

**M.D. of Ranchland No.66
Council Meeting Agenda**

**Municipal Building
Chain Lakes Provincial Park**

**March 26, 2024
at 10:30 AM**

1. CALL TO ORDER

2. ACCEPTANCE OF AGENDA

3. APPROVAL OF MINUTES

- A. Council Meeting of March 12, 2024Pages 3-5
- B.

4. DELEGATION'S SCHEDULE

- A. Darren Davidson, Regional Director, AT&EC @ 11:30 a.m.
- B. John Barlow, MP – Foothills @ 1:00 p.m.

5. EXTERNAL CORRESPONDENCE – (for information)

- A. Administration/ Finance
- B. Public Works
- C. Agriculture/ Parks & Recreation
- D. Emergency/ Protective Services
- E. Legislative / Planning /Development
- F. Other Business
 - i. Alberta SW BulletinPages 6-9
 - ii. PERC Extension – Letter from Minister.....Page 10
 - iii. Assessment Model Review- Letter form MinisterPages 11-16

6. BUSINESS – (action items)

A. Administration/ Finance

- i. Action List – to be distributed
- ii. February 2024 Bank Rec and Vendor Payment.....Pages 17-20

B. Public Works

- i. Darren Davidson, Alberta Transportation and Economic Corridors...Page 21

C. Agriculture/ Parks & Recreation

- i. 2022 Ford F150..... Page 22
- ii. Agricultural Pest and Nuisance PolicyPages 23-24
- iii. Animal Health Act PolicyPages 25-26
- iv. Soil Conservation Act PolicyPages 27-28
- v. Weed Control Policy.....Pages 29-30
- vi. Rescinding Policy - 2016-1 Rental EquipmentPages 31
- vii. Rescinding Herbicide, Pesticide and Fungicide PolicyPages 32-35
- viii. Rescinding Policy - Minimum Charges for Herbicide UsePages 36-37
- ix. Rescinding Policy - Travel Time for Weed ControlPages 38-39

CI. Emergency/Protective Services

- i. -

CII. Legislative/& Planning/Development

- i. Delegation - MP BarlowPage 40
- ii. MDP Bylaw amendmentsPage 41 + Separate Package

CIII. Other Business

- i. Chain Lakes Park Concession discussion.....Page 42

7. IN-CAMERA (closed session)

- A. L.O Report to Council
- B. -

8. BUSINESS ARISING FROM IN-CAMERA

- A. Administration/ Finance
 - i. L.O. Report to Council
- B. Public Works
- C. Agriculture/ Parks & Recreation
- D. Emergency/Protective Services
- E. Legislative /& Planning /Development
- F. Other Business

9. ADJOURNMENT

M.D. of Ranchland No. 66
Minutes of the Regular Council Meeting
Tuesday, March 12, 2024

The meeting of the Council of the Municipal District of Ranchland No. 66 was held in Council Chambers in the Municipal Office located at the Chain Lakes Provincial Park on Tuesday, March 12, 2024, commencing at 1:00 p.m.

IN ATTENDANCE

Harry Streeter, Deputy Reeve
Cameron Gardner, Councillor

Robert Strauss, CAO
Sheldon Steinke, Council Liaison
Nikki Funk, Recording Clerk

Kelly Starling, Director of Emergency Services
Cpl. Mark Amatto, RCMP, Crowsnest Detachment
Cpl. Thomas Nairn, RCMP, Nanton Detachment
Sgt. Perry Pelletier, RCMP, Claresholm Detachment

ABSENT

Ron Davis, Reeve

CALL TO ORDER

Deputy Reeve Streeter called the meeting to order at 1:02 p.m.

Director Starling joined the meeting at 1:02 p.m.

Cpl. Amatto joined the meeting at 1:02 p.m.

ACCEPTANCE OF AGENDA

Motion No. 24/03/12/072 MOVED by Councillor Gardner to accept the agenda as amended with the addition of in-camera:
8.B.ii – West Fraser / Spray Lakes Sawmill Road Use Agreement

And the deletion of:
6.A.i – Action list

CARRIED

ACCEPTANCE OF MINUTES

Motion No. 24/03/12/073 MOVED by Deputy Reeve Streeter that the minutes of the February 26th, 2024, meeting be adopted as amended.

CARRIED

Cpl. Amatto left the meeting at 1:43 p.m.

EXTERNAL CORRESPONDANCE

Motion No. 24/03/12/074 5.E.i – Minister Invite Letter
5.F.i – Head to Heart Event (NQLF)
MOVED by Councillor Gardner to accept the External Correspondence items 5.E.i and 5.F.i, as information.

CARRIED

Deputy Reeve Streeter recessed at 1:49 p.m.
Deputy Reeve Streeter reconvened at 1:55 p.m.
Cpl. Nairn joined the meeting at 1:55 p.m.
Sgt. Pelletier joined the meeting at 1:55 p.m.
Cpl. Nairn left the meeting at 2:30 p.m.
Sgt. Pelletier left the meeting at 2:30 p.m.

BUSINESS

Motion No. 24/03/12/075 6.D.iii – CPO Authorities.
MOVED by Councillor Gardner to authorize administration to proceed with the administrative process to seek the following additional authorities for the Community Peace Officers under the Public Lands Act and associated regulations as discussed.
CARRIED

Motion No. 24/03/12/076 6.D.iv – 2024 Priorities
MOVED by Deputy Reeve Streeter that the MD of Ranchland No.66 2024 Emergency Services Priorities include the carry forward of the three priorities from 2023, and to add two additional priorities in relation to current programming being the “Implementation of the Regional Emergency Management Program” and the “Completion of Mutual Aid Agreements with neighboring municipalities for fire and rescue services”.
CARRIED

Director Starling left the meeting at 3:08 p.m.

Motion No. 24/03/12/077 6.D.i – RCMP Delegations
MOVED by Cam Gardner to accept the Delegation presentation from the Crowsnest RCMP detachment for information.
CARRIED

Motion No. 24/03/12/078 MOVED by Deputy Reeve Streeter to accept the Delegation presentation from the Nanton and Claresholm RCMP detachments for information.
CARRIED

6.D.ii – Emergency Services 2023 Year in Review and January/ February 2024 DEM Report

MOVED by Councillor Gardner to accept the Emergency Services 2023 Year in Review as well as the January/ February 2024 DEM Report provided by Kelly Starling, for information.

CARRIED

Motion No. 24/03/12/079 6.E.i – Bylaw 2024-02 – Municipal Development Plan Bylaw
MOVED by Deputy Reeve Streeter to table the first reading of the MDP to the March 26th, 2024 Council meeting.
CARRIED

Deputy Reeve Streeter recessed the meeting at 3:35 p.m.
Deputy Reeve Streeter reconvened the meeting at 3:44 p.m.

IN-CAMERA

Motion No. 24/03/12/080 MOVED by Deputy Reeve Streeter that, in accordance with Section 197 of the Municipal Government Act, Council moves into a closed meeting at 3:45 p.m. to discuss advice from officials, per section 24, as well as matters involving legal privilege, per section 27, of the Freedom of Information and Protection of Privacy Act (FOIP).

CARRIED

Motion No. 24/03/12/081 MOVED by Deputy Reeve Streeter that Council return to an open meeting at 4:47 p.m.

CARRIED

BUSINESS ARISING FROM IN-CAMERA

Motion No. 24/03/12/082 8.B.ii – West Fraser Road Use Agreement
MOVED by Deputy Reeve Streeter to enter into the road use agreement with West Fraser/ Spray Lakes Sawmill as presented.

CARRIED

Motion No. 24/03/12/083 7.A – L.O Report to Council
MOVED by Councillor Gardner to authorize legal counsel, Carscallen LLP, to file an appeal to the Alberta Court of Appeal regarding the Alberta Energy Regulator’s decision to allow Northback’s application for coal exploration and deep drilling permit, pursuant to section 45 of the Responsible Energy Development Act (REDA).

CARRIED

Motion No. 24/03/12/084 8.B.i. – Watercourse Crossing
MOVED by Deputy Reeve Streeter to proceed with the three separate change of scope agreements for the three separate watercourse projects as recommended by ISL Engineering.

CARRIED

Motion No. 24/03/12/085 MOVED by Deputy Reeve Streeter to accept the Liaison Officer’s report to council for information.

CARRIED

ADJOURNMENT

Being that the agenda matters have concluded, the Deputy Reeve declared the meeting adjourned at 4:49 p.m.

These minutes approved this 26th day of March, 2024.

Ron Davis, Reeve

Robert Strauss, Chief Administrative Officer

Alberta SouthWest Regional Alliance

Minutes of the Board of Directors Meeting

Wednesday, February 7, 2024-Bright Pearl, Pincher Creek



Board Representatives

Brent Feyter, Fort Macleod
Sahra Nodge, Pincher Creek
Barbara Burnett, Cowley
Cam Francis, Cardston County
Dave Cox, MD Pincher Creek
Ron Davis, MD Ranchland
Doral Lybbert, Glenwood
John Van Driesten, MD Willow Creek

Monte Christensen, Hill Spring
Victor Czop, Nanton (alt)

Guests and Resource Staff

Lacey Poytress, LRSD
Julie Webb, CFABSW
Marie Everts, JET
Bev Thornton, AlbertaSW

- 1 Call to Order/ Chair Brent Feyter called the meeting to order.
- 2 Approval of Agenda Moved by Cam Francis THAT the agenda be approved as presented.
Carried. [2024-02-877]
- 3 Approval of Minutes Moved by Dave Cox THAT the Minutes of December 5, 2023, be approved as presented.
Carried. [2024-02-878]
- 4 Approval of Cheque Register Moved by Doral Lybbert THAT cheques #3308to #3335 be approved as presented.
Carried. [2024-02-879]
- 5 Review of Grant Application Moved by Cam Francis THAT the required Grant Application be submitted to Jobs, Economy, and Trade on the deadline required.
Carried. {2024-02-880}
The Letter of Request from the Chair, on behalf of the Board, will further note that the Board is not comfortable agreeing to the proposed terms.
- 6 Resolutions from Alberta Munis and RMA Accepted as information: A draft of resolutions going forward at each of these provincial associations in an endeavour to urge the Minister to consult with the municipalities to create a positive, mutually beneficial way forward.
- 7 Energy Manager Funding Program MCCAC has announced an upcoming program to fund 80% of the salary for energy manager positions. Bev will follow-up with CAOs to gauge interest.
- 8 Connect4Commerce Tools Julie Webb, Community Futures Southwest has been working with individual communities to assist with posting municipal assets for sale and lease.
- 9 Information-gathering Canadian Infrastructure Palliser Economic Partnership (PEP) is taking the lead to assess the value of infrastructure needed, province-wide, to support housing and commercial developments.
- 10 Upcoming events Southern Alberta Economic Summit-March 21, 2024 Lethbridge
EDA Youth Challenge-Video Conest "Why I Love Alberta": Grades 9-12;
deadline for submission April 30th www.lovealberta.ca

- | | | |
|----|---------------------------|---|
| 11 | Executive Director Report | Moved by Ron Davis THAT the report be accepted as information.
Carried. [2024-02-881] |
| 12 | Round table | Accepted as information. |
| 13 | Upcoming Board Meeting | <ul style="list-style-type: none"> ➤ Wednesday, March 6, 2024 ➤ No April meeting; EDA Conference April 10-12, 2024 ➤ Wednesday, May 1, 2024 ➤ Wednesday, June 5, 2024 |
| 14 | Adjourn | Moved by Ron Davis THAT the meeting be adjourned.
Carried. [2024-02-882] |

Approved, March 6, 2024

Executive Director Report February 2024

MEETINGS and PRESENTATIONS

Feb 2: IEDC-AEDO Review team meeting, Zoom

Feb 5: Invest Alberta web meeting re: site selection inquiry for eco-farm operation

Feb 6: RINSA meeting, Teams

Feb 7: Ministry of Agriculture and Irrigation Regional Roundtable consultations, Lethbridge session

Feb 7: REDA meeting, Zoom

Feb 7: AlbertaSW Board meeting, Pincher Creek

Feb 9: Highway 3 (regrets)

Feb 13: IEDC-AEDO planning meeting, Zoom

Feb 14: EDL Board meeting, Tecconnect

Feb 14: meeting with Brock Skretting, Director, Creative Industries, Lethbridge and Region

Feb 14: Planning meeting for Economic Summit, Teams

Feb 14: Meeting with staff of Jobs, Economy, and Trade for demonstration of site selector data platform, Teams

Feb 15: REDA Chairs meeting with the Ministry, Teams; (Mayor Schlossberger representing in person, Edmonton)

Feb 20: REDA Managers Meeting, Zoom

Feb 20: Crown Round Table, day 1, University of Lethbridge

Feb 21: Crown Round Table, day 2, University of Lethbridge

Feb 21: RINSA strategic planning, day 2, Galt Museum

Feb 22: AEDO Review Team presentation, Zoom

Feb 22: Guest speaker at Fort Maleod Chamber Awards, Fort Macleod

Feb 26: Meeting re: information-gathering for CIB proposal, Zoom

Feb 27: South REDAs, SAITI/SAAEP partner meetings; postponed due to weather

Feb 28: website team meeting, Zoom

PROJECT MANAGEMENT and REPORTING

- Submit application to Jobs, Economy and Trade
- Continued review of web rebuild and content update
- Connect4Commerce updates
- Construct budget scenarios for proposed new department formula
- Gather province-wide REDA information for Canadian Infrastructure Bank (CIB) initiative possibility
- Complete 6-month milestone report for RINSA
- Complete documents for RINSA strategic planning sessions
- Sponsor input to plans for upcoming Economic Development Summit, March 21, 2024
- MECAP invitation list and follow-up for industry and resource agencies
- Website content updates for website
- Alternative scenario planning for Crown of the Continent Geotourism Council
- Rental agreement with GoA signed; awaiting invoice
- Complete forms for Annual Return to Corporate Registry, Alberta

INVESTMENT ATTRACTION and REGIONAL PROMOTION

- Provide notes and Bulletin for Mayors and Reeves
- Gather feedback from Community Capacity Building pilot project day
- Serve on review team for IEDC Re-accreditation application, Hot Springs, Arkansas
- Consult with National Research Council re: information on proposed technology investment
- Research possibilities for grants to support accessibility upgrades in commercial buildings
- Follow-up on business license inquiries
- Letter of support for Labour Market Partnership grant “immigrant retention” study
- Letter of support for Community Futures Highwood “Exit Planner” proposal
- AlbertaSW invited as guest speaker at Fort Macleod Chamber Awards event
- Respond to regional inquiries and information requests

Example: Photo request for Summer 2024 issue of AMA Insider Magazine (Alberta Motor Association)

... request permission to use the attached photograph (taken from your website)

<https://www.albertasouthwest.com/resources/photo-gallery/our-communities/town-of-cardston/>

Alberta SouthWest Bulletin March 2024

Regional Economic Development Alliance (REDA) Update



❖ Economic Developers Alberta - EDA 50th Anniversary!

Xperience Leaders' Summit & Conference

Wednesday April 10 to Friday April 12, 2024 *In-person tickets sold-out.

Online registration still available! www.edaalberta.ca/EDAX2024

❖ Fort Macleod Chamber Awards

AlbertaSW honoured to be a guest speaker at this gala event, joined by Brock Skretting, Head of Advocacy for Keep Alberta Rolling, and Director of Creative Industries, Lethbridge and Region. A great opportunity to share regional initiatives and to celebrate the outstanding business community of Fort Macleod!



SOUTHERN ALBERTA ECONOMIC SUMMIT 2024

❖ Southern Alberta Economic Summit 2024

Thursday, March 21, 2024 8:30am-3:30pm

The Coast Hotel & Conference Centre

526 Mayor Magrath Dr. South, Lethbridge

Led by SouthGrow, with sponsorship from

Economic Development Lethbridge, Alberta SouthWest, Tourism Lethbridge, Blood Tribe Economic Development, Community Futures Alberta Southwest, and Community Futures Lethbridge and Region.

www.eventbrite.ca/e/southern-alberta-economic-summit-2024-tickets-799022747547?aff=oddtcreator

❖ Information-sharing with Hot Springs, Arkansas...

AlbertaSW, a member of International Economic Development Council (IEDC) Accreditation Review Committee, engaged with Hot Springs Metro Partnership (HSMP) in Arkansas.

www.hotspringsmetropartnership.com/



HSMP has key economic sectors in common with southwest Alberta and is implementing effective strategies to connect students and industry to explore careers and to raise awareness of local opportunities.

❖ Manufacturing, Energy, Construction, Ag Processing (MECAP)

Collaboration with regional industries and Livingstone Range School Division (LRSD) is building upon the assets and potential in AlbertaSW!

- There are over 160 manufacturing and processing businesses in the region that offer careers requiring advanced technical skills.
- LRSD is connecting students with industry to experience the array of work and careers in the region and collaborating with Lethbridge College to develop programs that prepare students for those opportunities in our own communities.



❖ REDA Chairs meeting with Minister of Jobs, Economy, and Trade

AlbertaSW Vice-Chair, Mayor Brad Schlossberger, attended a meeting of the REDA Chairs in Edmonton on February 15, 2024. The Department demonstrated a new on-line tool that will soon be available to communities for site selection and investment data.

Alberta SouthWest Regional Economic Development Alliance

Box 1041 Pincher Creek AB T0K 1W0

403-627-0244 (cell)

bev@albertasouthwest.com

www.albertasouthwest.com



ACCREDITED ECONOMIC DEVELOPMENT ORGANIZATION
International Economic Development Council





ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR114060

Subject: Provincial Education Requisition Credit Program Extension

Our government recognizes delinquent oil and gas property tax payments continue to be a concern for many municipalities. To help address this issue, *Budget 2024* included the announcement of an extension to the Provincial Education Requisition Credit (PERC) program for an additional two years up to and including the 2025 tax year. The maximum annual credit limit is \$3 million.

The extension of PERC is in addition to other recent government initiatives including:

- establishing a mandatory condition with the Alberta Energy Regulator that property taxes are to be paid before approving well licence transfers or granting new well licences;
- strengthening the liability management framework and empowering the Alberta Energy Regulator to enforce it;
- passing new legislation to give municipalities priority over other creditors through a special lien where companies owe taxes; and
- providing the Rural Municipalities of Alberta with a \$300,000 grant to provide resources and training related to enforcing the special lien.

Furthermore, our government will continue working in collaboration with our partners in industry, the Rural Municipalities of Alberta, Alberta Municipalities, and the Alberta Energy Regulator, to ensure oil and gas companies pay their fair share of taxes that municipalities rely on for effective and efficient local service delivery to Albertans.

I look forward to continuing to work together on this important matter.

Sincerely,

Ric McIver
Minister



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR113531

March 18, 2024

Dear Chief Elected Officials:

Municipal Affairs has been working with the Assessment Model Review (AMR) Steering Committee comprised of industry, assessors, and municipal partners, such as Alberta Municipalities and the Rural Municipalities of Alberta.

The committee was tasked with designing an engagement approach to update the regulated property assessment system. I support the approach and I am pleased to share that engagement will begin this year. We have a shared vision to ensure the AMR is deliberate, evidence-based, and stakeholder-driven.

The AMR will be a multi-year process to review the policies, procedures, and rates that form the regulated property assessment framework. We will engage with municipal associations, industry representatives, and professional assessors throughout the duration of the AMR.

The review of the foundational policies – principles, assessment year modifiers, and the policy document that determines how assessable costs are reported for major projects, the Construction Cost Reporting Guide – will occur in 2024. Any resulting policy and regulatory changes would not be implemented any sooner than 2025.

Reviews of the assessment models for individual property types will then occur from 2025 through 2027 in two stages. These reviews will be followed by broad and direct engagement with municipalities and industry to consider the impacts of the new assessment models on revenue. Discussions of potential impacts will also include stakeholder-centered implementation strategies. To be clear, your municipality will be directly engaged on the overall results of the AMR and the potential impacts. The final decision by government on any changes to assessment models will be sought in 2028. Attached is a visual representation of the upcoming AMR engagement, and a frequently asked question document for your use.

Thank you for working in partnership with the province on this crucial task. Please continue to share your perspectives with both my department and your municipal association. I look forward to working with you and your municipal associations on this important initiative.

Sincerely,

Ric McIver
Minister

.../2

cc: Chief Administrative Officers
Tyler Gandam, President, Alberta Municipalities
Paul McLauchlin, President, Rural Municipalities of Alberta

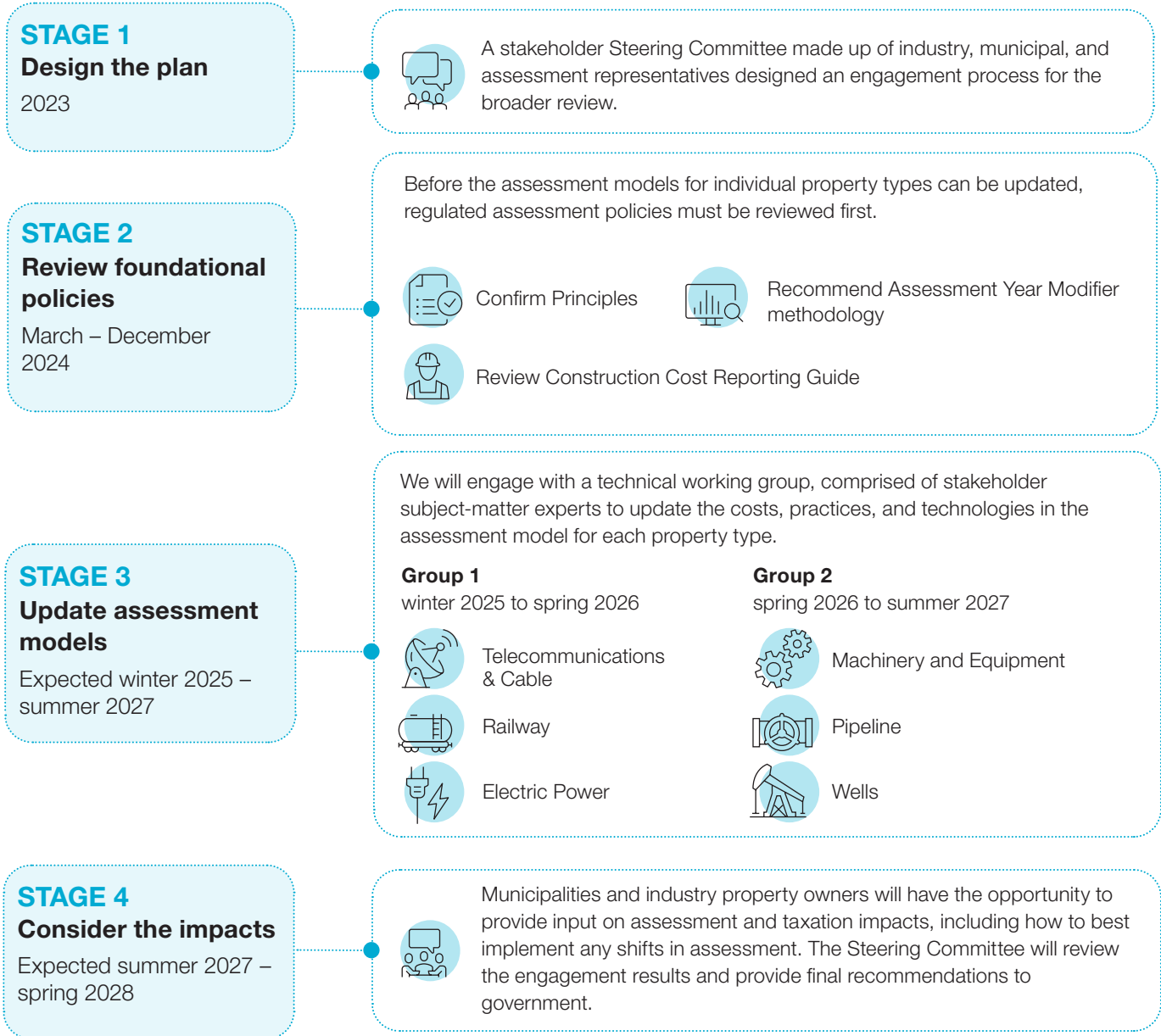
Attachments

- Infographic
- Assessment Model Review: Frequently Asked Questions

Regulated property assessment model review (AMR)

The Assessment Model Review process will update Alberta’s regulated property assessment system resulting in fairer valuation of regulated property.

Stakeholder Engagement



Key municipal, industry, and assessment stakeholders will be engaged during each stage of the AMR process. For any questions, please contact the AMR Team at ma.amr@gov.ab.ca.



Frequently Asked Questions Assessment Model Review

What are the properties that will be reviewed during the Assessment Model Review (AMR)?

Regulated properties, which include electric power systems, telecommunication and cable systems, pipelines, wells, and railway will be reviewed during the AMR process.

When will the results of the AMR be implemented?

Any government decisions on any changes to assessment models would be sought in spring or summer 2028, with implementation to follow.

The last model review was paused; how will this one be different?

In general, the previous attempts to review assessment models relied too heavily on a technical approach without a clear plan to broadly engage stakeholders in all phases of the process.

This one will be different, as this engagement approach seeks to mitigate potential controversy to the extent possible through a clear transparent stakeholder-driven process. Assessment discussions will be principle- and evidence-based, and will be separate from discussion of potential tax impacts and mitigation strategies for any resulting assessment changes.

The stakeholder steering committee that designed the engagement plan for this review will also work throughout the process to ensure the input of the represented stakeholders is considered, and will work according to jointly draft guiding principles to resolve challenges.

How are stakeholders able to participate?

Stakeholders are encouraged to provide feedback during each specific stage of the AMR process, either through their steering committee representative (list provided below) or by sending their comments to the AMR Team at ma.amr@gov.ab.ca.

How will we know the status/updates of the AMR process?

Status updates will be communicated to steering committee representatives (list provided below) and posted to the AMR website at <https://www.alberta.ca/regulated-property-assessment-model-engagement>.

Which groups are impacted by the AMR process?

Municipalities and regulated property owners may be impacted by changes in assessment values at the conclusion of the AMR process.

What are the timelines for the AMR process?

The review of AMR Principles, Assessment Year Modifiers, and the Construction Cost Reporting Guide will occur in 2024. Government will consider any resulting policy and regulatory changes in early 2025.

Reviews of the assessment models for individual regulated property types will then occur in two stages, from 2025-27.

Following this, we will begin broader engagement to comprehensively consider and understand the potential assessment and tax impacts of the new models. We will work with stakeholders to evaluate any mitigation or implementation strategies required.

Final government decisions on any changes to assessment models would be sought in 2028.

For further details please visit <https://www.alberta.ca/regulated-property-assessment-model-engagement>.

Have tax implications been considered for the AMR process?

Following preparation of new assessment models, broad engagement will be initiated with municipalities and industry groups. Stakeholders will have the opportunity to provide input during this stage of the process.

Final government decisions on any changes to assessment models would be sought after this input is received and considered.

Who is the main government contact for the AMR process?

To contact Municipal Affairs during the AMR process, please contact the AMR Team toll-free by first dialing 310-0000, then 780-422-1377, or at ma.amr@gov.ab.ca.

Which stakeholder groups are represented on the steering committee?

The steering committee is comprised of representatives from the following organizations:

- Alberta Assessors' Association
- Alberta Federation of Rural Electrification Associations
- Alberta Municipalities
- Alberta Rural Municipal Administrators' Association
- Bell MTS
- Canadian Association of Petroleum Producers
- Canadian National Railway Company
- Canadian Pacific Railway Company
- Canadian Property Tax Association
- Canadian Renewable Energy Association
- Capital Power
- Chemistry Industry Association of Canada
- Explorers and Producers Association of Canada
- Federation of Gas Co-ops
- FORTIS Alberta
- Independent Power Producers Society of Alberta
- Local Government Administration Association of Alberta
- Northeast Capital Industry Association
- Pipeline Property Tax Group
- Rogers Communications
- Rural Municipalities of Alberta
- TELUS

**M.D. OF RANCHLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: February 2024 Bank Rec and Cheque Register

Meeting Date: Tuesday, March 26, 2024

Originated By: Robert Strauss, CAO

Background: As is the practice, administration regularly throughout the year provides Council with a copy of the Monthly Bank Reconciliation and a copy of the Cheque Listing / Credit Card payment Listing.

Strategic Pillar: 4. Financial Sustainability

Options for Action: 1.) Accept for Information

**CAO's Review/
Comments/:** Once Council addresses any questions that they may have, I would recommend acceptance for information.

Attachments: February 2024 Bank Reconciliation and Cheque Register

MUNICIPAL DISTRICT OF RANGLAND No. 66
Monthly Bank Statement Reconciliation
For the month ending February 29, 2024

	General Bank Account	Deferred Revenue Held on Deposit				TOTAL
		MSI Grant	CCBF Grant	ACP Grant	WtrC.C.R. Grant	
Net Balance in G.L. at end of previous month	2,342,131.19	664,000.10	1,649.30	100,704.17	958,365.14	4,066,849.90
Deposits	37,543.10	140,774.00				178,317.10
Earned Interest credited to account	11,057.19	3,048.65	7.50	575.73	4,392.68	19,081.75
Transfer: IMP - TCA Assessments	14,458.50			- 14,458.50		
<i>Less:</i>						
Cheques Issued (016391 - 016399) & EFTs Issued (00963 - 01007)	- 185,040.30					- 185,040.30
January 31, 2024 Payroll (net)	- 46,705.85					- 46,705.85
January 31, 2024 Payroll (net)(Council)	- 9,425.69					- 9,425.69
February 15, 2024 Payroll (net)	- 56,053.34					- 56,053.34
Direct Withdrawal Payments	- 254.46					- 254.46
Net G.L. Balance at end of month	2,107,710.34	807,822.75	1,656.80	86,821.40	962,757.82	3,966,769.11
Bank Statement Balance at end of month	2,110,281.59	807,822.75	1,656.80	86,821.40	962,757.82	3,969,340.36
Less: Outstanding Cheques	- 2,571.25					- 2,571.25
Net Bank Balance at end of month	2,107,710.34	807,822.75	1,656.80	86,821.40	962,757.82	3,966,769.11

Net Bank Balance Feb. 28, 2023 **1,995,587.76**

Gen. Account Outstanding Cheques

<i>Cheque Number</i>	<i>Amount</i>
016398	560.00
016399	2,011.25
	-
<i>Total o/s cheques</i>	2,571.25

Notes:

1. Interest earned was at 5.40% in January (posted in Feb.)

Direct Withdrawals were:

<i>Other (incl. bank fees)</i>	254.46
	254.46

Acronyms

MSI - Municipal Sustainability Initiative
CCBF - Canada Community Building Fund
ACP - Alberta Community Partnership Fund
WtrC.C.R. - Watercourse Crossing Remediation Grant
IMP TCA - Infrastructure Master Plan - Tangible Capital Assets

Statement submitted to Council this 26th day of March, 2024

Greg Erlich
Accountant

M.D. of Ranchland No. 66

FEBRUARY 2024 RECEIPTS

Collections of Property Taxes, Grant-in-Place of Taxes & late pymt penalties	\$	-
GST refund		23,072.11
Fine Revenue collected		1,373.00
Shop Rent collected		3,402.00
Road Allowance Lease fees collected		2,510.00
Custom heavy equipment work incl. mulching		6,804.00
Gravel sales including trucking		-
Custom spraying and herbicide sales		-
Livestock Scale Rent collections		-
FCSS Grant rec'd from Province		-
Sundry collections		205.89
GST tax collected		176.10
Total Receipts that were Deposited in February 2024	\$	<u>37,543.10</u>

VENDOR PAYMENT REGISTER REPORT

* FEBRUARY 2024

Document Number	Vendor Name	Description	Amount
16391	Friends of the Bar U Historic Ranch Assn.	Annual Membership Fees	\$ 25.00
16392	Gary Fox Repair	Service 2 PW pick-up trucks	716.63
16393	Freshmart	Bottled Water/Hosting supplies	171.83
16394	Tyler Jones	Custom made office desk (second one for dwnstrs)	3,102.00
16395	Voided	\$300.00 Cheque lost in transit	-
16396	SAEWA (Energy to Waste)	Annual Membership Fees	88.00
16397	Stavely Pro Rodeo	Memorial Donation	200.00
16398	Alberta NWT Command - RC Legion	PR Advertisement in Annual Legion Military Service Recognition Book	560.00
16399	Receiver General (Industry Canada)	Annual CB radio licence fees	2,011.25
EFT000963	AltaLIS	Annual Cadastral & other digital subscriptions	1,965.60
EFT000964	Alberta Municipalities (Urban Assoc.)	Annual Membership Fees	1,386.00
EFT000965	AVI-SPL Canada Ltd.	Audio-Visual System maintenance & repairs	1,193.85
EFT000966	BDO Canada LLP	Interim Financial Audit Fees	7,864.50
EFT000967	Bishoff's Auto	PW Shop supplies	591.21
EFT000968	Beverly Bowes	Catering	144.00
EFT000969	Brownlee LLP	Road Use Agreement file & Road Allowance Lease file	2,825.56
EFT000970	Chinook Arch Regional Library	Annual Library Levy	819.84
EFT000971	Inspiris	Cloud Server monthly/Firewall/Support service tickets	4,057.57
EFT000972	Central Square Canada Software	Annual Maintenance Package & Payroll Updates	14,505.11
EFT000973	Praba Dodds	Admin bldg Janitorial (January) services & supplies and Retro Pay Adjustment	4,084.31
EFT000974	G.M. Mechanical Ltd.	Service office furnace and repair kitchen hand washing sink	520.19
EFT000975	Home Hardware - Nanton	PW Shop supplies	317.51
EFT000976	Jitterbug Coffee House	Catering	434.06
EFT000977	Memory Express Inc.	New Laptop & accessories	2,216.30
EFT000978	Laura Mowat	PW Shop Janitorial including Retro Pay adjustment	545.92
EFT000979	Nanton Auto Parts Ltd.	PW Shop supplies	148.68
EFT000980	Oldman River Regional Services Commission	Q.1 Planning Services	3,279.25
EFT000981	Professional Vegetation Managers Assn.	Conference Registration Fees	52.50
EFT000982	Canoe Procurement Group of Canada	6 grader tires/grader parts/Jan. cell phone bill	13,847.52
EFT000983	Telus Communications Ltd.	Ag Shop phone lines (2)	139.94
EFT000984	Telus Communications Ltd.	Office phone lines (2)	220.03
EFT000985	Telus Communications Ltd.	Fax Line	69.97
EFT000986	Telus Communications Ltd.	Roads shop phone line	106.72
EFT000987	Telus Communications Ltd.	Ag office phone line	107.16
EFT000988	Receiver General	Second 1/2 January Payroll deduction remittance	24,160.57
EFT000989	LAPP Corporation	Pension Remittance	2,827.19
EFT000990	LAPP Corporation	Pension Remittance	3,257.38
EFT000991	Receiver General	First 1/2 February Payroll deduction remittance	19,076.84
EFT000992	EPCOR Energy Services (Alberta)	All Power & Natural Gas bill (January)	3,235.20
EFT000993	1545641 Alberta Ltd. (Peden Safety)	Health & Safety Program Maintenance	1,575.00
EFT000994	All Things Electric	Shop Yard & Admin Parking Lot Lighting	3,692.10
EFT000995	Alberta Municipal Insurance Services	Monthly Group Benefits & Jan. Health Spending Account activity	6,523.57
EFT000996	Bell Canada	February Supernet Services	754.74
EFT000997	Carscallen LLP	Alberta Judicial Review Application file	1,585.81
EFT000998	Praba Dodds	Admin bldg Janitorial (February) services & supplies	1,742.80
EFT000999	ESRI Canada	Annual ArcGIS software licences	8,064.00
EFT001000	G.M. Mechanical Ltd.	Supply and install two floor electrical receptacles	1,890.00
EFT001001	Konica Minolta Business Solutions	Jan. Copier/Printer Maintenance Service Agreement	162.46
EFT001002	MPE Engineering Ltd.	Infrastructure Master Plans - Buildings, Roads, Bridges and Culverts	15,181.43
EFT001003	Nanton Auto Parts Ltd.	PW Shop supplies	247.80
EFT001004	North & Company LLP Law Office	Notarizing documents	244.76
EFT001005	Storage Vault Canada Inc.	Document Shredding	120.17
EFT001006	UFA Co-operative Limited	Fuels and 450 litre tank	12,681.59
EFT001007	CIBC Credit Card Services	Starlink Internet for shops; Garmin GPS costs; Hotel room deposits (RMA); Hotel room charges (SR ASB); Training fees; Handheld radio for Ag. Dept.; Conference registration fees; PW & Ag. Shop supplies; Meal receipts; Postage; Public Relations supplies; Admin. Bldg. repair parts; Stationery supplies; Software expenses; Laminating; Hosting supplies; Catering; electronic safety forms	9,698.88

Total Amount of February Payments: \$ 185,040.30

Total Payments Issued: 54

**M.D. OF RANCHLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: **Alberta Transportation and Economic Corridors
Delegation – Darren Davidson**

Meeting Date: **Tuesday, March 26, 2024**

Originated By: **Robert Strauss, CAO**

Background: This is an annual meeting with the AT&EC Director to share concerns and have discussion about the state of the transportation system within the MD of Ranchland.

Strategic Pillar: 1. Environmental Stewardship
 2. Infrastructure and Service Delivery
 3: Public Safety & Emergency Services
 4. Financial Sustainability
 5: Collaborative Partnership
 6: Community

Options for Action: 1. Discuss the transportation issues with D. Davidson and follow up on any matters requiring further action.

**CAO's Review/
Comments/:** 1. This is Council's opportunity to have direct dialogue with leadership at AT&EC. A list of discussed items has been presented

Attachments: Click or tap here to enter text.



M.D. OF RANGLAND NO. 66
REPORT TO Council
Request for Decision (RFD)

Title: 2022 Ford Weed Inspector Truck

Meeting Date: March 26, 2024

Originated By: Rick Niwa, Agricultural Fieldman

Background: The agriculture department has experienced several issues with the 2022 Ford F150. We have lost the use of this truck for over a month, or more, due to an electrical issue. The truck has also experienced various other problems.

Recently the dealership replaced the main screen on the dash which appears to have resolved the latest issue. However, staff do not trust the truck and in consideration of the area we work in, we feel the municipality should consider replacing the unit.

The sale value of the truck is approximately \$41,000.00, as assessed by two unrelated dealerships. Staff have conducted some preliminary research on the cost to replace the truck. We currently estimate a net cost to the MD of approximately \$24,000.00, or less, for a new replacement. It is important to note that replacement costs have not been budgeted for in the current 2024 budget.

Recommendation: That Council authorize staff to secure a new replacement vehicle, valued at not more than \$68,000.00, plus GST, and that once the replacement vehicle has been delivered to sell the 2022 F150.

Benefits: Addresses reliability concerns with the existing vehicle.

Disadvantages: Unbudgeted capital expense.

Strategic Pillar: 2. Infrastructure and Service Delivery

Options for Action: 1. That Council authorizes staff to secure a new, suitable vehicle for the agriculture department, and, once the replacement vehicle has been delivered, to sell the existing 2022 F150.

2. That Council direct staff to explore other options to address reliability issues with the 2022 Ford F150 truck, and report on identified options at the next meeting of Council for their consideration.

3. That Council directs staff to budget for a replacement vehicle in the 2025 capital budget.

3. Any other action that Council deems prudent.

Financial Considerations Unbudgeted capital, currently estimated at \$24,000 or less.

CAO's Review/Comments: I concur and support the recommendation from staff.

Attachments: none

M.D. OF RANCHLAND NO. 66
REPORT TO Council
Request for Decision (RFD)

- Title:** Agricultural Pest and Nuisance Policy
- Meeting Date:** March 26, 2024
- Originated By:** Rick Niwa, Agricultural Fieldman
- Background:** The provincial ASB Field Visit Report recommended that the ASB draft a Policy related to the Agricultural Pests Act, to reflect the ASB’s priorities and the need for controlling agricultural pests and nuisances.
- ASB staff drafted a policy to address this recommendation and presented it to the ASB, at their March 12, 2024, meeting for their consideration. The ASB accepted the proposed Policy, as presented, and recommended that it be forwarded to Council for their consideration.
- Recommendation:** That Council adopt the Agricultural Pest and Nuisance Policy as presented.
- Benefits:** Addresses a recommendation arising from the ASB Field Visit.
- Disadvantages:** None
- Strategic Pillar:** 2. Infrastructure and Service Delivery
- Options for Action:** 1. That Council adopt the revised Agricultural Pest and Nuisance Policy as presented.
2. That Council direct staff to amend the Agricultural Pest and Nuisance Policy as discussed and present it at the next meeting of Council for their consideration.
3. Any other action that Council deems prudent.
- Financial Considerations** None
- CAO’s Review/Comments/:** I concur with the staff recommendation
- Attachments:** Draft - Agricultural Pest and Nuisance Policy

POLICIES AND PROCEDURES



POLICY NAME: **Agricultural Pest and Nuisance Policy**

Section: **Agriculture**

Policy No.: # **6320-01**

Effective Date: **TBD**

Revised Date:

Replaces Policy:

POLICY PURPOSE:

To mitigate, control, destroy and prevent establishment of any Pest and Nuisance Species identified by the Agricultural Pests Act and the Alberta Pest and Nuisance Control Regulation.

DEFINITIONS:

“**Act**” means the Alberta Agricultural Pests Act and its regulations.

“**Appeal Committee**” means an independent appeal panel as outlined in the Act (5), established annually by the local authority.

“**ASB**” means council appointed members of the Agricultural Service Board.

“**Notice**” means a notice referred to in section 12 through 13 of the Agricultural Pests Act.

“**Municipality**” means the Municipal District of Ranchland No. 66.

POLICY STATEMENTS:

The Agricultural Fieldman and appointed inspectors will conduct inspections and initiatives to control, destroy and prevent establishment of any Pest and Nuisance species on all lands within Municipality jurisdiction.

The Agriculture Fieldman and appointed inspectors will conduct inspections and enforcement procedures as outlined in the Act.

voluntary compliance with the Act will be encouraged through professional communication with landowners, occupants, industry stakeholders and members of the general public.

Notices will be issued to applicable occupants in accordance with the Act.

In the instance of non-compliance with a notice, remedial work will be carried out by Municipality employees, or an appointed contractor and the charges will be applied to the property subject of the notice. The remedial charges that apply are outlined in the Act.

As outlined in the Act, notices of appeal will be conveyed to the Appeal Committee

M.D. OF RANGLAND NO. 66
REPORT TO Council
Request for Decision (RFD)

Title: Animal Health Act Policy

Meeting Date: March 26, 2024

Originated By: Rick Niwa, Agricultural Fieldman

Background: The provincial ASB Field Visit Report recommended that the ASB draft a Policy related to the Animal Health Act, to reflect the ASB's priorities and the need for supporting the Animal Health Act.

ASB staff drafted a policy to address this recommendation and presented it to the ASB at their March 12, 2024 meeting for their consideration. The ASB accepted the proposed Policy, as presented, and recommended that it be forwarded to Council for their consideration.

Recommendation: That Council adopt the Animal Health Act Policy as presented.

Benefits: Addresses a recommendation arising from the ASB Field Visit.

Disadvantages: None

Strategic Pillar: 2. Infrastructure and Service Delivery

Options for Action:

1. That Council adopt the Animal Health Act Policy as presented.
2. That Council direct staff to amend the Animal Health Act Policy as discussed and present it at the next meeting of Council for their consideration.
3. Any other action that Council deems prudent.

Financial Considerations None

CAO's Review/Comments/: I Concur with the Staff recommendation

Attachments: Draft - Animal Health Act Policy



POLICIES AND PROCEDURES



POLICY NAME: Animal Health Act Policy

Section: **Agriculture & Environment**

Policy No.: # **6320-03**

Effective Date: **TBD**

Resolution #:

Replaces Policy:

Revised:

POLICY PURPOSE:

To minimize the impact of disease in agricultural animals by assisting in the control of animal diseases under the Animal Health Act and its Regulations.

DEFINITIONS:

“Act” means the Alberta Animal Health Act and its regulations;

“Municipality” means the Municipal District of Ranchland No. 66;

POLICY STATEMENTS:

The Municipality Agriculture Services staff will support the Animal Health Act and regulations on all lands within Municipality jurisdiction.

In the instance of a positive case or outbreak as stated in the Act, the Municipality will cooperate with provincial and federal authorities for the control of any livestock disease.

Voluntary compliance with the Act will be encouraged through professional communication with landowners, occupants, industry stakeholders and members of the general public.

M.D. OF RANCLAND NO. 66
REPORT TO Council
Request for Decision (RFD)

Title: Soil Conservation Act Policy

Meeting Date: March 26, 2024

Originated By: Rick Niwa, Agricultural Fieldman

Background: The provincial ASB Field Visit Report recommended that the ASB draft a Policy related to the Soil Conservation Act, to reflect the ASB's priorities and the need for addressing soil conservation issues.

ASB staff drafted a policy to address this recommendation and presented it to the ASB, at their March 12, 2024 meeting, for their consideration. The ASB accepted the proposed Policy, as presented, and recommended that it be forwarded to Council for their consideration.

Recommendation: That Council adopt the Soil Conservation Act Policy as presented.

Benefits: Addresses a recommendation arising from the ASB Field Visit.

Disadvantages: None

Strategic Pillar: 2. Infrastructure and Service Delivery

Options for Action:

1. That Council adopt the Soil Conservation Act Policy as presented.
2. That Council direct staff to amend the Soil Conservation Act Policy as discussed and present it at the next meeting of Council for their consideration.
3. Any other action that Council deems prudent.

Financial Considerations None

CAO's Review/Comments/: I concur with the staff recommendation

Attachments: Draft - Soil Conservation Act Policy

POLICIES AND PROCEDURES



POLICY NAME: Soil Conservation Act Policy

Section: **Agriculture & Environment**

Policy No.: # **6320-02**

Effective Date: **TBD**

Resolution #:

Replaces Policy:

Revised:

POLICY PURPOSE: To prevent the loss of soil and soil productivity through enforcement of the Soil Conservation Act and its Regulations.

DEFINITIONS:

“Act” means the Soil Conservation Act and its regulations;

“Appeal Committee” means appointed Agricultural Service Board (ASB) members;

“ASB” means council appointed members of the Agricultural Service Board;

“Notice” means a notice referred to in section 4 of the Alberta Soil Conservation Act;

“Municipality” means the Municipal District of Ranchland No. 66;

POLICY STATEMENTS:

The Agricultural Fieldman and appointed inspectors will conduct inspections and initiatives to prevent the loss of soil and soil productivity on all lands within Municipality jurisdiction.

The Agriculture Fieldman and appointed inspectors will conduct inspections and enforcement procedures as outlined in the Act.

Voluntary compliance with the Act will be encouraged through professional communication with landowners, occupants, industry stakeholders and members of the general public.

Notices will be issued to applicable occupants in accordance with the Act.

In the instance of non-compliance with a Notice, remedial work will be carried out by Municipality employees, or an appointed contractor and the charges will be applied to the property subject of the notice. The remedial charges that apply are outlined in the Act.

As outlined in the Act, notices of appeal will be conveyed to the Appeal Committee.

M.D. OF RANGLAND NO. 66
REPORT TO Council
Request for Decision (RFD)

Title: Weed Control Policy

Meeting Date: March 26, 2024

Originated By: Rick Niwa, Agricultural Fieldman

Background: The provincial ASB Field Visit Report recommended that the ASB draft a policy related to the Weed Control Act, to reflect the ASB's priorities and the need for controlling regulated weeds.

ASB staff drafted a policy to address this recommendation and presented it to the ASB, at their March 12, 2024 meeting, for their consideration. The ASB accepted the proposed Policy, as presented, and recommended that it be forwarded to Council for their consideration.

Recommendation: That Council adopt the Weed Control Policy as presented.

Benefits: Addresses a recommendation arising from the ASB Field Visit.

Disadvantages: None

Strategic Pillar: 2. Infrastructure and Service Delivery

Options for Action:

1. That Council adopt the Weed Control Policy as attached.
2. That Council direct staff to amend the Weed Control Policy as discussed and present it at the next meeting of Council for their consideration.
3. Any other action that Council deems prudent.

Financial Considerations None

CAO's Review/Comments: I concur with the staff recommendation

Attachments: Draft - Weed Control Policy



POLICIES AND PROCEDURES



POLICY NAME: Weed Control Policy

Section: **Agriculture & Environment**

Policy No.: # **6320-04**

Effective Date: **TBD**

Resolution #:

Replaces Polic: **“Weed Control” and “Roadside Weed Control” enacted on September 6, 2005**

POLICY PURPOSE:

To prevent establishment and control the spread of Noxious and Prohibited Noxious species through enforcement of the Alberta Weed Control Act and the Alberta Weed Control Regulation.

DEFINITIONS:

“Act” means the Alberta Weed Control Act and its regulations;

“Appeal Committee” means an independent appeal panel as outlined in the Act 19(1), established annually by the local authority;

“ASB” means council appointed members of the Agricultural Service Board;

“Notice” means a notice referred to in section 13 through 16 of the Alberta Weed Control Act;

“Municipality” means the Municipal District of Ranchland No. 66;

POLICY STATEMENTS:

The Agricultural Fieldman and appointed Weed Inspectors will conduct inspections and initiatives to prevent the establishment and the spread of Noxious and Prohibited Noxious species on all lands within Municipality jurisdiction.

The Agriculture Fieldman and appointed Weed Inspectors will conduct inspections and enforcement procedures as outlined in the Act.

Voluntary compliance with the Act will be encouraged through professional communication with landowners, occupants, industry stakeholders and members of the general public.

Species will be managed based on the management plans outlined in the most recent version of the Municipality’s Integrated Weed Management Plan.

In the instance of non-compliance with a Notice, the Municipality will charge a surcharge as per Schedule of ASB Rates and Fees.

As outlined in the Act, notices of appeal will be conveyed to the Appeal Committee.

RECINDING CLAUSE:

Upon adoption of this policy, the policies titled, “Weed Control” and “Roadside Weed Control” enacted on September 6, 2005 are hereby rescinded.

M.D. OF RANGLAND NO. 66
REPORT TO Council
Request for Decision (RFD)

- Title:** Rescinding *Herbicide, Pesticide, Insecticide and Fungicide* Policy
- Meeting Date:** March 26, 2024
- Originated By:** Rick Niwa, Agricultural Fieldman
- Background:** While updating and implementing agricultural related policies it was noted that a Policy titled *Herbicide, Pesticide, Insecticide and Fungicide*, dated September 6, 2005, exists in the Municipal Policy Manual.
- Staff could not find any corresponding motion in the council minutes from that date to support the enactment of said policy. Therefore, staff recommend that council rescind the policy to avoid any possible confusion regarding official Agricultural and Environmental Policies.
- Recommendation:** That Council rescind the Policy titled *Herbicide, Pesticide, Insecticide and Fungicide*, dated September 6, 2005.
- Benefits:** Removes any confusion regarding whether this is an official policy duly enacted.
- Disadvantages:** None
- Strategic Pillar:** 2. Infrastructure and Service Delivery
- Options for Action:** 1. That Council rescind the Policy titled *Herbicide, Pesticide, Insecticide and Fungicide*.
2. Any other action that Council deems prudent.
- Financial Considerations** None
- CAO's Review/Comments/:** I concur with the staff recommendation
- Attachments:** *Herbicide, Pesticide, Insecticide and Fungicide* Policy,
Council Minutes from September 6, 2005

POLICY

EFFECTIVE
DATE: *Sept 6/05*

POLICY TITLE: Herbicide, Pesticide, Insecticide, and Fungicide

SECTION: Agriculture

POLICY STATEMENT:

To ensure safety for humans and the environment when applying chemicals.

PROCEDURE:

When applying chemicals in the Municipal District of Ranchland No.66 the requirements of the Federal Pest Control Products Act, the Federal Fertilizers Act, the Provincial Agriculture Chemicals Act, the Provincial Occupational Health and Safety Act, The Environmental Protection and Enhancement Act and the Regulations under those Acts must be followed.

TC [Signature]

MINUTES
MD of Ranchland #66
Council Meeting
Chain Lakes Provincial Park

September 6, 2005

In Attendance: Harry Streeter, Reeve
Cam Gardner, Councilor
Ron Davis, Councilor
Twyla Cyr, Municipal Administrator
Bill Oulton, Road Foreman

Absent: Wendy

CALL TO ORDER

Mr. Streeter called the meeting to order at

Call for Additions to the Agenda

ADOPTION OF MINUTES

- ❖ August 16, 2005 Council Meeting
Council reviewed the minutes of the August 16, 2005 council meeting.
Corrections were made

M01/09/05

To adopt the minutes of the August 16th 2005 Council Meeting with corrections.

Carried.

BUSINESS ARISING FROM MINUTES

Disaster Recovery Information

Action List Review

Riley Bridge

Highway 22

Shop Breakdown

GIS Information System

ADMINISTRATION

- ❖ August 2005 Cheque list Review #6762-6844
M02/09/05

To Adopt the August 2005 Cheque Lists, Number 6762 through 6844 inclusive.

Carried.

- ❖ Coalbed Methane- AAMD&C
- ❖ Ag Policy Review
- ❖ Compton – Revised notification
- ❖ EUB Letter of Objection
- ❖ Aurora Land – Devon flaring
- ❖ Chinook Arch regional library
- ❖ Finding Agreement workshop
- ❖ Parson Bridge
- ❖ Foothills LittleBow

ROADS

- ❖ Shop

ADJOURNMENT

Mr. Streeter adjourned the meeting at

Harry Streeter, Reeve

Twyla Cyr, Administrator

M.D. OF RANGLAND NO. 66
REPORT TO Council
Request for Decision (RFD)

Title: Rescinding Policy 2016-1 Rental Equipment

Meeting Date: March 26, 2024

Originated By: Rick Niwa, Agricultural Fieldman

Background: While updating and implementing agricultural related policies it was noted that Policy 2016-1 Rental Equipment was not rescinded when the revised Rental Equipment Policy No. AG 10 was adopted at the July 18, 2023 meeting of Council.

Recommendation: That Council rescind Policy 2016-1 Rental Equipment duly enacted at the April 18, 2017 meeting of Council.

Benefits: Addresses a previous oversight.

Disadvantages: None

Strategic Pillar: 2. Infrastructure and Service Delivery

Options for Action: 1. That Council rescind Policy 2016-1 Rental Equipment.
2. Any other action that Council deems prudent.

Financial Considerations None

CAO's Review/Comments/: I concur with the staff recommendation

Attachments: none



M.D. OF RANGLAND NO. 66
REPORT TO Council
Request for Decision (RFD)

- Title:** Rescinding Policy 2017-2 Minimum Labour Charges for Herbicide Applications
- Meeting Date:** March 26, 2024
- Originated By:** Rick Niwa, Agricultural Fieldman
- Background:** While updating and implementing agricultural related policies it was noted that *Policy 2017-2 Minimum Labour Charges for Herbicide Applications* is no longer consistent with current billing practices.
- Recommendation:** That Council rescind Policy 2017-2 Minimum Labour Charges for Herbicide Applications duly enacted at the April 18, 2017 meeting of Council.
- Benefits:** Removes a policy that is no longer consistent with current practices.
- Disadvantages:** None
- Strategic Pillar:** 2. Infrastructure and Service Delivery
- Options for Action:** 1. That Council rescind Policy 2017-2 Minimum Labour Charges for Herbicide Applications
2. Any other action that Council deems prudent.
- Financial Considerations** None
- CAO's Review/Comments/:** I concur with the staff recommendation.
- Attachments:** Policy 2017-2 Minimum Labour Charges for Herbicide Applications

POLICY 2017-2

SECTION: Agriculture

POLICY TITLE: Minimum Labour Charges for Herbicide Applications

APPROVED DATE: April 18, 2017

REVISION DATES: None

BACKGROUND:

In some circumstances, municipal staff control Prohibited Noxious and Noxious weeds as they are encountered when conducting weed inspections. Labour is charged based on the actual amount of time spent applying herbicides resulting in costs well below industry standards with no consideration of administrative costs associated with those applications.

POLICY STATEMENT:

The municipality shall charge a minimum labour charge of .5 hours per site for all herbicide applications where the actual time to treat the site is less than .5 hours.

PROCEDURE:

Pesticide application records, where required by law, that result in less than .5 hours of labour used shall state the actual time used under the heading "*Actual Hours*" with the number rounded up to .5 and recorded immediately next to it under the heading "*Billed Hours*".

M.D. OF RANGLAND NO. 66
REPORT TO Council
Request for Decision (RFD)

- Title:** Rescinding the Policy Travel Time for Weed Control
- Meeting Date:** March 26, 2024
- Originated By:** Rick Niwa, Agricultural Fieldman
- Background:** While updating and implementing agricultural related policies it was noted that the Policy titled Travel Time for Weed Control, duly enacted at the June 19, 2019 meeting of Council is no longer consistent with current billing practices.
- Recommendation:** That Council rescind the Policy titled Travel Time for Weed Control.
- Benefits:** Removes a policy that is no longer consistent with current practices.
- Disadvantages:** None
- Strategic Pillar:** 2. Infrastructure and Service Delivery
- Options for Action:** 1. That Council rescind the, Travel Time for Weed Control Policy
2. Any other action that Council deems prudent.
- Financial Considerations** None
- CAO's Review/Comments/:** I concur with the staff recommendation.
- Attachments:** Travel Time for Weed Control Policy

**M.D. OF RANCHLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: Delegation – MP Barlow

Meeting Date: Tuesday, March 26, 2024

Originated By: Robert Strauss, CAO

Background: At Council’s request, a meeting with MP Barlow has been scheduled to discuss issues of relevance to the MD of Ranchland.

Strategic Pillar:

1. Environmental Stewardship
2. Infrastructure and Service Delivery
- 3: Public Safety & Emergency Services
4. Financial Sustainability
- 5: Collaborative Partnership
- 6: Community

Options for Action: 1. Accept the discussion for information and follow up on any items requiring additional work resulting from the discussion.

Financial Considerations: None that are apparent

CAO’s Review/ Comments/: There is not a specific agenda for this discussion as it was envisioned to be more of a general information discussion and an ongoing effort to maintain a working relationship with the M.P.

Attachments: None

**M.D. OF RANCHLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: Bylaw 2024-02

Meeting Date: Tuesday, March 26, 2024

Originated By: Robert Strauss, CAO

Background: We are working with ORRSC to commence the process for a new updated Municipal Development Plan (MDP) for the MD of Ranchland. Through discussions with ORRSC it has been determined there may be some changes to the MDP the MD of Ranchland may wish to consider initially and prior the overall large update to the MDP.

First reading of the bylaw, accomplishing the initial changes to the MDP, which are more time sensitive, is presented to Council at this meeting.

Strategic Pillar:

- 1. Environmental Stewardship
- 2. Infrastructure and Service Delivery
- 3. Public Safety & Emergency Services
- 4. Financial Sustainability
- 5. Collaborative Partnership
- 6. Community

Options for Action:

- 1.) Initiate 1st reading of Bylaw 2024-02
- 2.) Postpone 1st reading of Bylaw 2024-02

Financial Considerations: Relatively insignificant additional cost as the MD of Ranchland is part of the ORRSC organization and updates to statutory planning documents are mostly covered through the membership fees.

CAO's Review/Comments/: First reading of the bylaw was tabled from the March 12, 2024 meeting.

Attachments: Consolidated preliminary amendments to the MD of Ranchland MDP attached in draft amendments document and email as well as Bylaw 2024 – 02.

CAO's Initials RS

**M.D. OF RANGLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: Chain Lakes Concession Discussion

Meeting Date: Tuesday, March 26, 2024

Originated By: Robert Strauss, CAO

Background: The concession operators at Chain Lakes Provincial Park have approached the M.D. with a request for consideration. Additional details will be presented at the Council meeting by administration.

Strategic Pillar:

- 2. Infrastructure and Service Delivery
- 4. Financial Sustainability
- 5: Collaborative Partnership
- 6: Community

Options for Action: 1. Following discussion, Council to decide a course of action.

Financial Considerations: Details to be presented at the meeting.

CAO's Review/ Comments/: More information will be available at the meeting.

Attachments: None









AGENDA PACKAGE 03 26

Final Audit Report

2024-03-25

Created:	2024-03-25
By:	Nikki Funk (legislative@ranchland66.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAIuDhuPcAW-9xjbdvySnMh97V2t3EKmod

"AGENDA PACKAGE 03 26" History

-  Document created by Nikki Funk (legislative@ranchland66.com)
2024-03-25 - 4:10:55 PM GMT- IP address: 199.167.26.98
-  Document emailed to cao@ranchland66.com for signature
2024-03-25 - 4:13:23 PM GMT
-  Email viewed by cao@ranchland66.com
2024-03-25 - 4:14:15 PM GMT- IP address: 52.102.12.245
-  Signer cao@ranchland66.com entered name at signing as Robert Strauss
2024-03-25 - 4:17:01 PM GMT- IP address: 199.167.26.98
-  Document e-signed by Robert Strauss (cao@ranchland66.com)
Signature Date: 2024-03-25 - 4:17:03 PM GMT - Time Source: server- IP address: 199.167.26.98
-  Agreement completed.
2024-03-25 - 4:17:03 PM GMT