

**M.D. of Ranchland No.66
Council Meeting Agenda**

**Municipal Building
Chain Lakes Provincial Park**

**September 19, 2023
at 10:30 AM**

1. CALL TO ORDER

Pages:

2. ACCEPTANCE OF AGENDA

3. APPROVAL OF MINUTES

- A. Council Meeting of September 5, 2023.....Pages 3-5
- B.

4. DELEGATION'S SCHEDULE

- A.
- B.

5. EXTERNAL CORRESPONDENCE – (for information)

- A. Administration/ Finance
- B. Public Works
- C. Agriculture/ Parks & Recreation
- D. Emergency/ Protective Services
- E. Legislative / Planning /Development
- F. Other Business

6. BUSINESS – (action items)

- A. Administration/ Finance
 - i. Action List..... Pages 6-10
 - ii. Bank rec and vendor Payment..... Pages 11-13
 - iii. ARMAA - CAO report..... Page 14

B. Public Works

- i. Public Works Update.....Pages 15-25
- ii. MD of Pincher Creek partnership request ACP grant.....Page s 26-28
- iii. STIP-LRB Grant application for BF 84582.....Pages 29-45

C. Agriculture/ Parks & Recreation

- i. Information Update – Disposal of Parks Truck.....Pages 46-47
- ii. Discussion from AB Government re:
Campfire pits at Chain Lakes Park.....Page 48
- iii.

D. Emergency/Protective Services

- i. Update: re AMHSA Safety AuditPage 49

E. Legislative/& Planning/Development

- i. AER open house – Update.....Page 50
- ii. FLBMA meeting agenda and meeting summary.....Page 51

F. Other Business

- i. LRSD – Nanton School Advisory Committee update.....Page 52
- ii.

7. IN-CAMERA (closed session)

- A. L.O. Report to Council
- B. Councillor Survey – Beaver County
- C. Legal Advice – Undeveloped Road Allowances Issue

8. BUSINESS ARISING FROM IN-CAMERA

- A. Administration/ Finance
- B. Public Works
- C. Agriculture/ Parks & Recreation
- D. Emergency/Protective Services
- E. Legislative /& Planning /Development
- F. Other Business

9. ADJOURNMENT

M.D. of Ranchland No. 66
Minutes of the Regular Council Meeting
Tuesday, September 5, 2023

The meeting of the Council of the Municipal District of Ranchland No. 66 was held in Council Chambers in the Municipal Office located at the Chain Lakes Provincial Park on Tuesday, September 5, 2023, commencing at 1:00 p.m.

IN ATTENDANCE

Ron Davis, Reeve
Harry Streeter, Deputy Reeve
Cam Gardner, Councillor

Robert Strauss, Chief Administrative Officer
Greg Brkich, Accountant
Sheldon Steinke, Council Liaison
Nikki Funk, Recording Clerk

CALL TO ORDER

Reeve Davis called the meeting to order at 1:08 p.m.

ACCEPTANCE OF AGENDA

Motion No. 23/09/05/285 MOVED by Reeve Davis that the agenda be adopted as presented.

CARRIED

ACCEPTANCE OF MINUTES

Motion No. 23/09/05/286 MOVED by Deputy Reeve Streeter that the minutes of the August 15, 2023, meeting be adopted as presented.

CARRIED

EXTERNAL CORRESPONDENCE

Motion No. 23/09/05/287 5.F.i – Chinook Arch Library Board Report – August 2023
MOVED by Councillor Gardner to accept the board report from the Chinook Arch Regional Library Board, for information.

CARRIED

Motion No. 23/09/05/288 5.F.ii – TC Energy Blowdown Notification
MOVED by Deputy Reeve Streeter to accept the blowdown notification from TC Energy, for information.

CARRIED

BUSINESS

Motion No. 23/09/05/289 6.A.i – Statement of Operations as of July 31, 2023
MOVED by Councillor Gardner to accept the statement of operations as of July 31, 2023, for information.

CARRIED

Motion No. 23/09/05/290 6.A.ii – 2024 Municipal Operating and Capital Budget Schedule
MOVED by Councillor Gardner to accept the 2024 municipal operating and capital budget schedule, as presented.

CARRIED

Motion No. 23/09/05/291 6.E.i – AER Community Engagement Event
MOVED by Deputy Reeve Streeter to accept the invitation to the AER Community Engagement event, for information.

CARRIED

Motion No. 23/09/05/292 6.E.i – AER Community Engagement Event
MOVED by Councillor Gardner to direct administration to post the notice from the AER about their community engagement event on the MD of Ranchland No.66 social media site.

CARRIED

Motion No. 23/09/05/293 6.E.ii – Public Notification Bylaw 2023-05
MOVED by Deputy Reeve Streeter to pass 2nd reading of the Public Notification Bylaw 2023-05.

CARRIED

Motion No. 23/09/05/294 MOVED by Reeve Davis to give 3rd and final reading of the Public Notification Bylaw 2023-05.

CARRIED

Motion No. 23/09/05/295 6.E.iii – Update RE: Meeting with MLA/MP
MOVED by Deputy Reeve Streeter to accept the update discussion about scheduling meetings with the MLA/MP, for information.

CARRIED

Motion No. 23/09/05/296 6.E.iv – Update RE: Meeting with Provincial Minister of Environment.
MOVED by Councillor Gardner to proceed with organizing joint municipal meetings with Provincial Cabinet Ministers as discussed.

CARRIED

6.E.v – Discussion RE: Potential joint meeting with Minister/
Associate Minister of Health at fall RMA Convention.

Motion No. 23/09/05/297 MOVED by Reeve Davis that administration co-ordinate with the MD of Willow Creek to schedule meeting with the provincial Minister of Health.

CARRIED

6.E.vi – Foothills Little Bow Municipal Association

Motion No. 23/09/05/298 MOVED by Deputy Reeve Streeter to accept the discussion about deadlines for RSVP for the Foothills Little Bow Municipal Association meeting, for information.

CARRIED

6.F.i – RMA Report on FCSS

Motion No. 23/09/05/299 MOVED by Reeve Davis to accept the RMA Report on FCSS for information.

CARRIED

IN-CAMERA

Motion No. 23/09/05/300 MOVED by Reeve Davis that, in accordance with Section 197 of the Municipal Government Act, Council moves into a closed meeting at 3:03 p.m. to discuss matters involving advice from officials, per section 24 as well as matters regarding legal privilege, per section 27 of the Freedom of Information and Protection of Privacy Act (FOIP)

CARRIED

Motion No. 23/09/05/301 MOVED by Reeve Davis that Council return to an open meeting at 3:36 p.m.

CARRIED

BUSINESS ARISING FROM IN-CAMERA

8.A – Liaison Officer’s Report to Council

Motion No. 23/09/05/302 MOVED by Reeve Davis to accept the liaison officer’s report for information.

CARRIED

8.B – Speers Creek Bridge Project - Finalization

Motion No. 23/09/05/303 MOVED by Councillor Gardner to accept the recommendation from legal counsel regarding the conclusion of the Speers Creek Bridge Project.

CARRIED

ADJOURNMENT

Being that the agenda matters have concluded, the Reeve declared the meeting adjourned at 3:38 p.m.

These minutes approved this 5th day of September, 2023.

Ron Davis, Reeve

Robert Strauss, Chief Administrative Officer

RESOLUTION NUMBER	RESOLUTION	ASSIGNED TO	STATUS	DATE COMPLETED
94/07/04/20	MOVED by Deputy Reeve Streeter to table the discussion of the Purchasing Policy until such time as Council can fully review the draft policy and can meet with the Finance Department for a discussion regarding same.	Robert Strauss Sheldon Steinke	Ongoing	First Draft under review by administration
n/a	Landowner complaint about development on neighbor's property in the Grassy Mountain area. Have arranged over flight with F & W Officer drone, & we are trying to determine if there is a historical change of the activities on the property based on the neighbor's complaint.	Robert Strauss	Ongoing	While the matter may not be completely resolved to the entire satisfaction of the landowner the matter has been put on hold
275/15/09/20	MOVED by Deputy Reeve Streeter to give Justin Keeley one week from today to decide if he is willing to pay for the Plan of Survey costs; and if he is willing to pay, the M.D. shall apply to renew Disposition Number DLO 951534 Access Roads – Municipalities for Key Land Id W5-01-014-01-NE.	Greg Brkich	Ongoing	Surveyor work completed and application renewal has been uploaded. Waiting on Provincial Government to renew the D.L.O.
353/20/11/24	Policy - Snowplowing on Private Property - Send landowner form (contract) for brief legal review. File Completed Policy in Policy Binder. - Stage 2 , adapt for Summer Time Road Maint. agreement	Robert Strauss	stage 2	working on stage 2
414/21/01/05 503/21/03/05 22/09/20/276	Ensure that the Province contacts the Nelsons regarding land consolidation NE 29-10-02-W5M and that adjacent landowners sign off on consolidation legal plan of survey	Robert Strauss	Progress- ing	Background Package Prepared for Reeve, phone call to Mr. Horejsi to follow.
435/21/01/19	Create an information package of maps and pertinent information regarding proposed coal mine developments and water use relating to those developments in the M.D of Ranchland and surrounding area	Robert Strauss	Under Development	Paused
711/21/08/17	Receive GIS any shape files that may be available for the trail data.	Rick Niwa	In Progress	
791/21/10/26	Webinar - Transforming Alberta's Environmental Regulation System	Rick Niwa	Attended	Rick N. will brief Council at a future Council meeting once GOA sends Powerpoint Document
31/22/02/01	MD of Ranchland continues to implement Road Use Agreements per Sec.27 MGA	Sheldon Steinke Robert Strauss	ongoing	Under review
74/22/03/22	Public Notice Bylaw - Advertisement Bylaw bring back to Council for 2nd and 3rd Reading	Robert Strauss	complete	Bylaw to come back to Council in August, 2023
91/22/04/05 22/05/17/136 22/06/07/158	Replacement of Carpet and Flooring in the MD community hall/MD office	Susan Christianson Robert Strauss	In Progress	Flooring contractor will be coming out in mid September to relay approximately 50% of the floor.

22/04/19/105	Community Hall Rental Policy - Draft updated Policy based on Council feedback at the April 19, 2022 meeting	Robert Strauss	In Progress	Policy to come back to Council in August, 2023
22/05/03/119	Bring back information regarding cost/feasibility unsurveyed roads	Sheldon Steinke Greg Brkich	Paused	
22/05/17/139	Spray Lakes Harvest Plan - follow up by Agric. Dept re: weed control	Rick Niwa	In Progress	
22/06/07/161	Follow up from AEP delegation re Environmental Bridge Crossing Grant / PLUZ & trail matters	Sheldon Steinke	In Progress	Grant Program Approved, work underway to finalize projects
22/07/05/202	MSI Grant Application for Municipal Building Modernization	Greg Brkich	in Progress	Approval granted, detailed project budget being developed
22/08/16/229	Review detailed options for employees and employer - Local Authorities Pension Plan (LAPP).	Robert Strauss	in Progress	Awaiting LAPP Sponsorship Board to address MD of Ranchland Proposal
22/11/01/330	Attempt to schedule a meeting with the Minister of Environment	Robert Strauss	Ongoing	Recommence efforts for a joint meeting with the Minister of Environment and the MD of Willow Creek, and MD of Pincher Creek
22/11/29/364				Waiting on results from Beaver County August meeting
23/04/04/106	Complete a Councillor Remuneration survey	Robert Strauss	Proceeding	
22/12/13/383	2023 Budget Approval - Implement for 2023 - Compile finalized Budget Binders	Greg Brkich Robert Strauss Nikki Funk	Proceeding	Finalized after passing of the Tax Rate Bylaw
23/01/10/007	Invite 3 RCMP detachments to 3 regular joint meetings (at a Council meeting) per year	Robert Strauss Nikki Funk	Proceeding	
23/02/07/037 23/03/07/078	RMA Member Visit - Coordinate with RMA to schedule a visit with Council - Tabled pending reponse from RMA scheduling staff	Nikki Funk Robert Strauss	Proceeding	Scheduled for August 21, 2023
23/01/24/24 23/02/21/051	CAO Report Template - Develop and present to Council	Robert Strauss Nikki Funk	Proceeding	
23/02/21/056	Personnel Policy Approval - Continue to develop associated documents/ processes	Robert Strauss	Proceeding	This will be an ongoing process

23/03/07/077	Bylaw 2023-02 Lyndon Creek Road Closure - Public Hearing, then circulate to Minister of Transportation for approval, then 2nd/3rd reading	Nikki Funk Robert Strauss	Proceeding	1st Reading given, Information Package being prepared for submission to Minister of Transportation
23/03/28/087	Bylaw 2023-03 - Road Closure Bylaw - follow up with public hearing and letter to the Minister of Transportation	Nikki Funk Robert Strauss	Proceeding	Waiting on Minister of Transportation Approval
23/04/04/101	JUPA Agreement deadline change - proceed to work with LRSD.	Robert Strauss	Ongoing	
23/04/04/103	Coordinate the detailed MD Admin Building Upgrade Plan	Greg Brkich Robert Strauss	Proceeding	
23/04/18/122	Approved 2022 Audited Financial Statements - post the SIGNED COPY to website	Nikki Funk	Proceeding	
23/05/02/135	Adjustment to 2023 Capital Budget for purposes of purchasing Tridem Trailer and adjust the MSI grant application	Greg Brkich	Complete	
23/05/16/161	Approve automatically transferring any remaining funds at year end to a reserve contingency fund that carries over to the next fiscal year	Greg Brkich Rick Niwa	Complete	
23/06/06/173	Approval of 2023 Agriculture Service Board Schedule of Rates and Fees, also consolidate this into the next reading of the MD of Ranchland Rates and Fees Bylaw	Greg Brkich Susan Christianson Nikki Funk	Progressing	Consolidation of the new fees into the next MD Rates and Fees Bylaw still needs to take place.
23/06/06/183	1st Reading Updated Public Notification Bylaw , move forward with requirements for 2nd and 3rd Reading.	Nikki Funk Robert Strauss	Proceeding	
23/06/20/196	Implement the Authorization of the Financial Reserve Transfer for the planned funding of the 2023 Hitachi Wheel Loader	Greg Brkich	Complete	
23/06/20/197	Administration to confirm the understanding of the liability and restriction of motorized access on road allowances	Robert Strauss	Progressing	
23/06/20/201	Follow up on requirements for Special Events permits (Cattle Moves) on Provincial Highways	Rick Niwa Rick Lawson Robert Strauss	Progressing	Scheduling flag person course for staff in the future
23/07/04/225	Confirm RMA Member Visit for August 21, 2023 and develop presentation for review by Council	Nikki Funk Robert Strauss	Complete	
23/07/18/236	Implement acceptance of MPE Engineering Bridges and Culvert Assessment Project	Robert Strauss	Complete	
23/07/18/237	Implement acceptance of MPE Engineering Buildings Assessment Project	Robert Strauss	Complete	

23/07/18/238	Implement acceptance of MPE Engineering Road Condition Assessment Project	Robert Strauss	Complete	
23/07/18/240	Follow up on Discussion with Darren Davidson (AT&EC) Delegation to Council	Robert Strauss	in Progress	
23/07/18/241	Provide catering and organization for Ranchland hosting the AlbertaSW RETA meeting.	Nikki Funk Robert Strauss	Complete	
23/07/18/243	Nanton Parade - MD to enter a truck	Nikki Funk Robert Strauss	Complete	
23/07/18/247	File new Agric Equipment Rental Policy , in Policy manual and digitally, circulate a copy to Rick Niwa digitally	Nikki Funk	Complete	
23/07/18/248	Authorize sale of Ford F-350 Parks Truck and set up funds as a reserve for potential 2024 truck replacement from the proceeds of the sale	Rick Niwa Greg Brkich	Complete	
23/07/18/249	Implement changes and secure flag person training for AT&EC new guidelines for Cattle Moves	Rick Lawson Rick Niwa Kelly Starling	in Progress	
23/08/01/255	Compose Cover Letter and complete application to LAPP	Nikki Funk Robert Strauss	Complete	
23/08/01/256	Administration to proceed with creating a financial estimate for reclamation of Livingstone gravel pit	Rick Lawson Greg Brkich	in Progress	
23/08/01/257	Information update to Council regarding purchase of Enclosed Agric. Trailer	Rick Niwa Robert Strauss	Complete	
23/08/01/258	Bring forward draft video presentation to August 15, 2023 Council meeting	Nikki Funk Robert Strauss	Complete	
23/08/01/259	Bring forward ouncilor Remuneration Survey from Beaver County to September Council meeting.	Nikki Funk Robert Strauss	Complete	
23/08/01/260	Coordinate Nanton Parade with Harry Streeter representing	Nikki Funk Robert Strauss	Complete	
23/08/01/261	Coordinate Chimney Rock Tourism Alberta Shoot with other Departments	Robert Strauss	Complete	
23/08/01/262	Set up a meeting with Council and the Orphan Well Association	Nikki Funk Robert Strauss	in Progress	
23/08/01/263	Advise OIPC of MD of Ranchland position as a reponse to their letter	Sheldon Steinke Lorne Randa	Complete	

23/08/15/271	Relay concerns about lane markings to D. Davidson (ATEC) at #533 and Flying E road and inquire about #22 traffic counts	Robert Strauss	in Progress	
23/08/15/275	Complete paperwork on Declaration of Agriculture Disaster for 2023 due to drought conditions	Robert Strauss	in Progress	
23/08/15/275	Follow up on organizing a joint meeting with the Minister of Environment	Robert Strauss Nikki Funk	in Progress	
23/08/15/276	Respond to Municipal Affairs advising no meeting is required at convention	Robert Strauss Nikki Funk	in Progress	
23/08/15/277	Follow up on organizing separate meetings with the local MLA and local MP	Nikki Funk Robert Strauss	in Progress	
23/08/15/279	Investigate Security options for Chain Lakes Park Cookhouse building	Robert Strauss	in Progress	
23/08/15/282	Make Contact with Northback Holdings and invite them to a future Council meeting.	Robert Strauss Nikki Funk	Complete	
23/09/05/292	Post AER Community Engagement Event to MD of Ranchland Social Media.	Nikki Funk	Complete	
23/09/05/294	File Bylaw 2023 - 05 and advise public of change	Nikki Funk Robert Strauss	in Progress	
23/09/05/296	Coordinate a joint Municipal meetings with MD Willow Creek, MD of Pincher Creek and Minister of Environment			
23/09/05/297	Coordinate a joint Municipal meetings with the MD of Pincher Creek, Municipality of Crowsnest Pass and the appropriate Cabinet Ministers regarding the Provincial Water Allocation Order.			
23/09/05/298	RSVP to the Foothills Little Bow Municipal Association meeting regarding number attending Sept 15 meeting.		Complete	
23/09/05/303	Advise legal Counsel of the MD of Ranchland decision regarding the Speers Creek Bridge Project.	Robert Strauss	Complete	

**M.D. OF RANGLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: August 2023 Bank Reconciliation and Cheque Register

Meeting Date: September 19, 2023

Originated By: Robert Strauss, CAO

Background: As is the practice, administration regularly throughout the year provides Council with a copy of the Monthly Bank Reconciliation and a copy of the Cheque Listing / Credit Card payment Listing.

Strategic Pillar: 4. Financial Sustainability

Options for Action: 1.) To accept for Information

**CAO's Review/
Comments/:** Once Council addresses any questions that they may have, I would recommend acceptance for information.

Attachments: August 2023 Bank Reconciliation and Cheque Registrar

MUNICIPAL DISTRICT OF RANCLAND No. 66
Monthly Bank Statement Reconciliation
For the month ending August 31, 2023

	General Bank Account	Deferred Revenue Held on Deposit				TOTAL
		MSI Grant	CCBF Grant	ACP Grant	WtrC.C.R. Grant	
Net Balance in G.L. at end of previous month	905,719.56	724,212.98	1,185.38	156,015.51	1,000,000.00	2,787,133.43
Deposits	180,359.54					180,359.54
Earned Interest credited to account	3,680.01	3,764.06	7.14	701.81	3,056.94	11,209.96
Transfer: None						
<i>Less:</i>						
Cheques Issued (016353 - 016355) & EFTs Issued (00710 - 00750)	- 156,813.66					- 156,813.66
July 31, 2023 Payroll (net)	- 39,122.20					- 39,122.20
July 31, 2023 Payroll (net)(Council)	- 5,153.28					- 5,153.28
August 15, 2023 Payroll (net)	- 36,100.46					- 36,100.46
Direct Withdrawal Payments	- 246.69					- 246.69
Net G.L. Balance at end of month	852,322.82	727,977.04	1,192.52	156,717.32	1,003,056.94	2,741,266.64
Bank Balance at end of month	852,322.82	727,977.04	1,192.52	156,717.32	1,003,056.94	2,741,266.64
Less: Outstanding Cheques	-					-
Net Bank Balance at end of month	852,322.82	727,977.04	1,192.52	156,717.32	1,003,056.94	2,741,266.64

Gen. Account Outstanding Cheques

<i>Cheque Number</i>	<i>Amount</i>
xxx	-
	-
	-
	-
	-
<i>Total o/s cheques</i>	-

Notes:

1. Interest earned was at 5.30% in July (posted in August)

Direct Withdrawals were:

<i>Other (incl. bank fees)</i>	246.69
	<u>246.69</u>

Acronyms

MSI - Municipal Sustainability Initiative
CCBF - Canada Community Building Fund
ACP - Alberta Community Partnership Fund
WtrC.C.R. - Watercourse Crossing Remediation Grant

Statement submitted to Council this 19th day of September, 2023

Greg Brkich

Accountant

VENDOR PAYMENT REGISTER REPORT

* AUGUST 2023

Document Number	Vendor Name	Description	Amount
16353	Jitterbug Coffee House	Catering	\$ 150.00
16354	Gary Fox Repair	Maint. & Repair on 2 Pick-up trucks	600.44
16355	Freshmart	Hosting supplies & Bottled Water	233.31
EFT000710	638152 Alberta Ltd.	Catering	110.88
EFT000711	ARMAA	Conference Fees	300.00
EFT000712	Bishoff's Auto	PW Shop supplies	657.08
EFT000713	Inspiris	Q.3 Managed Services; Set-up new laptop; Firewall subscriptions July; Service ticket	3,649.23
EFT000714	Central Square Canada Software	Azure Vitrual Desktop Conversion (as it relates to GP Dynamics)	2,058.00
EFT000715	Praba Dodds	Admin bldg Janitorial (July) services & supplies	1,560.31
EFT000716	Even Spray & Chemicals Ltd.	Repair Kit (Ag. Dept.)	141.49
EFT000717	Factory Outlet Trailers Inc.	New 2023 Alcom 12' Cargo trailer	10,753.51
EFT000718	Laura Mowat	PW shop janitorial	210.00
EFT000719	Pincher Creek Co-op Association	2 cases of Reclaim II & Ag Dept. supplies	2,369.72
EFT000720	Canoe Procurement Group of Canada	June and July Cell phone bills	465.57
EFT000721	N.L. Smith and Sons	Culvert Repair on Riley Road	3,010.79
EFT000722	SSCM Inc	Custom Weed Spraying	38,914.30
EFT000723	Three Rivers Rentals Ltd.	Gravel Hauling	14,167.13
EFT000724	ULine Canada Corporation	Window A/C for Server Room	838.19
EFT000725	Telus Communications Ltd.	Ag shop phone lines (2)	139.96
EFT000726	Receiver General	Second 1/2 July Payroll Remittance	15,860.89
EFT000727	Workers' Compensation Board	Installment Payment	3,520.44
EFT000728	Telus Communications Ltd.	Office phone lines (2)	219.24
EFT000729	Telus Communications Ltd.	Fax line	69.98
EFT000730	Telus Communications Ltd.	Roads Shop phone line	106.73
EFT000731	Telus Communications Ltd.	Ag office phone line	106.95
EFT000732	Alberta Municipal Insurance Services	Monthly Group Benefits & June 2023 Health Spending Account activity	6,162.28
EFT000733	Armstrong's National Alarm Monitoring	Annual Ag. Shop Alarm Monitoring	617.40
EFT000734	Atkinson Holdings Ltd. (Saddle Mtn. Tire)	New tires on 2016 F-350 (Ag. Dept.)	2,199.75
EFT000735	Axia FibreNet Ltd.	July & August	1,522.68
EFT000736	Bishoff's Auto	PW Shop supplies	476.87
EFT000737	Brownlee LLP	Fire - Termination of Contract file; Road Use Agmt. file; Undeveloped Road Allowance file	3,543.65
EFT000738	Cintas Canada Limited	Office First Aide Kit Maintenance	101.21
EFT000739	Even Spray & Chemicals Ltd.	Ag. Dept. - Repair Kit	359.52
EFT000740	Home Hardware - Nanton	PW - Shop and cleaning supplies	382.73
EFT000741	Konica Minolta Business Solutions	July Copier/Printer Maintenance Service Agreement	169.31
EFT000742	Nanton Auto Parts Ltd.	PW truck parts; PW shop supplies	385.33
EFT000743	Rural Municipalities of Alberta	Association Membership Fees	4,209.66
EFT000744	Storage Vault Canada Inc.	On-Site Document Shredding	114.45
EFT000745	UFA Co-operative Limited	Bulk Fuels	13,430.42
EFT000746	CCI Inc.	GIS Support for Fire Dept.	315.00
EFT000747	Inspiris	Cloud Server Subscription July; Firewall subscriptions August	774.90
EFT000748	CIBC Credit Card Services (August 15 statement)	Starlink Internet for shops; Garmin GPS costs; Air Fare (for NAISMA); Ag. parts & supplies; Pick-up truck service; Hosting supplies; Repair parts; Meal receipts; PW Truck Washes; Office supplies; Signage; Parade Candy; Postage; Landscaping supplies; electronic safety forms	5,649.14
EFT000749	EPCOR Energy Services (Alberta)	All Power & Natural Gas bills (July)	1,203.93
EFT000750	Receiver General	First 1/2 August Payroll Remittance	14,981.29
Total Amount of August Payments:			<u>\$ 156,813.66</u>

Total Payments Issued: 44

**M.D. OF RANGLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: ARMAA CAO Report

Meeting Date: September 19, 2023

Originated By: Robert Strauss, CAO

Background: CAO Robert Strauss attended the annual Alberta Rural Municipal Administrators Association (CAO) conference. This year it was held in Cold Lake Alberta. A brief verbal update was given at the previous meeting, and a written update being available at the Council

Strategic Pillar:

1. Environmental Stewardship
2. Infrastructure and Service Delivery
3. Public Safety & Emergency Services
4. Financial Sustainability
5. Collaborative Partnership
6. Community

Options for Action: 1.) Accept for information following any questions.

**CAO's Review/
Comments/:** I find this annual conference to be quite valuable for networking with other rural CAO's working throughout the Province of Alberta as well as the professional development workshops that takes place.

Attachments: Available at the meeting

**M.D. OF RANGLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: Public Works Update

Meeting Date: September 19, 2023

Originated By: Robert Strauss, CAO

Background: Rick Lawson, Public Works Manager, will present an update on the Public Works activities

Strategic Pillar:

- 2. Infrastructure and Service Delivery
- 4. Financial Sustainability

Options for Action:

- 1.) Accept update for information and initiate any questions that Council may have.
- 2.) Other course of action.

**CAO's Review/
Comments/:** A standard update that administration is attempting to provide Council on a regular basis. Rick Lawson has created a PowerPoint Presentation which is attached.

Attachments: PowerPoint Presentation

SEPTEMBER PUBLIC WORKS UPDATE.



REPEATER REPLACEMENT INSTALL



Communications Group Ltd
 2847 2 Ave N
 Lethbridge, AB
 T1H 6S2
 (403) 380-6602
 (403) 380-6603
 www.commgrp.ca

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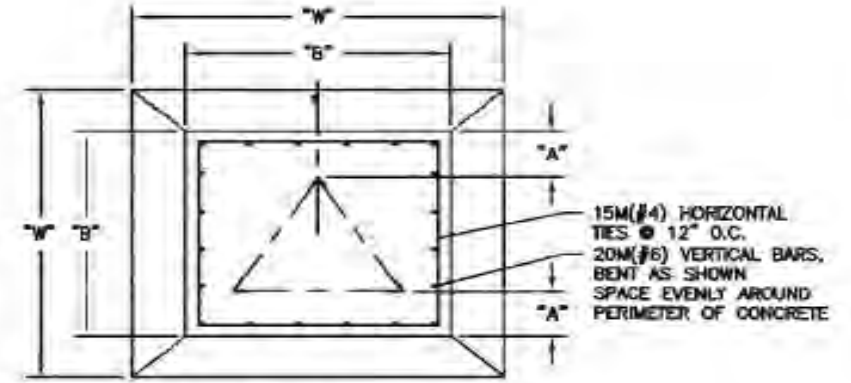
Estimate

Invoice #	Customer P.O.	Account #	Terms	Ship Via:	Invoice Date
ASSIGN		4036463131	Net 30 Days		8/23/2023

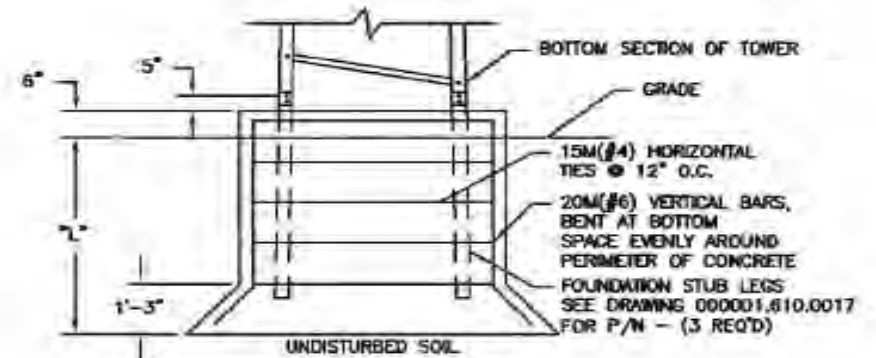
Bill To:
 M.D. of Ranchland #66
 Box 1060
 Nanton AB T0L 1R0
 (403) 646-3131

Ship To:
 Suzan

Item	Description	List	Price	Ordered	Shipped	Amount
LDF4-50A	Heliac 1/2 Cable (per ft)	4.50	4.50	150	150	675.00
107-85	#5 Clamps	199.00	199.00	1	1	199.00
900001	polyphaser 125-1000M	120.00	120.00	1	1	120.00
FIELD REG	Field Reg Labour Rate	109.00	109.00	8	8	872.00
L4TNM-PSA	N(M) for LDF4-50a	40.00	40.00	2	2	80.00
TIME REG	Travel Time Hourly Rate	60.00	60.00	4	4	240.00
MILEAGE	Mileage at \$.75/km	0.75	0.75	400	400	300.00
CHARGES	Shipping Charges	728.00	728.00	1	1	728.00
T500-72	Trylon 72' Tower	7,626.20	7,626.20	1	1	7,626.20
872F-70TM	Wideband Dipole Array (Fixed Pattern)	1,399.00	1,399.00	1	1	1,399.00



FOUNDATION PLAN



FOUNDATION ELEVATION

Net 30 Days

I acknowledge receipt of the above listed goods which will remain the property of Communications Group Lethbridge Ltd.

G.S.T.#

R774811814

Sub Total	\$12,239.20
GST 5%	\$611.96
Total	\$12,851.16

REPAIRS ON THE RILEY ROAD SLIDE



Galaxy S22

REPAIRS ON THE RILEY ROAD SLIDE



Galaxy S22

REPAIRS ON THE RILEY ROAD SLIDE COMPLETE



Galaxy S22

CONTRACT RATEPAYER WORK



Galaxy S22

RATE PAYER CONTRACT WORK



Galaxy S22

RATE PAYER CONTRACT WORK



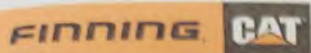
Galaxy S22

RATE PAYER CONTRACT WORK



Galaxy S22

NEW GRADER ORDER 12 TO 16 MONTHS



EQUIPMENT QUOTE PROPOSAL

Finning (Canada) a division of Finning International Inc.

Q-00100828
160-15

Sales Representative: Abe Caldwell
Sales Representative Email: acaldwell@finning.com
Sales Representative Mobile: +1 (403) 3171122



4204 5 AVENUE NORTH P.O. BOX 1178
LETHBRIDGE AB
T1H 5S4

Ship To

MD OF RANCLAND NO 66
EQUIPMENT SALES ONLY
NANTON AB
T0L 1R0 CA

Customer Information

Account Number: CA-0031821
Sales Contact:
PO Number:
Required Date: December 29, 2023
Owner Class: National/Govt

Quote Information

Proposal Date: September 08, 2023 07:28 AM
Proposal Expiry: September 20, 2023
Serial Number:

Item	Qty	Description
MACHINE		
	1	160 15A AWD MOTOR GRADER
	1	CAT 350-0678 MOLDBOARD 16X27X1 W/CURVED CUTTING EDGE
	1	ARTICULATION GUARD
	1	BASE + 4 (WM,WT-FLOAT,FL,RIP)
	1	CAB, PLUS (INTERIOR)
		INCLUDES:
		- Seat, Air Suspension, Cloth, Heated
		- Radio, 12V, AM/FM, Weatherband, Bluetooth, USB, Aux Input
		- Fan, defroster, rear window
		- Converter, Communication (CB)
		- Shade, Sun
	1	CAB, PLUS (STANDARD GLASS)
		INCLUDES:
		- 150 amp alternator
		- Wiper/washer, rear
		- Standard Glass
	1	CAMERA, REAR VISION
	1	CANADIAN ARRANGEMENT
	1	CIRCLE SAVER
	1	COLD WEATHER PLUS PACKAGE AWD
	1	CONTROL,AUTO ARTICULATION-DEMO
	1	COOLANT, 60/40, -51C (-60F)
	1	DECALS, PICTOGRAPH (ISO)
	1	DRAIN, GRAVITY, ENGINE OIL
	1	ENGINE, TIER IV
	1	FAN, REVERSING, AWD

Equipment Total

CAD 712,500.00

om this Equipment Quote Proposal is subject to
ed to the Sales Agreement that documents the
e or effect.

1-888-finning
(346-6464)

www.finning.com

**M.D. OF RANCHLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: **MD of Pincher Creek Partnership Request**

Meeting Date: September 19, 2023

Originated By: **Robert Strauss, CAO**

Background: The MD of Pincher Creek has reached out to the MD of Ranchland to inquire if the MD of Ranchland would support their submission of a 2023/24 Alberta Community Partnership grant application in support of a Regional Transportation Master Plan project.

Benefits: Supporting our municipal neighbours with their infrastructure planning is a positive relationship building action. Also, there would likely be connecting infrastructure planning benefits to the MD of Ranchland.

Disadvantages: There appears to be none.

Strategic Pillar:

1. Environmental Stewardship
2. Infrastructure and Service Delivery
3. Public Safety & Emergency Services
4. Financial Sustainability
5. Collaborative Partnership
6. Community

Options for Action: 1.) Support the request from the MD of Pincher Creek and offer the following resolution:

That Municipal District of Ranch/and No. 66 supports the Municipal District of Pincher Creek No.9's (managing partner) submission of a 2023/24 Alberta Community Partnership grant application in support of the Regional Transportation Master Plan project with the understanding that there is no matching municipal financial contribution to the grant required.

2.) Do not support the request and accept for information.

**Financial
Considerations:**

There would be no direct financial cost to the MD of Ranchland.

**CAO's Review/
Comments/:**

I would recommend that supporting this request as it would support our municipal neighbour's infrastructure planning and by doing so would likely positively impact the MD of Ranchland.

Attachments:

Letter of Request from the MD of Pincher Creek dated August 29, 2023.



1037 Herron Ave.
PO Box 279
Pincher Creek, AB
T0K 1W0
p. 403.627.3130
f. 403.627.5070

info@mdpincercreek.ab.ca
www.mdpincercreek.ab.ca

Sent via email: CAO@ranchland66.com

August 29, 2023

Robert Strauss, CAO
M.D. of Ranchland No. 66
P.O. Box 1060
Nanton, AB T0L 1R0

**RE: Alberta Community Partnership Grant
Roads and Transportation 10 Year Master Plan**

Hello Robert,

In follow-up to yesterday's phone call, I am submitting this letter to you and the Council of M.D. of Ranchland No. 66 (Ranchland). Our municipalities share some roads that provide access to our neighbouring communities. To ensure a safe and reliable road infrastructure moving into the future, the M.D. of Pincher Creek No. 9 (Pincher Creek) is inviting Ranchland to partner with us in applying for an Alberta Community Partnership grant to develop a 10 Year Road and Transportation Master Plan. We feel the joint plan will have a benefit for both municipalities.

Council resolutions are required from all members of the partnership. It is understood that emphasis will be given to projects that have all resolutions in place at the time of submission as they will be considered more project-ready than applicants obtaining resolutions after the October 2, 2023 application deadline.

Pincher Creek is proposing to be the Project Manager with Ranchland as the Project Participant. We would spearhead the project and apply for the grant. The following is sample council resolution wording for Ranchland in support of the ACP.

So moved that Municipal District of Ranchland No. 66 supports the Municipal District of Pincher Creek No. 9's (managing partner) submission of a 2023/24 Alberta Community Partnership grant application in support of the Regional Transportation Master Plan project. There is no matching contribution required.

We look forward to your reply.

Sincerely,

Roland Milligan
Chief Administrative Officer

M.D. OF RANCHLAND NO. 66
REPORT TO COUNCIL
Request for Decision (RFD)

Title: STIP-LRB Grant application for BF 84582

Meeting Date: September 19, 2023

Originated By: Rick Lawson, Public Work Manager
Greg Brkich, Finance
Robert Strauss, C.A.O.

Background: The Local Road Bridge (LRB) Program is one of 4 funding streams of the Strategic Transportation Infrastructure Program (STIP). It is administered by Alberta Transportation. LRB provides funding to municipalities for local bridge projects, including engineering, maintenance, rehabilitation, and replacement.

LRB will provide **75%** of **eligible** project costs.

The annual deadline is **November 30**.

The three of us met recently to discuss potential projects for making an application. We decided to look at Alberta Transportation **Bridge File 84582 which is the Forestry Trunk Road over an unnamed tributary to the Livingstone River in the SW-25-12-4-w5m**, located approximately 2 to 3 kms south of Speers Creek.

Preliminary engineering had been done by Roseke Engineering Ltd. of Lethbridge on this location in the past and a STIP-LRB application was made in November 2020. The application did not receive approval not because it did not meet the criteria, but due to very limited funding in the STIP-LRB program. STIP-LRB is a merit-based program.

The three of us feel that we should resubmit this project and try again. In the 2020 application the budget was \$1,870,000. including engineering.

The proposed timeline of this project is as follows:

- Receive a response on the grant application by September 30, 2024.
- If approved, procure the services of a bridge engineer by March 31, 2025.
- Construction in late 2025 with completion by June 30, 2026.

At this point the three of us are taking an educated guess that this project would now cost \$3,000,000. including engineering.

If STIP-LRB covered 75% of this (\$2,250,000) then the Municipality would have to find other sources of funding to come up with the 25% balance of **\$750,000**.

At this point we are asking Council to approve staff to work with Roseke Engineering to “refresh” the construction budget that they had prepared for the 2020 grant application to refine our \$3,000,000 estimate.

We would then bring this back to Council before the November 30 deadline for Council’s further consideration ie: to approve or not approve a STIP-LRB grant application for the November 30, 2023, deadline.

Benefits: 1. Refine the \$3,000,000 estimate for this project.

Disadvantages: 2. Roseke Engineering Ltd. may charge for their services.

Options for Action: Approve or Reject this proposal.

Costs: Minor, maybe none.

Source of Funding: Operating Budget

CAO’s Review/Comments/Initials:

To follow

November 23, 2020

Mr. Robert Strauss
Chief Administrative Officer
Municipal District of Ranchland No. 66
P.O. Box 1060
Nanton, AB T0L 1R0

**RE: Bridge File 84582 (SW 25-12-04 W5M)
Project Information and Supporting Documentation for
Strategic Transportation Infrastructure Program (STIP) Funding**

Dear Mr. Strauss,

This letter is being provided to supplement your application for funding under the Alberta Transportation (AT) Strategic Transportation Infrastructure Program (STIP) and is meant to provide you with information pertaining to the work required at Bridge File 84582.

Bridge File 84582 consists of a 36" (914 mm) diameter and 20" (508 mm) diameter corrugated steel pipes (CSP) that facilitate the passage the Forestry Trunk Road over an unnamed Tributary to the Livingstone River at SW 25-12-04 W5M. The year of installation for these culverts is unknown and because the structures have an equivalent diameter less than 1500 mm, the crossing was not part of Alberta Transportation's (AT) Bridge Information System (BIS) so there is no inspection or historical data available for review.

This structure was identified for replacement in or about 2010 due to the frequent annual blockage of these culverts from drift and the undersized capacity which has resulted in flows breaching the roadway approximately 10 m above. Significant erosion has also occurred at this site due to mountainous terrain, the steep slopes, and the high channel velocities. The scour in combinations with the steep inadequate side slopes is compromising the integrity of the roadway and prevents a significant hazard to the travelling public.

Based on the estimated flows and the anticipated replacement size, a bridge file number (84582) was associated with this crossing in or about 2011/2012. Roseke Engineering Ltd. completed a preliminary engineering report in 2013 at which time the recommendation was made to replace the existing non-bridge sized culverts with a 3.0 m x 3.0 m cast-in-place concrete box with an invert length of 55.0 m. This structure was selected based on the geotechnical conditions, the assessed flow conditions, drift passage, the initial costs, and the overall increased design life span associated with this structure type. Shortly thereafter, the project was put on hold due to funding availability.

The existing structure is significantly undersized for the assessed flows and drift passage. This tributary has an 8.0 km² contributing drainage area that is composed of steep forested mountainous terrain with exposed rock. The assessed flows were determined to be 8.9 m³/s based on AT's runoff-depth equation although changes to the Runoff Depth Analysis suggests this basin is capable of contributing 11.2 m³/s. The existing streambed slope was determined to be 9.5%. Hence the flow velocities are high and peaks occur quickly after precipitation events. When considering the blockages resulting from drift accumulation; significant hazardous backwater conditions and damages to the roadway can be expected. Consequently, replacement alternatives will need to be much larger to accommodate the potential flows and the passage of drift.

The Forestry Trunk Road is a north-south backcountry corridor that is used to facilitate the logging industries, coal exploration activities, forest fire response and management, and recreational activities. It is a seasonally operated road that is closed to the public from December 10 – April 10th annually. It begins in Coleman, Alberta and continues north as an extension of Highway 40 from Kananaskis Country. The roadway at the crossing location is located in a substandard sag curve with a clear roadway width of approximately 7.0 m. The side slopes are near 1:1 at this location and there is no clear zone to facilitate recovery should a vehicle exit the road. Consequently, some improvements to the vertical alignment and cross-section will be required to meet AT's minimum standards. Barrier options will be assessed in comparison with side slope improvements to determine which alternative provides the best value while considering the impacts to the environment, the public, the project costs and future potential maintenance costs.

A geotechnical investigation was completed by AECOM in 2013 at which time it was identified that there was a weak siltstone and claystone bedrock layer approximately 4 m - 7 m below the road surface approximately 20 m south and north of the existing culvert crossing. This bedrock has negative implications regarding the installation of flexible culvert structures. Preliminary analysis suggests that the bedrock has been eroded to streambed elevation at the culvert location and that it is at a much higher elevation outside the confines of the watercourse. The presence of bedrock may have adverse effects on the installation of flexible culvert structures and the foundation design for other alternatives. It may also have negative implications regarding the ability to provide a safe and stable excavation. Further review with the geotechnical engineer will likely be required to confirm

This crossing is located in a green area and the tributary is considered to be an unmapped class B waterbody in accordance with Alberta Environment & Parks (AEP) Pincher Creek Area Management Map due to its location near the Livingstone River. Consequently, the work should occur outside the restricted activity period (RAP) which occurs annually from September 1 to August 15. Recommendations of a Qualified Aquatic Environmental Specialist will also be required prior to undertaking the work. The Livingstone River is home to several species of fish, including endangered/threatened species such as West Slope Cutthroat Trout and Bull Trout. There are also no known physical barriers that prevent fish from migrating up this tributary. The slope of the channel will prevent some species from accessing the upstream portion of the tributary and the habitat at this location is considered to be poor spawning habitat, but at this time we assume fish passage will need to be provided.

All work must be designed and constructed in accordance with AEP's Code of Practice for Watercourse Crossings, so replacement alternatives must be designed to be installed at or below streambed elevation and provision for fish passage will be required. A "Request for Review" will need to be sent to the Department of Fisheries and Oceans and a permit will also be required under the Species at Risk Act prior to the work being undertaken. The environmental component of the project will be difficult to manage due to the location, the classification of the waterbody, the potential net loss of habitat, the steep slopes, the endangered fish species, and the fish passage requirements. These requirements will likely increase the structure costs and construction costs and conversation with regulators should be held early to determine the expectation and requirements for fish passage to a stream with poor habitat. At this time, in accordance with the applicable legislation, and based on a site review, fish passage measures will need to be required. Additional habitat compensation will also likely be required to offset the potential channel loss created by the installation of a longer structure if it is deemed adequate. This habitat compensation may also allow for the improvement to the quality and quantity of habitat upstream.

The existing culverts extend beyond the existing right-of-way boundary at this location. Consequently, authorization under the Public Lands Act or the purchase of crown land will be required. Either process will require that a disposition be completed prior to the work being undertaken. The disposition process will extend the project duration, require public and aboriginal consultation, and additional registration and rental fees could be incurred.

It is recommended that additional preliminary engineering be completed to verify the information, assess current costs, review the updated environmental requirements, and evaluate other structures that facilitate the construction of natural streambed prior to continuing with the design and tender. Geotechnical conditions should also be reviewed and assessed based on the verified structure type. At this time, we presume that a concrete box with an artificial streambed or fish ladder bottom may still be acceptable. Pending further discussion with the regulators, the environmental requirements, and the overall costs, bridge alternatives may need to be considered. Other structure types should also be reviewed if costs savings or additional value can be recognized.

The estimated cost to construct to replace the existing non-bridge sized culverts with a cast-in-place concrete box structure or other similar structure is \$1,678,400. The anticipated costs to review the preliminary engineering, complete detailed design, administer the tender, manage construction, and provide a post-construction summary report is \$188,000. The total project value is estimated to be **\$1,866,400** and the entire project is expected to be completed by the end of the 2022 fiscal year.

This project will result in the rehabilitation of the Forestry Trunk Road at this location which is currently a hazard for the travelling public. Additionally, flood waters may compromise the embankment or the roadway which may prevent safe passage at this location for which there is no reasonable detour route available. Furthermore, there would be a substantial negative impact to the environment and there would be harm to sensitive fish species in the Livingstone River due to the overloading of sediment.

Construction at this location would improve safety for the travelling public, reduce maintenance costs associated with the annual drift removal, and create work for several individuals in this discipline of work. There would also be increased purchases for supplies, equipment, gas and food during the project. The environmental conditions would also be improved following the reconstruction of the crossing.

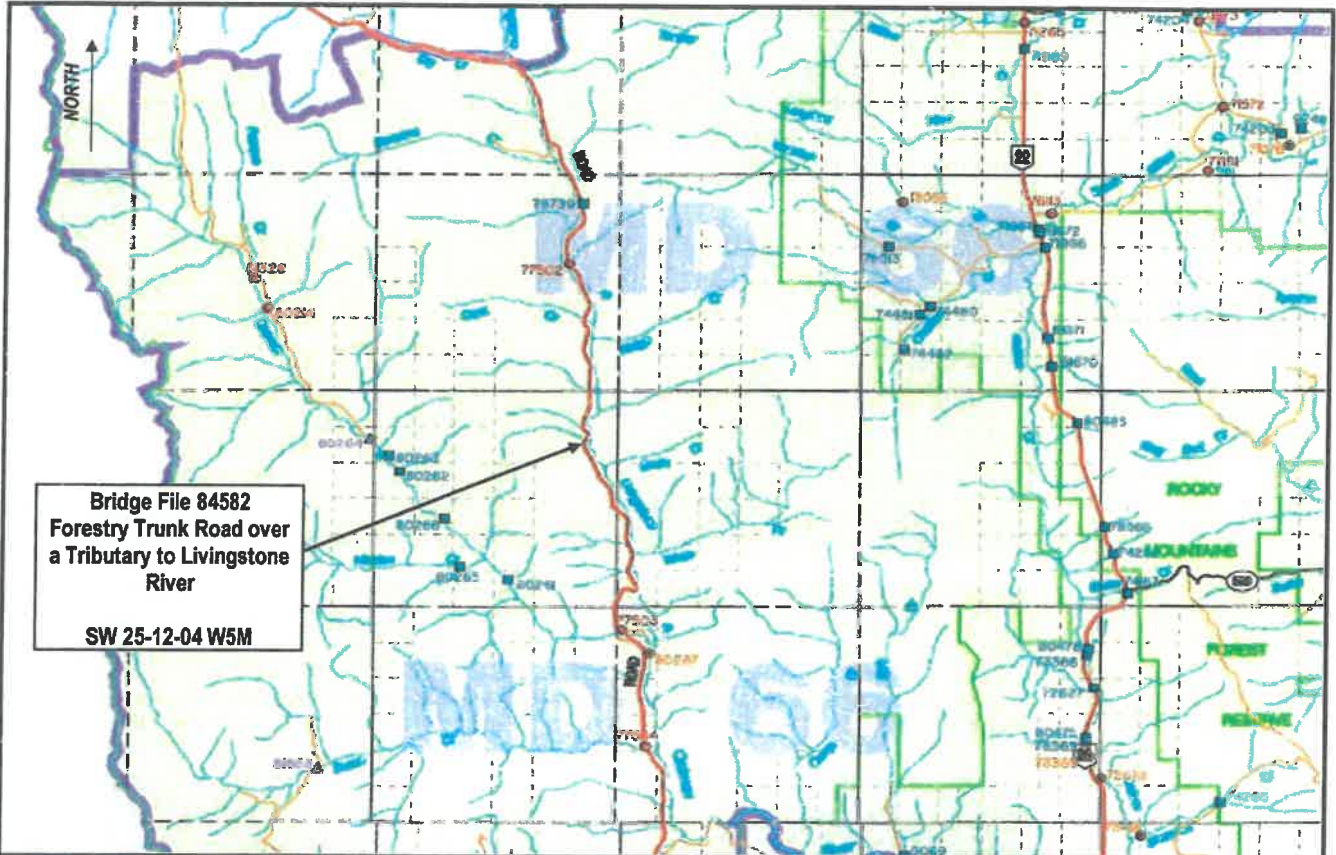
BRIDGE FILE 84582
FORESTRY TRUNK ROAD OVER A TRIBUTARY TO THE LIVINGSTONE RIVER
SW 25-12-04 W5M

A location map, photos, photos from 2013, and construction and engineering cost estimates have been provided with this letter. Please feel free to contact me at (403) 315-4223 or by email at levi.ober@roseke.com if you have any questions pertaining to this bridge file or the anticipated effort that is required.

Sincerely,



Levi Ober, P.Tech,(Eng.), P.L.Eng
Bridge Engineer
Roseke Engineering Ltd.



Bridge File 84582
 Forestry Trunk Road over
 a Tributary to Livingstone
 River
 SW 25-12-04 W5M

ROSEKE
ENGINEERING
 3614 - 18th Avenue North, Lethbridge, AB T1H 5S7
 Phone: (403) 942-6170



TITLE	BRIDGE FILE LOCATION MAP	
PROJECT DESCRIPTION	CULVERT REPLACEMENT & OTHER WORK	
BRIDGE FILE NO.	BF 84582	SW 25-12-04 W5M
HIGHWAY/LOC.	FORESTRY TRUNK ROAD	
STREAM	TRIBUTARY TO LIVINGSTONE RIVER	

Project: Bridge File 84582
Location: Forestry Trunk Road over a TRib. To Livingstone River
Legal Land: SW 25-12-04 W5M
Date: Site Photos – November 16, 2020



Looking North at approach road over crossing.



Looking South at approach road over crossing.



Project: Bridge File 84582
Location: Forestry Trunk Road over a TRib. To Livingstone River
Legal Land: SW 25-12-04 W5M
Date: Site Photos – November 16, 2020

View of Downstream End.



Looking Upstream (west)
from roadway at
backwater created by drift
blockage.



Project: Bridge File 84582
Location: Forestry Trunk Road over a TRib. To Livingstone River
Legal Land: SW 25-12-04 W5M
Date: Site Photos – November 16, 2020

View of scour and erosion on embankment.



View of upstream end.



Looking South.

Road alignment is adequate.



Looking North.



Looking West
(upstream).

Water overtops the
road (10 m+) almost
yearly.



Looking East
(downstream).

Existing pipe has been
eroded away.



Downstream (east)
end.



Downstream (east)
end.



Upstream (west) end.

There is no pipe inlet visible but existing pipes do flow partly full.



Upstream (west) channel.



Looking west from 50 m south of site. The drainage basin contains mountainous terrain and produces significant runoff per unit drainage area.




Another look at the hazard on the upstream (west) end, which floods across the road (approx. 8 m) almost yearly.



Project: Bridge File 84582 - Forestry Trunk Road over a Tributary to the Livingstone River
Alternative: A - (1) 3000mm x 3000mm x 55 m Cast-in-Place Concrete Box.
Job Number: REL201051
Date: 20-Nov-2020

	Bridge Items	Unit	Est. Quan.	Unit Price	Total
1	Mobilization	Lump Sum	1	\$ 147,568.87	\$ 147,568.87
2	Site Occupancy	Day	65	\$ 1,500.00	\$ 97,500.00
3	Traffic Accommodation (Road Closed)	Lump Sum	1	\$ 15,000.00	\$ 15,000.00
4	Care of Water	Lump Sum	1	\$ 50,000.00	\$ 50,000.00
5	Removal and Disposal of Existing Culverts	Lump Sum			\$ 297,228.80
	Topsoil Stripping and Stockpile for Re-use	m ³	600	\$ 6.69	
	Existing Gravel Surfacing Remove and Salvage	m ²	80	\$ 49.91	
	Excavation Above Streambed	m ³	3900	\$ 6.28	
	Excavation of Backfill	m ³	3000	\$ 75.00	
	Removal and Disposal of Existing Structure	Lump Sum	1	\$ 5,000.00	
	Adjoin Excavation from Benching	m ³	3,500	\$ 10.30	
7	Excavation - Structural	m ³	650	\$ 75.00	\$ 48,750.00
8	Supply and Placement of Plain Reinforcing Steel	kg	4,000	\$ 8.30	\$ 32,000.00
9	Supply and Place Concrete - Class C	m ³	70	\$ 4,460.00	\$ 312,200.00
10	Backfill - Granular	Lump Sum			\$ 68,360.00
	Des. 2, Cl 40 or Des. 2, Cl 25 Granular Fill	m ³	800	\$ 110.00	
11	Backfill - Non Granular	Lump Sum			\$ 45,135.00
	Clay Seals	m ³	500	\$ 30.60	
	Embankment Fill (between clay seal wings)	m ³	975	\$ 30.60	
13	Heavy Rock Riprap (Class 3)				\$ 87,635.10
	Heavy Rock Riprap (Class 3) with gravel substrate	m ²	250	\$ 350.00	
	Geotextile - Nonwoven (Supply and Install)	m ²	35	\$ 3.88	
14	Roadway Work (2 Lanes Undivided)	Lump Sum			\$ 324,879.80
	Topsoil Placement (to Supply as Required)	m ³	800	\$ 77.25	
	Additional Backfill Above Structural Envelope	m ³	18,500	\$ 16.38	
	Seeding & Fertilizing	Lump Sum	1	\$ 8,000.00	
	Gravel Surfacing	t	20	\$ 20.99	
9	High Tension Cable Barrier - Supply and Install	Lump Sum	1	\$ 70,000.00	\$ 70,000.00
15	Environmental Compensation Measures	Lump Sum			\$ 29,000.00
	Habitat Offsetting Measures - Streambed Construction or Other	Lump Sum	1	\$ 22,000.00	
	Silt Fence - Supply and Place	m	100	\$ 20.00	
	Strew Rolls and Other Features	Lump Sum	1	\$ 5,000.00	
<small>Prices based on Alberta Transportation's Unit Price Averages Report and submitted prices for recently tendered projects.</small>				Sub-Total Contract	\$ 1,823,300.00
				Modified Contract Price	\$ 1,525,800.00
				Contingencies @ 10%	\$ 152,600.00
				Total Contract Budget	\$ 1,678,400.00
				Estimated Total Engineering Fees	\$ 188,000.00
				Total Estimated Project Cost	\$ 1,866,400.00

NOTES: This structure has an estimated 75-100 year design life
 Tasks and Prices subject to change following a review of the Environmental, Geotechnical and Geometric Requirements.
 GST Not Included in Estimate

 Estimate for Engineering Services For the Replacement of Bridge File 84582 on the Forestry Trunk Road over a Tributary to the Livingstone River Assumed Replacement Structure: 3.0 m x 3.0 m Concrete Box.									
	Bridge Engineer Bernie Roseke, P.Eng., PMP	Senior Structural Designer/Reviewer	Bridge Engineer Lev Ober, P.L.(Eng)	Draftsperson	Bridge Technologist Daniela Santos, C.E.T.	Survey Crew	Mileage	Disbursements	TOTAL
	\$153/hr	\$245/hr	\$138/hr	\$110/hr	\$115/hr	\$185/hr	\$.61/km	2%	
PRELIMINARY ENGINEERING									
Project Management	2		2					\$11.64	\$593.64
Preliminary Site Survey								\$0.00	\$0.00
Site Visit / File Review / Historical Data			12					\$33.12	\$1,689.12
Hydrology			4					\$11.04	\$563.04
Geotechnical Review	8		8					\$46.56	\$2,374.56
Geometric Design / Utilities / ROW			1					\$2.76	\$140.76
Replacement / Maintenance Options			8					\$22.08	\$1,126.08
Cost Estimates & Net Present Value Analysis			4					\$11.04	\$563.04
Preliminary Engineering Report	4		20					\$67.44	\$3,439.44
Review / Meetings / Changes & Discussions	4	4	2					\$37.36	\$1,905.36
	18	4	61	0	0	0	0	\$243.04	\$12,395.04
DESIGN									
Design Drawings	30	30	12	75				\$436.92	\$22,282.92
Design Check	4		2					\$17.76	\$905.76
Design Memorandum								\$0.00	\$0.00
Environmental Permitting (CoP Notification)			8					\$22.08	\$1,126.08
Review / Meetings / Discussions & Revisions	4		4					\$23.28	\$1,187.28
	38	30	26	75	0	0	0	\$500.04	\$25,502.04
TENDER									
Special Provisions	4		16					\$56.40	\$2,876.40
Tender Document			8		8			\$40.48	\$2,064.48
Tender Advertising			8					\$22.08	\$1,126.08
Tender Opening & Award	4		8		4		400	\$48.40	\$2,468.40
	8	0	40	0	12	0	400	\$167.36	\$8,535.36
CONSTRUCTION MANAGEMENT									
Pre-construction Meeting	4		8		4			\$43.52	\$2,219.52
Materials Fabrication Inspection					80		1200	\$184.00	\$10,116.00
Submittal Reviews			8		8			\$40.48	\$2,064.48
Contract Administration			8		8			\$40.48	\$2,064.48
Construction Supervision / Support			500		85	12	14625	\$1,619.90	\$91,536.15
Engineering Support / Project Management	8		2					\$30.00	\$1,530.00
	12	0	526	0	185	12	15825	\$1,958.38	\$109,530.63
Construction Supervision based on 65 - 12 hour days of construction at 75% supervision.									
POST-CONSTRUCTION ENGINEERING									
Issue Final Acceptance / CCC			6		6			\$30.36	\$1,548.36
Project Summary Report			16		12			\$71.76	\$3,659.76
As-constructed Drawings	4	4	2		4			\$46.56	\$2,374.56
BIM Inspection (Included)			6				450	\$22.05	\$1,124.55
	4		30	0	22	0	450	\$140.37	\$7,158.87
MISCELLANEOUS ITEMS									
Geotechnical Investigation (Review)								Lump Sum	\$10,000.00
Fish Habitat / QAES Assessment								Lump Sum	\$15,000.00
Corrosion Investigation								Lump Sum	\$0.00
ROW Acquisition								Lump Sum	\$0.00
Quality Control/Assurance Testing								Lump Sum	\$0.00
	0		0	0	0	0	0	\$0.00	\$25,000.00
Estimate Provided for funding purposes									
GST Not Included									
TOTAL									\$188,121.94

**M.D. OF RANCLAND NO. 66
REPORT TO COUNCIL
Request For Descision (RFD)**

Title: **Sale of 2021 F350 Park Truck**

Meeting Date: September 19, 2022

Originated By: **Rick Niwa, Agricultural Fieldman**

Background: At their July 18, 2023, meeting, Council authorized staff to sell the 2021 Ford F350 truck, previously used in our Parks Department. Two staff members completed independent research on the value of the truck. Results of this research indicated an asking price range of \$50,000.00 to \$55,000.00 plus GST. The average day on the market for similar trucks in this price range is 95 days. Based on this information staff agreed to list the truck for \$55,000 plus GST, and to accept any offer over \$52,000.00 plus GST. As a last measure of due diligence, staff solicited pricing information from a dealership, which supported the value assessment of staff. The dealership offered to buy the vehicle for \$52,500.00 plus GST. Whereas this offer falls within our expectations, saves the cost of detailing the truck, reduces staff time to market the truck and provides a time value on funds received, staff and the dealership have agreed to a non-binding agreement to sell the truck to the dealership.

Benefits: Maximizes net proceeds from the sale of the truck and provides substantial savings by limiting the costs of marketing the truck. Yield's the greatest time value of money return.

Disadvantages: Does not allow interested ratepayers the opportunity to purchase the truck.

Strategic Pillar: 1. Environmental Stewardship
 2. Infrastructure and Service Delivery
 3: Public Safety & Emergency Services
 4. Financial Sustainability
 5: Collaborative Partnership
 6: Community

Options for Action: 1) Accept the decision of staff as outlined above
 2) Direct staff to revoke the non-binding agreement to sell the truck and advertise the truck for sale on multiple marketing options.

**Financial
Considerations:**

As outlined above

**CAO's Review/
Comments/:**

I concur with the action suggested by the other staff.

Attachments:

None

**M.D. OF RANCHLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: **Discussion from AB Gov - Campfire pits at Chain Lakes**

Meeting Date: September 19, 2023

Originated By: **Robert Strauss, CAO**

Background: The MD of Ranchland was approached by Simon Wilkens with the departmental suggestion that they wish to explore the idea of campfire pits within Chain Lakes

Strategic Pillar:

1. Environmental Stewardship
2. Infrastructure and Service Delivery
- 3: Public Safety & Emergency Services

**CAO's Review/
Comments/:** The MD of Ranchland is seeking Council's input on this matter.

**M.D. OF RANGLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: Update RE: AMHSA Safety Audit

Meeting Date: September 19, 2023

Originated By: Robert Strauss, CAO

Background: An internal AMHSA audit is scheduled for February 2024, for the MD of Ranchland. I am bringing in Peden Safety Services, (who the MD has used in the past) to assist the MD and ensure we are ready for the audit.

Strategic Pillar: 3: Public Safety & Emergency Services

Options for Action: 1.) Accept for information following any questions that Council may have.

Financial Considerations: There is an annual allotment in the budget for safety services

CAO's Review/Comments/: This is quite important as the MD needs to do what is required to maintain its CORE safety standard.

Attachments: Non.

**M.D. OF RANGLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: **AER Workshop / Open House**

Meeting Date: September 19, 2023

Originated By: **Robert Strauss, CAO**

Background: As per Council's informal direction, staff attended the AER Workshops in the Municipality of Crowsnest Pass and in the Town of Pincher Creek.

Strategic Pillar: 1. Environmental Stewardship
 3: Public Safety & Emergency Services
 4. Financial Sustainability
 5: Collaborative Partnership
 6: Community

Options for Action: 1.) Review the material presented and

**CAO's Review/
Comments/:** For information and any follow-up questions

Attachments: Information package created from attendance at the AER Workshop to be distributed at the Council meeting

**M.D. OF RANCHLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: **Foothills Little Bow Municipal Association Agenda and meeting summary**

Meeting Date: September 19, 2023

Originated By: **Robert Strauss, CAO**

Background: The Foothills Little Bow Municipal Association (FLBMA) meets on Friday September 15, 2023.

Strategic Pillar: 1. Environmental Stewardship
 2. Infrastructure and Service Delivery
 3: Public Safety & Emergency Services
 4. Financial Sustainability
 5: Collaborative Partnership
 6: Community

Options for Action: 1.) Accept for information and initiate any follow required.

**CAO's Review/
Comments/:** As the FLBMA meeting will take place too late to be included in the agenda

Attachments: To be presented at the meeting.



**Foothills Little Bow Municipal Association
MINUTES**

September 15, 2023

Coast Hotel, Continental Ballroom
526 Mayor Magrath Dr S, Lethbridge, AB

Member Municipal Districts & Counties Present:	Regrets:
Cardston County	
Cypress County	
County of Forty Mile	
County of Newell	
County of Warner	
Foothills County	
Lethbridge County	
M.D. of Pincher Creek	
M.D. of Ranchland	
M.D. of Taber	
M.D. of Willow Creek	
Municipality of Crowsnest Pass	
Vulcan County	
Chair: Laurie Lyckman, Vulcan County	Vice Chair: Randy Taylor, County of Warner
Resolution Committee: Randy Bullock, Cardston County	
Recording Secretary: Lansy Middleton, Vulcan County	

Welcome and Introduction of Guests

Chair Lyckman called the meeting to order at 10:02 a.m.

Roll Call and Quorum

Roll Call was taken and representatives of all Municipal Districts and Counties were accounted for.

Adoption of Agenda

MTN 8/23

MOVED BY: John Van Driesten, M.D. of Willow Creek
That the agenda of the September 15, 2023 meeting of the Foothills Little Bow Association be adopted as presented.

CARRIED.

Foothills Little Bow Municipal Association - Minutes September 15, 2023

Tributes to Members

A moment of silence was held for the following members who had passed since the last meeting:

- Robert Horvath, Lethbridge County
- Kathy Bulger, County of Newell
- James William Ellis, Vulcan County
- Terry Helgerson, Cardston County

Adoption of Minutes

Minutes of the January 13, 2023 Meeting

MTN 9/23

MOVED BY: Tamara Miyanaga, M.D. of Taber
That the minutes of the January 13, 2023 Foothills Little Bow Association Meeting be approved as presented.

CARRIED.

Greetings

Minister of Municipal Affairs, Hon. Ric McIver, provided a written greeting to the members.

Delegation

Cypress County - Ag Connections Conference 2023

Beth Cash, Economic Development Officer with Cypress County, presented on Cypress County's upcoming Ag Connections Conference:

- A one-day conference on November 22, 2023 at the Medicine Hat Stampede & Exhibition Grounds;
- Keynote speaker: Lesley Kelly;
- Plenary Sessions including Farm Credit Canada outlook for 2024, drone session, etc.;
- Register by visiting Cypress County's website.

Reports

RMA District 1 Director, Jason Schneider

Director Jason Schneider provided an update on:

- Quasi-Judicial Agencies - RMA Member Committee; conducting a technical analysis of agency mandates and processes;
- RMA Reports and Projects including recently completed report on FCSS Service Delivery Challenges in Rural Alberta.

RMA President, Paul McLauchlin

President Paul McLauchlin provided an update on:

- LGFF allocations, bridge infrastructure support, unpaid taxes and access to tax revenues, well drilling & equipment tax review, solar developments and approvals, business services update, insurance update, and AUC pause on renewable approvals.

Foothills Little Bow Municipal Association - Minutes September 15, 2023

RMA Vice President, Kara Westerlund

VP Kara Westerlund greeted the group and conducted a live poll for members.

Resolution Session

Amendments to MGA Section 619 - County of Warner & MD of Willow Creek

Randy Bullock, Cardston County, read the resolution 'Amendments to Municipal Government Act Section 619'.

MTN 10/23

MOVED BY: Earl Hemmaway, M.D. of Willow Creek

SECONDED BY: Ross Ford, County of Warner

That the Rural Municipalities of Alberta urge the Government of Alberta to amend Section 619 of the Municipal Government Act to state that decisions made by provincial regulators in granting licenses, permits, approvals and other authorizations under their jurisdiction must be consistent with municipal statutory land use planning related to the protection of productive agricultural lands, impacts on municipal infrastructure, existing land uses, and other possible local project impacts.

CARRIED.

Compensation Resulting from Regulatory Changes - MD of Willow Creek

Randy Taylor, County of Warner, read the resolution 'Compensation Resulting from Regulatory Changes'.

MTN 11-23

MOVED BY: Earl Hemmaway, M.D. of Willow Creek

SECONDED BY: Craig Widmer, County of Forty Mile

That the Rural Municipalities of Alberta request the Government of Alberta implement a mechanism that will require a review of all existing and future legislation to determine negative financial impacts to private property,

AND,

that the Rural Municipalities of Alberta request the Government of Alberta to implement Recommendation Number Six from the Special Committee on Real Property Rights, and that private property owners impacted by the changes to the Historical Resources Act be compensated.

CARRIED.

Foothills Little Bow Municipal Association - Minutes September 15, 2023

Ensuring a Minimum Standard and Adequate Ambulance Services are Available Throughout Rural Alberta - MD of Taber

Randy Bullock, Cardston County, read the resolution 'Ensuring a Minimum Standard and Adequate Ambulance Services are Available Throughout Rural Alberta'.

MTN 12/23

MOVED BY: Chantal Claassen, M.D. of Taber

SECONDED BY: Shane Hok, Cypress County

That the Rural Municipalities of Alberta (RMA) advocate that the Government of Alberta and the Alberta Health Services (AHS) ensure every area of Alberta has available ambulances with qualified emergency personnel, who can provide response times that ensure lifesaving measures.

CARRIED.

Growth Management Board Voluntary Membership - Foothills County

Randy Taylor, County of Warner, read the resolution Growth Management Board Voluntary Membership.

MTN 13/23

MOVED BY: Delilah Miller, Foothills County

SECONDED BY: John Van Driesten, M.D. of Willow Creek

That the Rural Municipalities of Alberta (RMA) advocate that the Government of Alberta remove mandatory growth management boards (GMBs) from the Municipal Government Act;

Further be it resolved that should the Government of Alberta fail to abolish GMBs, the RMA shall advocate to amend the MGA (and the Calgary and Edmonton Metropolitan Region Board Regulations) to change the membership in GMBs from mandatory to voluntary to ensure the interests of all members of a GMB are equally considered and represented.

CARRIED.

Delegation

Watershed Resources Panel Discussion:

Mike Murray, Executive Director, Bow River Basin Council

Steve Meadows, Board Chair, Bow River Basin Council

Jason Schneider, Bow River Basin Council Member, International Joint Committee Member

Mr. Murray presented the members with an overview of the Bow River Basin Council's background and purpose including projects they are working. The group took questions from the floor regarding mitigation tools, drought concerns in southern Alberta, urban expansion, and provincial support.

Foothills Little Bow Municipal Association - Minutes September 15, 2023

Financial Reports

Profit & Loss Statement and Balance Sheet

MTN 14/23

MOVED BY: *Ross Ford, County of Warner*

That the Profit & Loss Statement and Balance Sheet be approved as presented.

CARRIED.

Next Meeting

January 19, 2024

Acknowledgement

Randy Taylor, County of Warner, paid tribute to Tasha Blumenthal with RMA for all her hard work and contributions to municipalities. Ms. Blumenthal is leaving RMA to pursue a career with a municipality.

Adjournment

MTN 15/23

MOVED BY: *Earl Hemmaway, M.D. of Willow Creek*

That the meeting be adjourned at 2:16 p.m.

CARRIED.



FOOTHILLS LITTLE BOW MUNICIPAL ASSOCIATION

AGENDA

September 15, 2023

10:00 AM

Coast Hotel - Lethbridge

Continental Ballroom

Page

	1	Welcome and Introduction of Guests
	2	Roll Call and Quorum
3	a)	Member Municipalities
	3	Adoption of Agenda
	4	Tributes to Members
4	a)	Robert (Bob) Horvath, Lethbridge County
5	b)	Kathy Bulger, County of Newell
6	c)	James William (Jim) Ellis, Vulcan County
	d)	Terry Helgerson, Cardston County
	5	Adoption of Minutes
7 - 10	a)	Minutes of the January 13, 2023 Meeting
	6	Greetings
11	a)	Minister of Municipal Affairs, Hon. Ric McIver
	7	Delegation
12 - 20	a)	Cypress County - Ag Connections Conference 2023
	8	Reports
	a)	RMA District 1 Director, Jason Schneider
	b)	RMA President, Paul McLauchlin
	9	Resolution Session
21 - 23	a)	Amendments to MGA Section 19 - County of Warner & MD of Willow Creek

- 24 - 28 b) **Compensation Resulting from Regulatory Changes - MD of Willow Creek**
- 29 - 31 c) **Ensuring a Minimum Standard and Adequate Ambulance Services are Available Throughout Rural Alberta - MD of Taber**
- 32 - 34 d) **Growth Management Board Voluntary Membership - Foothills County**

10 Delegation

- a) **Watershed Resources Panel Discussion (after lunch)**
 - **Mike Murray, Executive Director, Bow River Basin Council**
 - **Steve Meadows, Board of Directors Chair, Bow River Basin Council**
 - **Shannon Frank, Executive Director, Oldman Watershed Council**
 - **Jason Schneider, Vulcan County Reeve, International Joint Committee Member**
 -

11 Financial Reports

- 35 a) **Profit & Loss Statement**
- 36 b) **Balance Sheet**

12 Next Meeting

- a) **January 19, 2024**

13 Adjournment



Foothills Little Bow Municipal Association

ROLL CALL - MEMBER MUNICIPALITIES

- Cardston County
- Cypress County
- County of Forty Mile
- County of Newell
- County of Warner
- Foothills County
- Lethbridge County
- M.D. of Pincher Creek
- M.D. of Ranchland
- M.D. of Taber
- M.D. of Willow Creek
- Municipality of Crowsnest Pass
- Vulcan County



Tribute to Member Who Passed Away – Robert (Bob) Horvath (Lethbridge County)



Robert “Bob” Horvath passed away Sunday, July 30th, 2023. Bob worked on the farm most of his life. Bob liked farming but his passion was always in cattle.

Bob gave back to the community throughout his life and was extremely proud to represent the people of the Sunnyside community, being elected to Lethbridge County Council in 2017, serving one term, representing Division 3. Bob was not bashful and was always willing to strike up a conversation, he thoroughly enjoyed his time representing the County, meeting new friends and acquaintances along the way.

Bob was a kind man, he never had a bad word to say about anyone and was happy and grateful for each and every day. Even as he suffered from different ailments throughout his life, he always walked on the bright side of life.

Lethbridge County is grateful for Bob’s service and joins his wife Lindy and son Kyle in mourning their loss.



Tribute to Member Who Passed Away – Kathy Bulger (County of Newell)

Division 6 Councillor (Bassano) from 1988-1993



Kathleen Bulger (nee Craig) passed away after a courageous battle with cancer on January 15, 2023, at the age of 86 years. Kathy was born in Prince Albert, Saskatchewan, on July 20, 1936. She was raised on the family farm near Christopher Lake, Saskatchewan. After completing high school, Kathy took her first year of teacher training at the Teachers College in Saskatoon. The following year she began her teaching career in Alberta at a one room school near Prince, then moved to Bassano to teach the grade four/five class at Bassano School in the fall of 1956. While living in Bassano, she met the love of her life, Joel Bulger, and they were married on the Bulger family farm in July, 1957. 1957 to 1965 was a busy time as Kathy and Joel welcomed the birth of three children, moved

several times between Calgary and Edmonton, as well as spending summers on the farm in Bassano. In the fall of 1966, the family settled in Calgary, where Kathy returned to the teaching profession. During her first few years with the Calgary School Board, she also took evening and summer courses and proudly graduated with her Bachelor's Degree in Education in the spring of 1973.

In 1975, Kathy and Joel made the decision to move their family back to the farm in Bassano. Joel took over the farming operation. Kathy did not return to the classroom as a teacher, but did remain active as an educator through her work with the Newell Further Education Council, as a coordinator for the Newell Adult Literacy Program, and as a teacher for English for New Canadians. Kathy was passionate about literacy and helped so many people improve their English literacy skills with her caring and dedication. In 2017 Kathy was presented with the Council of the Federation Award for outstanding achievement, innovative practice, and excellence in literacy. She also found time to volunteer in her community and the County of Newell, including participation in the Kinettes, serving as a county councillor, being a member of the County Library Board and Bassano Memorial Library, and directing dinner theatre plays for the Bassano Arts Council.

Later she especially treasured time with her granddaughters and was an enthusiastic spectator and audience member at all of their extra-curricular activities. Kathy treasured all the friendships she made while participating in the many varied activities of her life. She will be remembered as a positive, generous, loving wife, mother, grandmother and friend who truly found the joy in life and the people she was with.



Tribute to Member Who Passed Away – James William (Jim) Ellis (Vulcan County)

Councillor, Vulcan County, 1973 - 1983



James William Ellis died peacefully Thursday August 3, 2023. He was born in Champion Alberta, Feb 17, 1924. Jim dedicated his life to family, church and community. He married Audrey Leone Racher in Calgary Feb 17, 1948 and together raised nine children. Bette (Neil) Forsyth, William (Susan), Barbara, Robert (Kay), David (Wendy), Carol, Diann (Gordon) Oliver, Mark (Bonnie) and James (LeAnn). With the addition of 43 grandchildren, 100 great grandchildren, 3 great great-grandchildren, he has left a wonderful posterity to carry on this legacy.

He was predeceased by his parents William Jamieson Ellis and Jean Sword Prentice Lind, his sister Anne and her husband Ansil “Bud” Siler, his brother George, his oldest son William “Bill” and granddaughter Shanna.

Jim enjoyed his childhood northeast of Champion where he lived most of his 99 ½ years. His grandfather came to Canada in 1910 establishing the Ellis Coal Mines. Jim’s father bought land and began farming and with Jim and George helping the Ellis family farm began.

As Jim served as an Airman 1st class in the Royal Canadian Airforce during WWII his father unexpectedly passed away in September 1945, so Jim returned to the family farm that he loved so much.

Jim was baptized a member of The Church of Jesus Christ of Latter-day Saints on June 25, 1949 and faithfully lived the gospel of Jesus Christ, serving throughout his life. His conversion to the Gospel of Jesus Christ has been an inspiration for all. There was never doubt that Jim had the character to do what he knew was right, completely and consistently. He was a member of the Branch Presidency and then served as Bishop of the Champion Ward for 7 years. He also served as a High Councilor for many years and an ordinance worker in the Cardston Alberta Temple for 10 years. Jim and Audrey later served as senior missionaries in the Minnesota Minneapolis Mission and lived in Hayward Wisconsin. They loved serving people everywhere they went.

Jim served his community for many years as a county councillor, as a school board trustee and on the Vulcan hospital board. He also never missing an opportunity to help friends and neighbors. As the family grew, so did the house. Jim was always building and rebuilding, adding whatever was needed. He has filled many of our homes with items he made from furniture to scroll-sawed pictures, he loved creating with his hands and tools. There was nothing he didn’t fix or build. Jim was also extremely well-read. As a habit he would be up, chores and breakfast done and would be reading his scriptures and any other book he could find when the rest of the household began their day. Daily family prayer was always said before the family scattered.



Foothills Little Bow Municipal Association Meeting
 Friday, January 13, 2023, 10:00 AM
 Continental Ballroom, Coast Hotel
 526 Mayor Magrath Dr S, Lethbridge, AB

<u>Member Municipal Districts & Counties</u>	<u>Regrets:</u>
<u>Present:</u>	
Cardston County	
Cypress County	
County of Forty Mile	
County of Newell	
County of Warner	
Foothills County	
Lethbridge County	
M.D. of Pincher Creek	
M.D. of Ranchland	
M.D. of Taber	
M.D. of Willow Creek	
Municipality of Crowsnest Pass	
Vulcan County	
Chair: Laurie Lyckman, Vulcan County	Vice Chair: Randy Taylor, County of Warner
Resolution Committee:	
Greg Alm, M.D. of Willow Creek	
Randy Bullock, Cardston County	

1. WELCOME AND INTRODUCTION OF GUESTS

Chair Lyckman called the meeting to order at 10:03 a.m.

2. ROLL CALL OF PERSONS PRESENT AND QUORUM

Roll Call was taken and representatives of all Municipal Districts and Counties were accounted for.

3. AGENDA ADDITIONS

Lethbridge County requested a late resolution be considered as an addition to the agenda regarding Farmland Assessment. The resolution was circulated to members for review.

Chair Lyckman called for a vote as to whether the Farmland Assessment Resolution from Lethbridge County should be deemed as emergent and added to the agenda.

DEFEATED

4. ADOPTION OF AGENDA

1/23 **MOVED BY:** Ross Ford, County of Warner
That the agenda of the January 13, 2023 meeting of the Foothills Little Bow Municipal Association be adopted as presented.

CARRIED

5. ADOPTION OF THE MINUTES OF SEPTEMBER 16, 2022 MEETING

2/23 **MOVED BY:** Tamara Miyanaga, M.D. of Taber
That the minutes of the September 16, 2022 Foothills Little Bow Association Meeting be approved as presented.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

No business arising from the minutes.

7. GREETINGS

- a. Greetings from MP for Medicine Hat – Cardston - Warner
MP Glen Motz was in attendance and provided a greeting and took questions from the members.
- b. Greetings from Premier of Alberta
The Honourable Premier Danielle Smith (MLA for Brooks-Medicine Hat) provided an update on AHS and emergency services, as well as seniors housing. Premier Smith also took questions from the floor.

8. DELEGATION

- a. Lethbridge College – Southwest Alberta Graduate Retention Strategy
Charles McArthur, Senior Advisor, Strategic Initiatives, and Kristen DeMone, Coordinator, Regional Stewardship Central WIL Office, presented to the group and took questions on the following:
 - Background of the Graduate Retention Strategy with Lethbridge College and the University of Lethbridge
 - The need to conduct a study to assess student trends upon graduation and what can be done to keep students in the region
 - Work on attracting graduates to the rural communities
 - Work Integrated Learning (WIL) program with Lethbridge College

9. REPORTS

- a. RMA District 1 Director – Jason Schneider presented an update.
- b. RMA President – Paul McLaughlin presented an update and conducted a live poll for members.

Chair Lyckman recessed the meeting at 12:20 p.m. for lunch and reconvened the meeting at 1:10 p.m.

10. GREETINGS

- a. Greetings from Minister of Municipal Affairs
Minister Rebecca Schulz provided a virtual message as she could not attend the meeting.

- b. Greetings from MLA for Cardston - Siksika
Minister Schow was in attendance and provided a greeting and took questions from the members.

11. DELEGATION

- a. RMA – Broadband Advocacy and RMA Speed Testing Project
Warren Noga, RMA Policy Advisor, presented on the following:
- RMA's speed testing project, including the rationale and results
 - Speed Testing Summary Report issued in November 2022
 - RMA advocacy efforts for enhanced rural internet

12. RESOLUTION SESSION

Wastewater Regulation – Foothills County

Glen Alm, M.D. of Willow Creek, read resolution Wastewater Regulation

3/23

MOVED BY: Don Waldorf, Foothills County
SECONDED BY: Tamara Miyanaga, M.D. of Taber

That the Rural Municipalities of Alberta request that the Alberta Utilities Commission (AUC) regulate fees, charges and rates associated with wastewater to correspond with the water consumption fee schedules;

CARRIED

Expiration Date in Conservation Easement Agreements – County of Newell

Randy Bullock, Cardston County, read resolution Expiration Date in Conservation Easement Agreements

**A friendly amendment was made to change the requested expiration date from 50 years to 40 years*

4/23

MOVED BY: Holly Johnson, County of Newell
SECONDED BY: R.D. McHugh, Foothills County

That the Rural Municipalities of Alberta request that the Government of Alberta revise the Alberta Land Stewardship Act to require that an expiration date, not exceeding 40 years, be included in conservation easement agreements to ensure future landowners can influence, and benefit from, land use decisions.

CARRIED

13. FINANCIAL REPORTS

- a) Profit & Loss Statement and Balance Sheet
5/23 **MOVED BY:** Glen Alm, M.D. of Willow Creek
SECONDED BY: John Turcato, M.D. of Taber

That the Profit & Loss Statement and Balance Sheet be approved as presented.

CARRIED

b) Transfer Funds to GIC
6/23 **MOVED BY:** Merril Harris, M.D. of Taber
SECONDED BY: LeGrande Bevans, Cardston County
That the Foothills Little Bow Municipal Association transfer \$5,000 to a 1 year Non-Redeemable GIC and \$5,000 to a 2 year Non-Redeemable GIC with ATB Financial.
CARRIED

c) Annual Membership Fees for 2023
7/23 **MOVED BY:** John Kuerbis, Lethbridge County
SECONDED BY: Kelly Christman, County of Newell
That the Foothills Little Bow Municipal Association establish membership fees as \$450 for 2023.
CARRIED

14. DISCUSSION ITEM

Historical Resources Impact Assessment – M.D. of Willow Creek

Craig Pittman, M.D. of Willow Creek, Director of Infrastructure, discussed the M.D.'s experience with a gravel pit expansion plan that required a Historical Resource Impact Assessment (HRIA):

- Requirements were issued in Bulletin by Alberta Culture in January 2019
- M.D. was looking to expand an existing gravel pit that would change it to a class 1 pit
- The parcel was classified as a Historical Resource Value (HRV) of 5
- Stage 1 HRIA completed, and Stage 2 HRIA was required
- Expansion project deemed unfeasible as Stage 2 HRIA would cost over \$100,000
- Resolution submitted to RMA in Fall 2021, response from Province was unacceptable with no changes being proposed
- M.D. would like to propose that the developer fund the Stage 1 HRIA and the Province fund the Stage 2 HRIA if required

Glen Alm, M.D. of Willow Creek noted the current system has the ability to sterilize land and asked that municipalities contact the M.D. if they have experienced similar problems to they can jointly push for change.

15. ADJOURNMENT

Chair Laurie Lyckman adjourned the meeting at 2:20 p.m.

Chair

Secretary-Treasurer



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

**Greetings from the Honourable Ric McIver
Minister of Municipal Affairs**

Foothills – Little Bow Municipal Association



While I'm sorry I couldn't join you in person, I'd like to welcome the members of the Foothills Little Bow Municipal Association here for this gathering where you'll sit down and work together on some very important aspects to make life better for the citizens of your 13 municipalities.

Over the coming months and years, we will encourage everyone to look for opportunities to foster a more attractive business environment to help build Alberta communities. We want to ensure that both provincial and municipal approval processes are working quickly and efficiently, so that important new developments can proceed as smoothly as possible.

Municipal Affairs will also be working with you to finalize the funding allocation formula for the new municipal funding framework, known as the Local Government Fiscal Framework, or LGFF.

I want to thank those of you who have provided input on behalf of your communities.

Final details about the allocation formula should be known later this year, ahead of the projected launch in 2024.

Again, I would like to thank you all for continuing to work with us on the issues that are important to Albertans. Much of my ministry's progress would not be accomplished without your close collaboration.

I hope to get the chance to see all you later this fall at the Alberta Municipalities and RMA conventions.

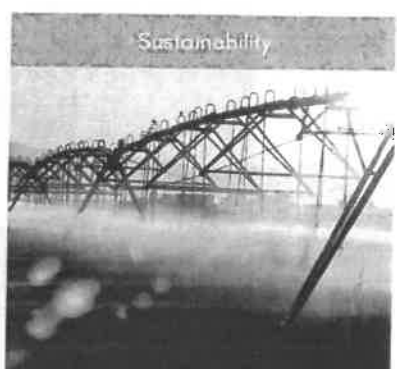
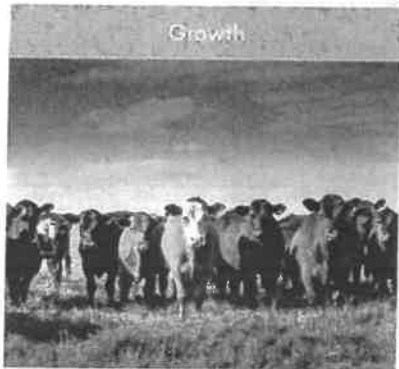


Ric McIver
Minister of Municipal Affairs



Cypress County
**AG CONNECTIONS
CONFERENCE**
Presented by
NOVEMBER 22
Medicine Hat Stampede & Exhibition Grounds





Cypress County
**AG CONNECTIONS
CONFERENCE**
Presented by MNP



Cypress County
**AG CONNECTIONS
CONFERENCE**
Presented by MNP

PLENARY SESSIONS

2024 Global Farming Outlook



Des Szabol, Farm Credit Canada

Innovation in Ag: Drones



Markus Weber, Landview Drones

Panel Discussion:
Innovation in Southeast Alberta



Roxanne Doerksen, TRAD Warm Industries
Marty O'Donnell, MALT Media
Blaine Cash, Cash Cattle Co.

Cypress County
**AG CONNECTIONS
CONFERENCE**
Presented by MNP

BREAKOUT SESSIONS



First 48 Hours of a Calf's Life

Dr. Krista Dayman



In-Bin Grain Storage & Management

Dr. Chandra Singh, Lethbridge College



Smart Irrigation

Dr. Willemijn Appels, Lethbridge College



Farm Financials

Tara Schafer & Tracy O'Donnell, MNP



Drought Proofing Our Forage Supply

Vern Turchyn, Performance Seed



Trends in AgTech

Olds College

OLDS COLLEGE
OF AGRICULTURE & TECHNOLOGY



Solar on the Farm

Scott Alexander, TerraIta



Panel: Farm Direct Marketing

Nichole Neubauer, Neubauer Farms
David Hoekstra, Big Marble Farms
Deerview Meats



Cypress County

**AG CONNECTIONS
CONFERENCE**

Presented by MNP

WEDNESDAY, NOVEMBER 22

**KEYNOTE
LESLEY KELLY**

**18+ AG
SPEAKERS**

**AG
TRADESHOW**

**BREAKFAST
& LUNCH**

\$40/PERSON

**REGISTER AT
WWW.CYPRESSCOUNTYBUSINESS.CA**

MNIP



APEX alberta



terralta



ALBERTA CANOLA



Medicine Hat's New Country



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 816 2nd Ave Dunmore, AB



Foothills Little Bow Municipal Association

Resolution Title: Amendments to Municipal Government Act – Section 619

WHEREAS the *Municipal Government Act* (MGA) requires the preparation and adoption of planning documents such as intermunicipal development plans, municipal development plans, land use bylaws and area structure plans to ensure orderly, economical and beneficial development and use of land, unless specifically exempted; and

WHEREAS section 619(1) of the MGA allows a license, permit, approval or other authorization granted by the Natural Resources Conservation Board (NRCB), Energy Resources Conservation Board (ERCB), Alberta Energy Regulator (AER), Alberta Energy and Utilities Board (AEUB) or Alberta Utilities Commission (AUC) to prevail over municipal statutory plans, land use bylaws, development authority, and more; and

WHEREAS section 619(2) states that if an application is received by a municipality for an amendment to a statutory plan, land use bylaw, subdivision approval, development permit or other authorization under this Part, and the requested amendment is consistent with the licence, permit, approval or other authorization granted by the NRCB, ERCB, AER, AEUB or AUC, the municipality must approve the application thereby restricting or removing the municipality's decision-making authority regarding land use matters; and

WHEREAS there is no legislative requirement for the NRCB, ERCB, AER, AEUB and AUC to consider municipal land use planning bylaws put in place for the protection of productive agricultural land when these Boards approve confined feeding operations, electrical generation or transmission projects; and

WHEREAS section 8 of the South Saskatchewan Implementation Plan for Agriculture requires municipalities to: identify areas where agricultural activities – including extensive agriculture and associated activities should be the primary land use in the region, limit fragmentation of agricultural lands and their premature conservation to

Resolution: Amendments to MGA Section 619
County of Warner
Page 1 of 3

other non-agricultural uses, employ appropriate tools to direct non-agricultural subdivision and development to areas where development will not constrain agricultural activities and to minimize conflicts between intensive agricultural operations and incompatible land uses; and

THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta urge the Government of Alberta to amend Section 619 of the *Municipal Government Act* to state that decisions made by provincial regulators in granting licenses, permits, approvals and other authorizations under their jurisdiction must be consistent with municipal statutory land use planning related to the protection of productive agricultural lands, impacts on municipal infrastructure, existing land uses, and other possible local project impacts.

Sponsored by: County of Warner No. 5 & MD of Willow Creek

Seconded by: _____

Member Background

Application approval processes for licences, permits, approvals or other authorizations related to large scale development projects through the NRCB, ERCB, AER, AEUB and AUC are regulated by specific rules and directives. For instance, the current approval process for the AUC reviews the social, economic, and environmental impacts of facility projects for power plants, substations, transmission lines, industrial system designations, hydro developments, and gas utility pipelines to determine if approval of a project is in the public interest. The application includes a requirement to “summarize consultation with local jurisdictions (e.g., municipal districts, counties)”, as part of the participant involvement program. According to the AUC this early consultation “may [but is not guaranteed to] lead to greater influence on project planning and what is submitted to the AUC for approval”. Formal submissions of outstanding concerns will be heard, understood, and considered; however, it is up to the AUC to decide whether to hold a hearing on the application(s). The AUC must hold a hearing if a concerned person can demonstrate that they have rights that may be directly or adversely affected by the AUC’s decision on the application. It is the purview of the AUC to issue a written decision of approval, denial, or approval with conditions. Therefore, while Municipal input is possible, the potential of the applicator or the AUC to disregard municipal input if considered irrelevant by their standards is unacceptable.

Resolution: Amendments to MGA Section 619
County of Warner
Page 2 of 3

The other quasi-judicial agencies have similar processes. Application processes for pipelines, wells, processing plants and facilities, bitumen upgraders, oil sands mines, and coal mines are filed with the AER. Generally, the process requires a participant involvement program including the municipalities. While the potential for input is there, the municipality is treated like other stakeholders and not valued as holding local expertise. The NRCB approves natural resource projects and confined feedlot operations. The application process for natural resource projects includes a notice of application to invite public submissions. On the other hand, the confined feedlot operations applications fall under the *Agricultural Operation Practices Act* (AOPA), which states that an approval officer must consider whether the application is consistent with municipal development plan land use provisions and must deny the application unless a variance may be granted. A requirement for consistency would reduce dissonance between the Boards and existing municipal statutory land use plans.

Previous efforts on the parts of municipalities, Agricultural Service Boards, and the Rural Municipalities of Alberta have not garnered enough traction to precipitate further provision for municipal input and the preservation of productive agricultural lands. RMA has formed the RMA Committee on Quasi-Judicial Agencies (QJAC), which has engaged with RMA members, provincial quasi-judicial agencies, and other stakeholders. In addition, an RMA research report examining the concept of "public interest" and the role that Alberta's quasi-judicial agencies have in upholding the public interest in relation to the industries they regulate is expected to be completed in Fall 2023. This report should provide RMA with evidence, analyses, and recommendations to continue to advocate for changes to section 619. This an effort to ensure municipal plans and local expertise is accepted and integrated, particularly as it relates to protecting agricultural land use, and to uphold municipal responsibility to comply with the South Saskatchewan Implementation Plan for Agriculture, *Weed Control Act*, *Soil Conservation Act*, *Agricultural Pests Act*, and *Municipal Government Act* to direct weed and pest control, soil and water conservation programs, and to provide safe and viable communities.



Foothills Little Bow Municipal Association

Resolution Title: Compensation Resulting from Regulatory Changes

WHEREAS, the Historical Resources Act states that “the property in all archaeological resources and paleontological resources within Alberta is vested in the Crown in right of Alberta”, and

WHEREAS, adoption of legislation by the Province of Alberta can impact private property rights and may increase certain costs related to developing natural resources on private property, and

WHEREAS, changes to the Historical Resources Act by the Province of Alberta has resulted in increased costs to private property owners who wish to develop gravel aggregate resources, and

WHEREAS, the legislation and policy changes made to the Historical Resources Act were made without widespread public consultation or knowledge, and

WHEREAS, the legislation and policy changes within the revised Historical Resources Act resulted in the establishment of a Historic Resource Value Designations applicable to all public and private lands in Alberta, and

WHEREAS, the Designation of lands as having potential for a high Historic Resource Value creates a regulatory requirement on the property owner to assume unknown costs and high financial risk related to projects which require Historical Resources Impact Assessments including surface material development and any use which requires as a condition the approval of Alberta Culture, and

WHEREAS, existing gravel pits that expand beyond 5 hectares may require Historical Resource Act Approval which has resulted in numerous Historical Resources Impact Assessments to be undertaken at significant cost to landowners despite the disturbances that have already occurred in the immediate area of the expanded gravel pit, and

WHEREAS, the additional costs resulting from the requirements under the revised Historical Resources Act have, in some cases, made the expansion of the gravel pit financially unviable, and

WHEREAS, the Select Special Committee on Real Property Rights made six recommendations pertaining to its mandate including Recommendation Number Six: “That the Government develop a comprehensive compensation structure by which

Resolution: Compensation Resulting from Regulatory Changes
MD of Willow Creek
Page 1 of 5

owners of real property are compensated if regulatory changes result in the removal of reasonable uses of real property”,

WHEREAS, the Historical Resources Act - Part 5 Section 50 (1) states: The Minister may authorize the payment of compensation in accordance with the regulations to any person who has suffered loss as the result of the application of this Act, and

NOW THEREFORE, BE IT RESOLVED THAT, the Rural Municipalities of Alberta request the Government of Alberta implement a mechanism that will require a review of all existing and future legislation to determine negative financial impacts to private property, **AND**

FURTHER BE IT RESOLVED THAT the Rural Municipalities of Alberta request the Government of Alberta to implement Recommendation Number Six from the Special Committee on Real Property Rights, and that private property owners impacted by the changes to the Historical Resources Act be compensated.

Sponsored by: Municipal District of Willow Creek No. 26

Seconded by: _____

Member Background:

The Historical Resources Management Branch (HRMB) of Alberta Culture administers matters related to historical resources including archeological resources in Alberta.

Alberta Culture's Land Use Procedures Bulletin for Surface Materials Historical Resources Act (HRA) Compliance Section B requires that applicants must apply for Historical Resource Act approval for all proposed surface materials developments over 5.0 hectares in size. At Alberta Culture's discretion, a Historical Resources Impact Assessment (HRIA) may be required.

For surface material operations five hectares or larger on public land or Class 1 pits as defined in the Code of Practice for Pits on private land applicants must apply for Historical resources Act approval through Alberta Culture's online permitting and approval system for ALL proposed surface materials developments over five hectares in size. Development activities cannot proceed until HRA approval has been obtained.

At Alberta Culture's discretion, activities that are targeted for lands that will, or are likely to, contain significant historic resource sites MAY require the conduct of HRIA prior to the onset of development activities.

Resolution: Compensation Resulting from Regulatory Changes
MD of Willow Creek
Page 2 of 5

A copy of the Historical Resources Act approval document must be included with the Conservation and Reclamation Business Plan that is submitted to Alberta Environment and Sustainable Resources Development. This plan is mandatory for Registration of a gravel pit under the Code of Practice.

In 2021, during the application stage to expand an existing gravel pit, the Municipal District of Willow Creek undertook an archaeology survey as part of a Stage 1 Historical Resources Impact Mitigation review which is a requirement of the HRIA. This was completed by the developer at a cost of \$22,889.

During the review of the lands upon where the existing gravel pit was located it was determined that the 'Listing of Historical Resources' index described the land as having Historic Resources Value (HRV) of 5. Given that lands with an HRV of 5 are considered to have "high potential" but do not contain known historic resource sites, there is a requirement to seek Historical Resources Act (HRA) approval/clearance. However, Section 31 of the Historical Resources Act requires that anyone who discovers a historic resource during the course of development must notify Alberta Culture for direction on the most appropriate action.

Through the HRIA a historical resource site was newly discovered consisting of heated stones and stone chips. It was determined that additional archaeology work would be required which would consist of excavation of an area approximately 80 m² with work expected to take approximately 14 days. The cost for this work was expected to be \$139,941.51. Following the completion of the required field work an interim report would be issued summarizing the results of the HRIM fieldwork which would be provided to the HRMB that would guide their regulatory review of the gravel pit expansion application and provide the basis for the regulatory response which may include a Historical Resources Act Approval or alternatively the issuance of a **Stage 2** Historical Resources Impact Mitigation study which would require an unknown amount of additional archaeology work at an unknown additional cost. This results in a considerable risk to the land owner.

The Historical Resources Management Branch Schedule requirements states "depending on the results of the Stage 1 investigation, Stage 2 investigation may be required: This caveat is intended by the HRMB to reserve the possibility that during the required fieldwork materials may be found that warrant additional work however this placed a significant and unknown risk to the municipality and the landowner in terms of cost and as such the expansion of the application to expand the gravel pit did not proceed.

As a result of the requirements of the Historical Resource Management Branch substantial costs already spent by the Municipal District and the landowner on the application process were lost and more significantly scarce gravel resources immediately adjacent to a working gravel pit have been permanently sterilized from future development and use.

In June 2022, the Select Special Committee on Real Property Rights made six recommendations pertaining to its mandate including Recommendation Number Six: "That the Government develop a comprehensive compensation structure by which owners of real property are compensated if regulatory changes result in the removal of reasonable uses of real property". In this case, the private landowner has lost an estimated \$250,000 in revenue as the aggregate cannot be mined without completing the \$139,941.51 HRIA. Depending on the HRIA's findings there may be a requirement to complete more assessments. Furthermore, as a result of the Act, the Municipality's service delivery cost to the community has increased as aggregates now need to be hauled further from alternative gravel pits to service the local roads.

Historical Resource Value (HRV)

HRV 1: contains a World Heritage site or a site designated under the HRA as a Provincial Historic Resource

HRV 2: deactivated (formerly used to designate a Registered Historic Resource **(eliminated in 2019 as part of the Red Tape Reduction Implementation Act)**)

HRV 3: contains a significant historic resource that will likely require avoidance

HRV 4: contains a historic resource that may require avoidance

HRV 5: high potential to contain a historic resource

Maps of Southern Region

Listing of Historic Resources (alberta.ca)

Blue areas on the map indicate a Historical Resource Value of 5 which results in a requirement for approval from the Alberta Government on surface materials developments over 5 hectares. This process holds the potential for Alberta Culture to order additional work as a condition of its approval at the landowner's cost.

Note that the HRV 5 follows every river, stream or major coulee feature in southern Alberta: an area where gravel resources are prominently found.

Historical Resource Impact Assessment Process

<https://www.alberta.ca/historic-resource-impact-assessment.aspx>

If an activity is likely to result in the alteration of, damage to or destruction of a historic resource, the person or company undertaking the activity may be required by the Province to:

- conduct a Historic Resources Impact Assessment (HRIA)
- submit a report of the HRIA results
- avoid any historic resources endangered by activity

- mitigate potential impacts by undertaking comprehensive studies
- document historic structures
- consult with First Nations

Project-specific requirements are issued in response to a Historic Resources Application, but all assessments must comply with some standard conditions.

See the following Standard Conditions document for details:
Standard Conditions under the *Historical Resources Act*

Alberta Historic Resources Management Branch – Listing of Historic Resources (Map)

[Listing of Historic Resources \(alberta.ca\)](#)



Foothills Little Bow Municipal Association

Resolution Title: Ensuring a Minimum Standard and Adequate Ambulance Services are Available Throughout Rural Alberta

WHEREAS the Government of Alberta maintains the responsibility for delivering emergency medical services (EMS); and

WHEREAS all Albertan's deserve the same level of service and access to ambulance services; and

WHEREAS Alberta Health Services (AHS) target response times fall within categories; Metro and Urban 12 minutes, Communities with more than 3,000 residents 15 minutes, Rural Communities under 3,000 residents 40 minutes and Remote Communities 90 minutes; and

WHEREAS rural Alberta communities outside of urban areas with populations less than 3,000 under AHS service delivery do not receive direct ambulance resources both personnel and equipment introducing significant risk of providing inadequate service delivery; and

WHEREAS rural Alberta communities outside of urban areas with populations less than 3,000 that rely on volunteer services face unique challenges in meeting minimum requirements and commitments that are essential to medical response; and

WHEREAS rural Alberta communities outside of urban areas with populations less than 3,000 that rely on volunteer services find that ongoing training requirements and related costs become a significant impediment to retaining volunteers; and

WHEREAS The response-time target for a life-threatening event is eight minutes for 50 percent of calls and 12 minutes for 90 percent of calls;

THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta (RMA) advocate that the Government of Alberta and the Alberta Health Services (AHS)

Resolution: Ensuring a Minimum Standard and Adequate Ambulance Service
MD of Taber
Page 1 of 3

ensure every area of Alberta has available ambulances with qualified emergency personnel, who can provide response times that ensure lifesaving measures.

Sponsored by: Municipal District of Taber

Secoded by: _____

Member Background:

Rural Alberta municipalities rely on the Government of Alberta to provide adequate emergency medical services for the health and safety of our residents, in a way that promotes and supports the growth and stability of our province and our local communities.

Providing adequate service involves understanding needs of each unique community and knowing the interconnectivity between surrounding communities to ensure a stable and sustainable service remains available for our residents. Throughout southern Alberta there are communities that have remained a volunteer Ambulance Service that includes local examples such as the Town of Vauxhall and Village of Foremost. These examples represent combined urban and surrounding rural populations that are just under the AHS Rural 3,000 population category and are challenged with trying to maintain adequate ambulance service with success being linked to retaining essential volunteers. Volunteers in today's ambulance service struggle to maintain minimum standards that surround training and increasing demands related to volunteer services.

We believe there is an important role for AHS to play in the provisioning of ambulance service in rural communities that includes supplying equipment, personnel, training, and systems that can support acceptable services delivery province wide.

According to the AHS mandate¹, the Regional Health Authorities Act (RHAA)² charges AHS with responsibility to:

- promote and protect the health of the population in Alberta and work toward the prevention of disease and injury;
- assess on an ongoing basis the health needs of Albertans;
- determine priorities in the provision of health services in Alberta and allocate resources accordingly;
- ensure that reasonable access to quality health services is provided in and through

Resolution: Ensuring a Minimum Standard and Adequate Ambulance Service
MD of Taber
Page 2 of 3

Alberta;

- promote the provision of health services in a manner that is responsive to the needs of individuals and communities and supports the integration of services and facilities in Alberta.

Communities throughout Alberta, large or small, are made up of Alberta residents that look to the province in support of their health and safety, and even more so in the event of an emergency. The government of Alberta has made many improvements over the years with the exception of committing to provide reliable direct ambulance service to our smaller communities and surrounding areas. These communities are primarily rural and appear to have somewhat fallen between the categories. A review of rural and remote services is needed to identify these gaps in service and ensure that adequate resources and systems are put into in place to support communities now and into the future.

RMA Background:

RMA has 1 active resolution related to this issue; Resolution 1-21F

<https://rmaalberta.com/resolutions/1-21f-emergency-medical-services-capacity-and-service-delivery-in-rural-alberta/>

RMA has 1 active resolution related to this issue; Resolution 6-22S

<https://rmaalberta.com/resolutions/6-22s-responsiveness-of-service-delivery-by-quasi-independent-agencies-in-alberta/>

References:

¹ Government of Alberta (2010). *Alberta Health Services – Mandate and Roles*
<https://extranet.ahsnet.ca/teams/policydocuments/1/clp-ahs-mandate-roles.pdf>

² Government of Alberta (2022). Regional Health Authorities Act, RSA 2000, c. R-10 (RHAA)

Resolution: Ensuring a Minimum Standard and Adequate Ambulance Service
MD of Taber
Page 3 of 3



Foothills Little Bow Municipal Association

Resolution Title: Growth Management Board Voluntary Membership

WHEREAS the Provincial government has mandated growth management boards (GMBs) in the Edmonton and Calgary metropolitan regions; and

WHEREAS the *Municipal Government Act* (MGA) states that the purpose of a GMB is to provide for integrated and strategic planning for future growth in municipalities; and

WHEREAS the MGA states that Alberta's municipalities, governed by democratically elected officials, are empowered to provide responsible and accountable local governance; and

WHEREAS under the MGA, rural municipalities have equal rights to make land use decisions and pursue economic development; and

WHEREAS the mandatory GMBs introduce a fourth level of unelected government, creating significant additional layers of bureaucracy which cause delays and impede economic development, investment opportunities, and job creation; and

WHEREAS the mandatory GMBs use a double-majority governance structure and are empowered to overrule decisions made by democratically elected municipal governments; and

WHEREAS the Edmonton- and Calgary-region GMBs diminish local government autonomy and provide little or no value to residents of member municipalities, particularly rural residents, whose democratic rights are greatly reduced as a result of the GMBs;

THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta (RMA) advocate that the Government of Alberta remove mandatory growth management boards (GMBs) from the Municipal Government Act;

FURTHER BE IT RESOLVED that should the Government of Alberta fail to abolish GMBs, the RMA shall advocate to amend the MGA (and the Calgary and Edmonton Metropolitan Region Board Regulations) to change the membership in GMBs from mandatory to voluntary to ensure the interests of all members of a GMB are equally considered and represented.

Resolution: Growth Management Board Voluntary Membership
Foothills County
Page 1 of 3

Sponsored by: Foothills County

Seconded by: _____

Member Background:

Section 708.011 of the *Municipal Government Act* (MGA) mandates GMBs for the Edmonton and Calgary regions.

The purpose of GMBs is to provide for integrated and strategic planning for future growth in municipalities through regional Growth Plans. The current Regional Growth Plans and Regional Evaluation Frameworks (REFs) require that new statutory plans in member municipalities be approved by the GMB in order to come into effect.

The mandatory nature of the GMBs, coupled with the weighted urban vote at the board table, ensures that urban municipalities can control future development in rural Alberta. There is no requirement to ensure that the rural objections are heard as they can simply be outvoted. The GMBs have approved regional growth plans despite the rural objection to these plans. Now the GMBs are implementing these plans, regardless of the continued objection of the rural municipalities.

If the membership of GMBs was made voluntary, municipalities would participate of their own volition. The GMBs would then have to ensure that their work provides value to all participants in the region. Currently both GMBs are planning to requisition member municipalities for funds to run their operations and pay consultants for their project work. When the rural municipalities vote to not support a project moving forward, they are overruled by the urban municipalities at the board table. Now the rural municipalities will be forced to pay for the projects that they did not wish to undertake. This governance imbalance allows a GMB to pursue policies and directions that are in the best interests of cities, at the expense of the surrounding rural municipalities.

Rural municipalities fully acknowledge the benefit of working together with our urban neighbours both inter-municipally and regionally. Regional cooperation is important to efficiently provide services to residents in a fair and equitable manner, to responsibly manage land, and to seek opportunities for economic development. There are multiple examples of joint service delivery and intermunicipal planning throughout the Province that have achieved success because municipalities were equals in their negotiations and had respect for each other. Under a system where membership in a GMB is mandatory, the weighted urban voting results in there being no need find solutions that work for everyone. The mandatory nature of the GMBs allows the urbans to ignore the rural perspective by simply outvoting it.

Resolution: Growth Management Board Voluntary Membership
Foothills County
Page 2 of 3

At the current time, GMBs are only mandatory for the Calgary and Edmonton regions. However, other areas of the Province that are experiencing growth, such as the Red Deer and Grande Prairie areas, could find themselves in a similar position in the future. If this problematic governance structure is not repealed, rural residents in many areas of Alberta could also be forced into overly bureaucratic and undemocratic GMBs which privilege the interests of urban dwellers over rural residents. All municipalities should be deeply concerned as GMBs create regional uncertainty which impacts economic development.

There are multiple tools in the MGA that could be used by municipalities working together to achieve mutually beneficial servicing arrangements, cost sharing, and effective land use planning. These tools include Intermunicipal Development Plans, Intermunicipal Collaboration Frameworks, Master Shared Services Agreements, Intermunicipal Off-site Levies, Intermunicipal Business Licensing, and the implementation of a suite of arm's length governance and intermunicipal service delivery models. The oversight of mandatory GMBs pits urban against rural in an expensive, inefficient, and undemocratic governance structure that is detrimental to rural Albertans.

RMA Background:

RMA will provide after resolution is endorsed at district level.

**Foothills Little Bow Association
Profit & Loss - Unaudited
As at August 31, 2023**

	<u>2023</u>	<u>2022</u>	<u>\$ Change</u>
Ordinary Income / Expense			
Income			
Intereset	\$ 5	\$ 8	-\$ 3
Members Fees	\$ 5,850	\$ 5,850	\$ -
Sponsorship	\$ 1,650	\$ 2,000	-\$ 350
Total Income	<u>\$ 7,505</u>	<u>\$ 7,858</u>	<u>-\$ 353</u>
Expenses			
Meeting Expenses	\$ 8,510	\$ 7,826	\$ 684
Professional Fees	\$ -	\$ -	\$ -
Total Expenses	<u>\$ 8,510</u>	<u>\$ 7,826</u>	<u>\$ 684</u>
NET INCOME	<u>-\$ 1,005</u>	<u>\$ 32</u>	<u>-\$ 1,037</u>

***CURRENT MEMBERSHIP FEES ARE \$450**

Foothills Little Bow Association
Balance Sheet - Unaudited
As at August 31, 2023

	<u>Sept 2023</u>	<u>Dec 2022</u>	<u>\$ Change</u>
ASSETS			
Current Assets			
Chequing/Savings			
ATB Financial	\$ 22,516	\$ 27,933	-\$ 5,417
Total Chequing/Savings	<u>\$ 22,516</u>	<u>\$ 27,933</u>	<u>-\$ 5,417</u>
Accounts Receivable			
Accounts Receivable	\$ 450	\$ 1,350	-\$ 900
Total Accounts Receivable	<u>\$ 450</u>	<u>\$ 1,350</u>	<u>-\$ 900</u>
Total Current Assets	<u>\$ 22,966</u>	<u>\$ 29,283</u>	<u>-\$ 6,317</u>
TOTAL ASSETS	<u>\$ 22,966</u>	<u>\$ 29,283</u>	<u>-\$ 6,317</u>
LIABILITIES & EQUITY			
Current Liabilities			
Accounts Payable	\$ 3,640	\$ 5,160	-\$ 1,520
Total Liabilities	<u>\$ 3,640</u>	<u>\$ 5,160</u>	<u>-\$ 1,520</u>
Equity			
Opening Balance Equity	\$ 5,187	\$ 5,187	\$ -
Unrestricted Net Assets	\$ 15,149	\$ 18,904	
Net Income	-\$ 1,010	\$ 32	
Total Equity	<u>\$ 19,326</u>	<u>\$ 24,123</u>	<u>-\$ 4,797</u>
TOTAL LIABILITIES & EQUITY	<u>\$ 22,966</u>	<u>\$ 29,283</u>	<u>-\$ 6,317</u>

**M.D. OF RANCHLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

- Title:** **Livingstone Range School Division- Nanton School
advisory committee Report**
- Meeting Date:** September 19, 2023
- Originated By:** **Robert Strauss, CAO**
- Background:** The Nanton School Advisory Committee met and a summary is provided.
- Strategic Pillar:** 1. Environmental Stewardship
 2. Infrastructure and Service Delivery
 3: Public Safety & Emergency Services
 4. Financial Sustainability
 5: Collaborative Partnership
 6: Community
- Options for Action:** 1.) Accept for information
- CAO's Review/
Comments/:** As per attached.
- Attachments:** Information Summary to be presented at the meeting.

Nanton New & Modernized Schools

Livingstone Range School Division has long advocated the provincial government for improved school building facilities in Nanton. In July 2022 the Division submitted an updated proposal to Alberta Education for consideration in the next round of provincial new schools/modernization funding announcements. On March 1, 2023 Education Minister Adriana LaGrange announced approved design funding for the Nanton Schools.

"This crucial investment will provide 21st-century learning facilities to help our students grow and prepare for the future," says Board Chair Lacey Poytress. "We look forward to collaborating with key stakeholders as we move forward on this project."

Nanton Schools Advisory Committee

Comprised of Livingstone Range School Division (LRSD) Trustees and elected officials from the Town of Nanton, M.D. of Ranchland, and M.D. of Willow Creek the purpose of the Committee is to advise the LRSD Board of Trustees relative to the new construction and/or modernization, programming, and community partnerships at Nanton schools. News and updates from the Committee will be posted here.

- Advisory Committee Update, August 2023



The Nanton Schools Advisory Committee, consisting of Livingstone Range School Division (LRSD) Administration and Trustees, Town of Nanton Council members, the Municipal District of Willow Creek, and the Municipal District of Ranchland met June 13, 2023.

In the Spring 2023 Budget, LRSD was approved for a new elementary and modernized high school in Nanton on the site of the current elementary school. This approval was for design funding which includes the preparation of construction tender documents, such as drawings and specifications. This will be an Alberta Infrastructure managed project.

During this stage, we are doing everything we can to have the construction phase timeline be as short as possible. Construction for both schools can take up to three years and will be a minimum of two years.

Decanting (Temporary Relocation)

To expedite construction, moving students out of the current A.B. Daley Community School space is our goal. This decanting will need to include community spaces which will be explored further by this Committee. There is no decanting funding provided in the project budget by the Province.

Potential Partnerships

Partnerships will be required for both decanting and building enhancements not included in the funding. This is a key discussion that will continue based on community engagement. Partnership commitments are needed as soon as possible.

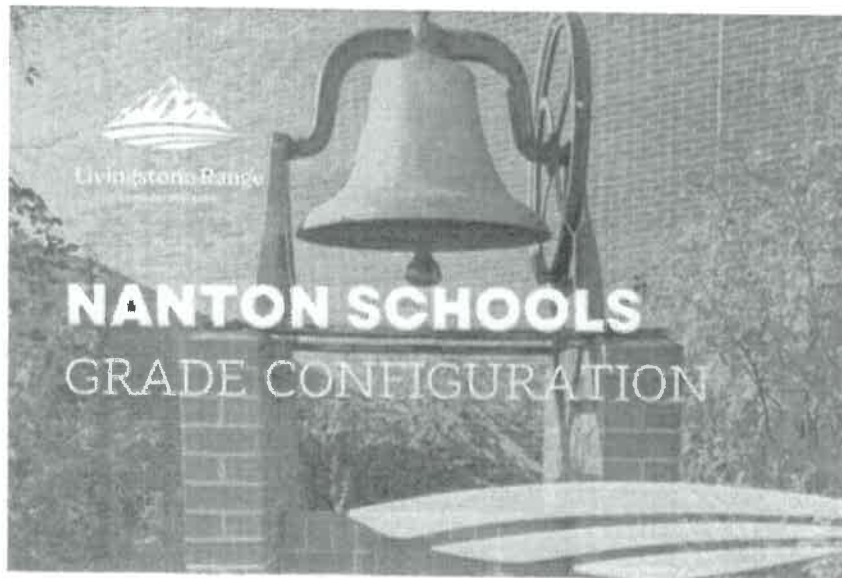
For example, a common enhancement in communities is the size of the gymnasium. The approved size for the elementary gymnasium is 430 m². The current J.T. Foster High School gymnasium is 524 m² and the A.B. Daley Community School gymnasium is 667 m² with full sized courts and a raised ceiling. Many communities opt for at least 540m² with a raised ceiling, which will accommodate more sports, community events and spectators.

Future Committee meetings dates are set for September 12, 2023, November 14, 2023, January 8, 2024, and March 12, 2024. Additional meetings will be held as needed.

We appreciate the willingness of everyone on this committee to move this project forward and see it through to completion.

Nanton Schools Grade Configuration

Posted on May 4, 2023



To All Parents/Guardians, Staff, and Stakeholders in the Nanton community:

This week local newspapers incorrectly reported on the grade-level configurations for the Nanton Schools. Livingstone Range School Division's request to Alberta Education was for a new Kindergarten to Grade 6 elementary school building and modernizing the current A.B. Daley Community School building to house Grade 7-12 students. This proposal received design funding approval from Alberta Education on March 1, 2023 and continues to be our plan for the Nanton Schools. The grade- and school-

configurations will not change at the new and modernized schools.

We thank our community for your ongoing commitment to the students of Nanton and area.

Sincerely,

Lacey Poytress
Chair, Board of Trustees

Funding for Nanton Schools

Posted on Mar 1, 2023



Today, Education Minister Adriana LaGrange announced provincial funding for new, replacement, and modernized schools in Alberta. The announcement included approved design funding for Kindergarten to Grade 12 schools in Nanton.

“For nine years the Board of Trustees has advocated Alberta Education for new and modernized schools in Nanton,” says Lacey Poytress, Board Chair. “Today we are thrilled that the government will fund these projects that will so greatly benefit the students, families, and community of Nanton.”

The approved design funding includes the preparation of construction tender documents such as drawings, specifications, and permits. Construction funding will be approved in a future budget. Livingstone Range School Division will receive more detailed funding information from Alberta Education in the coming weeks and will share project plans as they become available.

“This crucial investment will provide 21st-century learning facilities to help our students grow and prepare for the future,” says Lacey. “We look forward to collaborating with key stakeholders as we move forward on this project.”

Nanton is one of 20 Alberta school design projects announced by the Minister, along with 13 full construction, 14 planning, and 11 pre-planning projects. For more information, visit www.alberta.ca.

The Nanton Solution: New & Modernized School Buildings



For many years, the modernization of J.T. Foster High School has been the number one Capital Plan priority in Livingstone Range School Division (LRSD). The Board of Trustees has fervently advocated to the provincial government for the upgrades and renovations necessary to provide students at J.T. Foster with an equitable educational environment to their peers across Alberta.

As one step in the process to apply for modernization funding, Alberta Education encourages school divisions to go through a Value Scoping session to identify solutions that provide the highest value for money while maximizing the utilization and functionality of school infrastructure to optimize the learning environment and educational program delivery for students.

Value Scoping is a structured problem-solving process based on the Value Management discipline. Using function analysis to develop a range of alternatives and achieve consensus around a preferred solution, the process seeks the optimum balance that maximizes functionality and minimizes cost.

In June 2022 the LRSD Board of Trustees and Senior Administration went through a facilitated Value Scoping process, similar to one undertaken in 2016. As a result, Livingstone Range School Division now seeks a Nanton Solution that will benefit all students in the community. **The Nanton Solution proposes a new elementary school building in the Town of Nanton alongside a modernization of A.B. Daley into a junior/senior high school.** The A.B. Daley building is better suited than J.T. Foster for modernization, with flexible space that would allow junior and senior high school students access to a large gymnasium, commercial kitchen, and modern Career and Technology Studies (CTS) shops.

During construction, students would stay in their current school buildings, with elementary students moving to the newly constructed elementary school upon completion. Junior/senior high school students would move to the A.B. Daley building once modernization is completed, following which the J.T. Foster building would be demolished.