set up date to award bid for the Engineering Firm to faciliate the "Fish Crossing/ Culvert" Program.	Sheldon Steinke	Complete	

23/06/20/203	Change Council meeting schedule - Oct 17, 2023 Council meeting changed to October 24, 2023.	Nikki Funk Robert Strauss	Complete	
23/06/20/204	Complete and submit RMA - Quasi Judicial Agency Survey	Sheldon Steinke Nikki Funk	Complete	
23/06/29/210	Engineering Agreement for Water Crossing Remediation Program (AEPA) - award to ISL Engineering	Sheldon Steinke Robert Strauss Nikki Funk	Complete	
23/06/29/213	Implement authorization for legal counsel Brownlee LLP to engage in a direct discussion with AT&EC	Sheldon Steinke Robert Strauss	Complete	
23/07/04/225	Confirm RMA Member Visit for August 21, 2023 and develop presentation for review by Council	Nikki Funk Robert Strauss	in Progress	
23/07/18/236	Implement acceptance of MPE Engineering Bridges and Culvert Assessment Project	Robert Strauss	in Progress	
23/07/18/237	Implement acceptance of MPE Engineering Buildings Assessment Project	Robert Strauss	in Progress	
23/07/18/238	Implement acceptance of MPE Engineering Road Condition Assessment Project	Robert Strauss	in Progress	
23/07/18/240	Follow up on Discussion with Darren Davidson (AT&EC) Delegation to Council	Robert Strauss	in Progress	
23/07/18/241	Provide catering and organization for Ranchland hosting the AlbertaSW RETA meeting.	Nikki Funk Robert Strauss	in Progress	
23/07/18/243	Nanton Parade - MD to enter a truck	Nikki Funk Robert Strauss	in Progress	
23/07/18/247	File new Agric Equipment Rental Policy , in Policy manual and digitally, circulate a copy to Rick Niwa digitally	Nikki Funk	Complete	
23/07/18/248	Authorize sale of Ford F-350 Parks Truck and set up funds as a reserve for potential 2024 truck replacement from the proceeds of the sale	Rick Niwa Greg Brkich	in Progress	
23/07/18/249	Implement changes and secure flag person training for AT&EC new guidelines for Cattle Moves	Rick Lawson Rick Niwa Kelly Starling	in Progress	

**M.D. OF RANCLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: Budget Report – as of June 30, 2023

Meeting Date: August 1st ,2023

Originated By: Robert Strauss, CAO

Background: A high-level summary of the monthly actuals to budget has been prepared in a format that we hope that Council finds intuitive and clear.

Strategic Pillar: 4. Financial Sustainability

Options for Action: 1.) Review the attached summary report and if satisfactory, then to accept for information.

**CAO's Review/
Comments/:** The Budget Report will be presented at the meeting.

Attachments: Presented at meeting.

CAO's Initials RS

M.D. of Ranchland No. 66
Statement of Operations (non-financial items are not included)
Report as of June 30, 2023

Description	Actual	Annual Budget	Variance by %
Non-Functionalized Revenue			
Net Property Taxes	\$2,303,122	\$2,296,246	100
Council/Legislative Services			
Total Council/Legislative Operating Revenues	0	0	0
Council Remuneration; Travel & other	42,045	98,645	43
Council - Transfers to (Grants to)	2,000	2,400	83
Leg. Staff Pay & Benefits	83,952	158,433	53
Leg. - Legal/Audit and other Contracted Services	60,328	110,710	54
Leg. - Materials, Goods, Supplies and Other	0	1,000	0
Total Council/Legislative Operating Expenditures	188,325	371,188	51
General Administration			
Total General Administration Operating Revenues	554	22934	2
Gen.Admin. Staff Pay & Benefits	142,546	264,354	54
Staff - Mileage, Training, Travel	16,816	34,700	48
Legal/Insurance/Assessor/Consultant costs	9,580	22,000	44
Information Technology (IT); Computer Software & Hardware; Website; Internet and Telephone costs	25,559	64,950	39
Admin. Bldg. Operational, Maint. & Repair costs	14,121	36,500	39
Health & Safety costs	128	2,200	6
GA - Other Contracted Services	6,639	14,750	45
GA - Other Materials, Goods, Supplies	4,001	7,000	57
Total General Administration Operating Expenditures	219,390	446,454	49
Fiscal Services			
Net Fiscal Services Revenue	67723	112900	60
Policing			
Fine Revenue (CPO issued tickets)	1131	6500	17
RCMP Policing cost share agreement with GOA	5,187	23,350	22
CPO costs	20,398	85,000	24
Total Policing Operating Expenditures	25,585	108,350	24
Fire Protection			
Total Fire Protection Operating Revenues	10,000	0	0
Total Fire Protection Operating Expenditures	21,506	43,670	49
Other Protection Services (Disaster, Ambulance & First Aid and F&W Officer)			
Total Other Protection Services Revenue	0	0	0
Total Other Protection Services Expenditures	18,426	68,823	27

M.D. of Ranchland No. 66
Statement of Operations (Non-financial items are not included)
as of June 30, 2023

Description	Actual	Annual Budget	Variance by %
Transportation Services			
Operating Grants	0	266,270	0
Shop Lease Revenue (from V.S.)	23,485	42,995	55
Revenue from Road Use Agreements	10,800	200,000	5
Revenue from Custom Equipment Work	73,670	75,000	98
Other Revenue of Transportation Services	4,860	6,200	78
Total Transportation Services Revenue	112,815	590,465	19
Transportation - Staff Pay & Benefits	251,426	451,700	56
Staff - Mileage, Training, Travel	1,132	3,200	35
Legal/Insurance/Engineering Consultant costs	46,877	242,000	19
Information Technology (IT); Computer Hardware; Internet and Telephone costs	3,819	9,200	42
Public Works Shop/Yard - Operational, Maint. & Repair costs	11,335	40,850	28
Health & Safety costs	390	2,500	16
Gravel Program - Gravel and Contract Hauling costs	182	150,360	0
Cattle Guard/Dust Control/Small Culvert costs	20,315	50,500	40
H.E. & Vehicle Maint. & Repair and wear edges	31,899	48,000	66
Fuels & DEF	56,977	115,250	49
TS - Other Contracted Services	17,564	23,200	76
TS - Other Materials, Goods, Supplies	9,968	88,700	11
Total Transportation Operating Expenditures	451,884	1,225,460	37
Waste Management Services			
Total Waste Management Operating Expenditures	2,352	5,765	41
Public Health and Welfare Services			
Total Public Health & Welfare Services Revenue	1,485	2,969	50
Total Public Health & Welfare Services Expenditures	5,214	5,212	100
Planning & Development Services			
Total Planning & Development Services Revenue	491	200	245
Total Planning & Development Services Expenditures	23,290	36,738	63
Economic Development Services			
Total Economic Development Services Expenditures	0	100	0

M.D. of Ranchland No. 66
Statement of Operations (Non-financial items are not included)
as of June 30, 2023

Description	Actual	Annual Budget	Variance by %
Agriculture Support Services			
Operating Grants	0	115,000	0
Weed Control Sales	5,343	121,000	4
Program Partnership Funding received	5,750	0	0
Deadstock Recycle Program Grant Earned	2,427	5,000	49
Other Revenue	1,082	3,000	36
Total Agriculture Support Services Revenues	14,602	244,000	6
Agriculture Service Board Expenses	12,534	38,300	33
Ag. Legislative Programming			
Staff Pay & Benefits	177,950	329,115	54
Other Ag. Legislative costs	45,884	243,460	19
Producer Weed Control Assistance Program	0	15,500	0
Ag. Environmental Programming			
Staff Pay & Benefits	20,249	34,708	58
Other Ag. Environmental costs	3,556	10,980	32
Deadstock Recycle Program Payments	2,427	5,000	49
Riparian Assistance Program Payments	0	4,500	0
Other Agriculture Support Services Expenses	2,500	8,675	29
Total Agriculture Support Services Expenditures	265,100	690,238	38
Park Maint. Contract			
Total Revenue from Park Maintenance Contract	582	164,070	0
Total Expenditures of Park Maintenance Contract	11,218	154,582	7
Parks, Library, RCEC, Recreation			
Total Revenue from Parks, RCEC etc.	0	0	0
Total Expenditures from Parks, RCEC, Library etc.	1,409	3,140	45

**M.D. OF RANCHLAND NO. 66
REPORT TO COUNCIL**

Choose an item.

Title: Local Authorities Pension Plan Update

Meeting Date: August 1 2023

Originated By: Robert Strauss, CAO

Background: As previously discussed at Council during the August 16, 2022, Council meeting, there is a need to look at employee pension options. I have been in discussions with the Local Authority Pension Plan administration every few months since that time, attempting to propose changes to the LAPP admission conditions. I may have finally succeeded in convincing LAPP to take a proposal for changes to their Board for consideration. Those proposed changes would essentially allow all existing employees a onetime choice to either join the LAPP or the option to “opt out” of LAPP. Future employees would as a condition of their employment be part of the LAPP.

Council may recall that when I last discussed LAPP in detail with Council, I presented a survey I had conducted, polling rural municipalities in Alberta. I started polling all rural Alberta municipalities starting at the Canada/US border and moving northwards. I stopped surveying when I got as far north as those rural municipalities approximately in the same geographic latitude as Edmonton. The surprising thing I discovered was that the only rural Alberta municipality in the survey that was not part of the LAPP, was the MD of Ranchland.

I have already previously discussed with Council the benefits of the MD of Ranchland being part of LAPP; were both the ability to attract future qualified employees and the retention of staff in the longer term.

The LAPP Board is meeting on October 5th, 2023, and has agreed to consider my request for new municipalities joining the plan to be able to offer their existing staff a “one-time, opt-out of the LAPP, option”. In order to consider the request, they have asked us to complete a cover letter and an application form. They have asked that I submit these requirements to them, prior to August 31, 2023.

By requesting that LAPP administration to allow new municipalities to offer existing employees a “one-time opt out clause” this would not create unwanted friction within the staff membership if any individuals felt strongly about joining or not joining the Plan. The LAPP would normally be applicable only to permanent employees as defined by a Council pension policy.

CAO's Initials



Options for Action:

- 1.) Authorize the submission of the application to join the LAPP as well as the request for LAPP to consider the “one-time opt-out option for existing employees” and proceed with the process of joining the LAPP effective January 01, 2024.
- 2.) Do not proceed further with considering the LAPP for the MD of Ranchland employees.

**Financial
Considerations:**

Immediate impact would not be able to be determined until such time as it was determined how many employees would be potentially participating in the LAPP. I anticipate a slight increase in the overall payroll cost to the MD of Ranchland.

**CAO’s Review/
Comments/:**

I believe joining the plan would be in the long-term best interests of the MD of Ranchland, the majority of its current employees and all of its future employees. I would also wish to provide full disclosure, that I have participated in the LAPP previously in my career (as you are already aware) and having the MD of Ranchland join the LAPP would be a personal benefit to myself as well.

Attachments:

LAPP map showing survey results of rural municipality participation.

CAO’s Initials BS

**M.D. OF RANCLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: Public Works Update

Meeting Date: August 1st, 2023

Originated By: Robert Strauss, CAO

Background: Rick Lawson, Public Works Manager, will present an update on the Public Works activities

Strategic Pillar:

- 2. Infrastructure and Service Delivery
- 4. Financial Sustainability

Options for Action:

- 1.) Accept update for information and initiate any questions that Council may have.
- 2.) Other course of action.

CAO's Review/Comments/: A standard update that administration is attempting to provide Council on a regular basis. Rick Lawson has created a PowerPoint Presentation which is attached.

Attachments: PowerPoint Presentation

CAO's Initials



JUNE PUBLIC WORKS UPDATE.



2014 GMC HAS SOLD AT CENTURY AUCTIONS



ClubBid
2nd Floor, 734- 42 Avenue S.E.
Calgary, AB T2G 5N9
Phone: 877-294-9488
clubbid.com

Auction Results for: High River, AB - July 6, 2023 - Calgary Regional Absolute Public Online Auction - Shipping Options Available!

Lot #	Title	Buyer	Quantity	Price
0045	2014 GMC 2500 Sierra SLE 4x4 Crew Cab P/U c/w Duramax 6.6L Diesel, Allison Auto, A/C, Power Windows, Mirror, Locks, Driver Seat Power, Tow Mirrors, Tow Haul Assist, 285/70R17 Tires, Showing 189,735 Kms, VIN 1GT120C86EF180105, *Note: Power Chip In Office.*	39271	1	28,750.00

Less the commission

SUMMER GRAVEL HAUL IS COMPLETE



EROSION ISSUES ON GRID ROADS



REPAIRS ON THE RILEY ROAD CULVERT



REPAIRS ON THE RILEY ROAD CULVERT



REPAIRS ON THE RILEY ROAD CULVERT





GRASS CUTTING ON INFIELD GRID ROADS



GRASS CUTTING ON INFIELD GRID ROADS



CONTRACT RATEPAYER WORK



NO MORE BLUE COWBOY HATS IN THIS MD



**M.D. OF RANCLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: Proposed Reclamation of Livingstone Gravel Pit

Meeting Date: August 1, 2023

Originated By: Greg Brkich, Accountant

Background: A complete history of Surface Materials Lease No. 950064, (SML 950064), (a.k.a. Livingstone Gravel Pit) is unclear. It appears from the file that the M.D. entered into the SML with Alberta Environmental Protection, Land Administration Division on January 24, 1996, however Alberta Transportation most likely used this gravel pit for years prior of this date when it was responsible for maintenance on the Forestry Trunk Road.

SML950064 is approximately 25 acres in size and is located on the east side of the Forestry Trunk Road approximately 15 kilometers south of the junction of the Forestry Trunk Road and Highway 532. The last time gravel was crushed for traffic gravel purposes was in 2006 when 25,000 cubic yards was done. The last of this crushed gravel was hauled in 2018. This gravel pit has not been utilized since 2018. The current SML has an expiry date of January 23, 2028.

The Public Works Manager has determined that there isn't enough pit run gravel remaining to warrant bringing in a crushing contractor, therefore he is planning to reclaim this SML so that the SML can be cancelled, and the land given back to Alberta Environment. (Note: A Reclamation Certificate is required before the M.D. will be released from its liabilities in relation to this SML). It is estimated that this process will take approximately 5 years. If Council has any questions or concerns, the Public Work Manager is scheduled to attend the Council meeting.

Strategic Pillar:

1. Environmental Stewardship
2. Infrastructure and Service Delivery
3. Public Safety & Emergency Services
4. Financial Sustainability
5. Collaborative Partnership
6. Community

CAO's Initials _____



Options for Action: 1.) An information item for now, although it would be addressed through the MD Budget. Staff are available to address any questions that Council may have.

Financial
Considerations: To be determined

CAO's Review/
Comments/: Reclamation is of course a required stage in any Gravel Pits lifespan. The MD has an obligation to proceed with reclamation.

Attachments: None

CAO's Initials BS

**M.D. OF RANCLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: Enclosed Agric. Trailer

Meeting Date: August 1, 2023

Originated By: Robert Strauss, CAO

Background: As approved by Council in the 2023 Capital Budget a small, enclosed trailer was planned for and approved, in order to haul and contain picked invasive weeds. These weeds are then transported to the designated disposal site. There are additional uses for this trailer such as dry storage and secure storage any project sites, as well.

The procedure followed for the purchase of the enclosed agriculture trailer is contained within the Council package.

Strategic Pillar:

1. Environmental Stewardship
2. Infrastructure and Service Delivery

Options for Action: 1.) As this is an information item, administration is available to answer any questions.

Financial Considerations: Council will be updated at the Council meeting as to the results of the submitted quotes and the purchased unit.

CAO's Review/ Comments/: The process followed was robust and consistent with purchasing an approved budget item.

Attachments: Procedure followed for purchase process of enclosed Agric. Trailer

CAO's Initials RS



MUNICIPAL DISTRICT OF RANCLAND NO. 66

P.O. Box 1060, NANTON, ALBERTA T0L 1R0 • Ph. 403-646-3131 Fax 403-646-3141

July 24, 2023

Request for Quotation

The Municipal District of Ranchland No. 66 invites interested parties to provide a quote on the purchase of an enclosed trailer for our Agriculture Department.

Specifications

New enclosed trailer

Ramp Rear Door

6' X 12' with minimum 74" head room at center of trailer

Aluminum Frame

Rounded front and roof

Single axle

Other – vent and interior lighting optional, side entry door preferred but not essential.

Intended Use

The unit will be used primarily to haul bags of invasive weeds to a disposal site. The unit may also be used for dry storage and secure storage on project sites.

Purchase Details

Cash purchase, no finance required, no trade in. Preferred pickup date, as soon as the unit is selected, and payment received.

Selectin Criteria

Units meeting the specifications will be assessed based on their *overall value.

*(price, specifications, and resale value) Lowest or any quote not necessarily accepted.

Quotation Process

The MD will invite a minimum of 3 dealerships to supply a quote, dealers may quote on more than one trailer. All eligible quotes received by the **deadline of 4:00 PM Monday July 31, 2023** will be reviewed by staff as soon as possible and all participating dealers will be notified of the highest and lowest quotes and the vehicle selected, if any, on or before August 2, 2023. Please provide quotes inclusive of all fees, taxes, incentives and or discounts by email to: Rick Niwa, Agricultural Fieldman at; ag@ranchland66.com

Questions/Comments

Please direct any questions or comments to;

Rick Niwa, Agricultural Fieldman

M D of Ranchland No. 66

Office 403-646-3131

Cell 403-625-7080

Questions and responses will be shared with all involved parties.

**M.D. OF RANCLAND NO. 66
REPORT TO COUNCIL**

Choose an item.

Title: RMA member visit and presentation

Meeting Date: August 1 2023

Originated By: Robert Strauss, CAO

Background: As RMA representatives are attending the MD of Ranchland on August 21, 2023, administration is preparing a draft presentation for that day. Administration will discuss the key elements of that presentation with Council at this meeting, looking for any feedback and then a polished draft presentation will be available for Council's final review on August 18th, 2023.

Strategic Pillar:

1. Environmental Stewardship
2. Infrastructure and Service Delivery
3. Public Safety & Emergency Services
4. Financial Sustainability
5. Collaborative Partnership
6. Community

Options for Action: 1.) Provide input and feedback to administration for the draft key elements of the presentation at this meeting.

**CAO's Review/
Comments/:** I look forward to Council's feedback and direction.

Attachments: To be reviewed at the meeting.

CAO's Initials



**M.D. OF RANGLAND NO. 66
REPORT TO COUNCIL**

Choose an item.

Title: Nanton Community Parade

Meeting Date: August 1, 2023

Originated By: Robert Strauss, CAO

Background: As indicated previously, the Nanton Community parade is held on August 7th, 2023. We would like to confirm which elected official would be interested in riding in the public works truck with the CAO driving. We will need some lead time to take care of any required signage and purchase of candy for distribution at the parade.

Strategic Pillar:
5: Collaborative Partnership
6: Community

Options for Action: 1.) Advise administration who on Council will be riding in the parade.

Financial Considerations: Insignificant

CAO's Review/ Comments/: As indicated previously, I have volunteered to chauffeur a Council member in the August 7th Nanton Parade.

Attachments: None

CAO's Initials RS

**M.D. OF RANCHLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: Travel Alberta promotional picture shoot

Meeting Date: August 1, 2023

Originated By: Robert Strauss, CAO

Background: I was contacted by Terry Marsh who is working on behalf of Travel Alberta doing a series of promotional commercials in Edmonton, Canmore, Kananaskis, Head Smashed-In Buffalo Jump and they would like to do one shot in the MD of Ranchland in close proximity to Chimney Rock Road.

Terry Marsh has communicated that it will be a very non-invasive shoot and will not involve any big trucks, generators, lighting or anything of that nature. There will likely be around 10 people and a half dozen vehicles. The shoot will likely be on private land, with the permission of the landowner.

They do not require any traffic control or special accommodation from the MD of Ranchland. The event would likely take place on August 10th or 11th, weather dependent.

I have advised him to give us as much notice as he could, and I would in turn make our Public Works Department and our Agric Departments aware of the timing.

Strategic Pillar:

1. Environmental Stewardship
2. Infrastructure and Service Delivery
3. Public Safety & Emergency Services
4. Financial Sustainability
5. Collaborative Partnership
6. Community

Options for Action: 1.) This is likely only an information item.

CAO's Initials



**Financial
Considerations:**

None

**CAO's Review/
Comments/:**

I do not anticipate any regulatory requirements relating to this event. It appears to be relatively minor in terms of impact and should require nothing more than general awareness from the MD of Ranchland.

Attachments:

None

CAO's Initials



**M.D. OF RANCLAND NO. 66
REPORT TO COUNCIL**

Choose an item.

Title: Orphan Well Association 2022 Annual Report

Meeting Date: August 1, 2023

Originated By: Robert Strauss, CAO

Background: The Orphan Well Association Annual Report is attached for Council's information.

Strategic Pillar:

1. Environmental Stewardship
2. Infrastructure and Service Delivery
3. Public Safety & Emergency Services
4. Financial Sustainability
5. Collaborative Partnership
6. Community

Options for Action: 1.) Accept for information, in addition to any follow up matters that Council may have.

Financial Considerations: None

CAO's Review/ Comments/: Unless there are specific issues that arise, this is an information item.

Attachments: Orphan Well Association 2022 Annual Report and cover letter.

CAO's Initials





Orphan Well Association

Alberta Oil and Gas Orphan Abandonment and Reclamation Association
1800, 222 – 3 Avenue SW, Calgary Alberta, T2P 0B4
www.orphanwell.ca

Received

JUL 20 2023

M.D. of Ranchland No. 66

July 7, 2023

Reeve Ron Davis
Box 1060
Nanton, Alberta
T0L 1R0

Dear Reeve Davis,

As a neighbour in Ranchland No. 66, and a partner with Alberta businesses, I've enclosed for your information our 2022/23 Orphan Well Association (OWA) annual report. It outlines our work across Alberta in the principled, safe, efficient and environmentally responsible closure of orphaned oil and gas properties, which we have supplemented in this letter with information specifically about Ranchland No. 66.

When a well, pipeline, facility or associated site in Alberta no longer has a legally or financially responsible party that can be held accountable, it may be designated as an orphan by the Alberta Energy Regulator (AER) and become the responsibility of the OWA. Our role is to decommission the orphans and restore the land similar to its original state. Every site that is closed is then available for farming, pastureland, wildlife habitat, recreation or a growing community.

In 2022/23, our typical cost for closing an orphan site was about \$60,000, although specific projects may vary significantly depending on technical complexity. A study by Enserva, which represents oil and gas service companies, found between 41 and 57 people are employed in the closure of a single well.

In the three fiscal years from April 1, 2020 to March 31, 2023, the OWA invested about \$7,100,000 in Ranchland No. 66, hiring 86 vendors to safely perform a variety of activities on 58 orphan sites, ranging from inspections and decommissioning to remediation and reclamation, but also including much-needed hospitality services and other related spending.

There remain other orphan properties in Ranchland No. 66 that are part of the overall Alberta inventory, including 11 orphan sites that require decommissioning and then reclamation, and 11 sites that require reclamation only. Of the sites that require reclamation only, we have completed our work on 7 and are waiting on vegetation to be fully established before we apply for a reclamation certificate from the AER. Our complete inventory, updated monthly, is in the "About" section of our website at orphanwell.ca.

In addition to orphan properties, Ranchland No. 66 also has 12 inactive well licenses. These properties have solvent owners and operators, and so are not the responsibility of the OWA. Some of these inactive sites with solvent operators may have participated in the Government of Alberta's Site Rehabilitation Program, which concluded earlier this year. However, the OWA's orphan inventory was not eligible for this program.

With the support of the oil and gas industry as well as provincial and federal government loans, we have decommissioned orphan wells at an accelerated rate for the past several years, putting them in a safe state for Albertans and our shared environment. The loan funding is now completely deployed for field activities, and we have already repaid nearly \$130 million of the Alberta loan from industry levies as of July 2023.

Following the surge in decommissioning, we are now seeing a larger portion of our expenditures shift toward the final stages of site closure – remediation and reclamation. This will continue to build on previous years of reclamation work, which have resulted in substantially more sites closed in the last year than any previous year of operations.

Although Alberta's energy sector has rebounded with more stable oil and gas prices, we are still feeling the impact of a years-long downturn and may see new sites added to our inventory. However, over the longer term, this should be mitigated by significant regulatory enhancements aimed at reducing the risk of future potential orphans.

For more than two decades, meeting our mandate and investing in our economy has been funded nearly entirely by the oil and gas industry. This truly takes accountability to an elevated level, with diligent and responsible operators conducting their own site closure planning, while paying to clean up orphans left by others. In 2023/24, these companies will fund our work with a levy of \$135 million, bringing the total industry contribution to \$710 million. We are reviewing the 2024 levy with the AER and expect it will be in this range for the near future, depending on various factors.

Underpinning all the OWA's efforts is our relationship with our industry partners and contractors – close to 600 large and small businesses across Alberta. They are the arms and legs of the OWA and critical to how we do our job, meet our goals and perform our mandate.

We've have had a successful year of reducing environmental liabilities, improving cost-efficiencies, supporting local communities and building our role as a trusted partner of government, industry and landowners – and we are confident we will meet the challenges ahead.

For more information, I invite you to read our annual report or contact me directly at 403-297-3398.

Yours truly,



Lars De Pauw
President
Orphan Well Association







2023-08-01 Agenda PACKAGE- reduced1

Final Audit Report

2023-07-28

Created:	2023-07-28
By:	Nikki Funk (legislative@ranchland66.com)
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