

**M.D. of Ranchland No.66
Council Meeting Agenda**

**Municipal Building
Chain Lakes Provincial Park
May 7, 2024
at 1:00 P.M.**

1. CALL TO ORDER

2. ACCEPTANCE OF AGENDA

3. APPROVAL OF MINUTES

- A. Council Meeting of April 23, 2024Pages 3-5
- B.

4. DELEGATION'S SCHEDULE

- A. John Grove, AltaLink @ 1:10 p.m.
- B. Kelly Starling, Director of Emergency Services @ 1:45 p.m.
- C. Greg Neale, Spray Lakes/ West Fraser @ 2:30 p.m.

5. EXTERNAL CORRESPONDENCE – (for information)

- A. Administration/ Finance
- B. Public Works
- C. Agriculture/ Parks & Recreation
- D. Emergency/ Protective Services
- E. Legislative / Planning /Development
- F. Other Business
 - i. Thank you cardPages 6/7

6. BUSINESS – (action items)

- A. Administration/ Finance
 - i. Actual vs. Budget Financial ReportPages 8-12
 - ii. Property Tax Rate Bylaw No. 2024-03.....Pages 13-18

- B. Public Works**
 - i. Gravel Crushing TendersPages19-21
- C. Agriculture/ Parks & Recreation**
 - i. .
- D. Emergency/Protective Services**
 - i. DEM ReportPages 22-25
- E. Legislative/ & Planning/Development**
 - i. MDP Public Hearing- Bylaw 2024-01 @ 1:00 p.m.....Pages 26/27
 - ii. Spray Lakes/West Fraser Delegation – Greg Neale @ 2:30Page 28
 - iii. AltaLink @ 1:00 p.m.....Page 29
 - iv.
- F. Other Business**
 - i. AG Society Request.....Pages 30-33
 - ii. HRDHC Sponsorship RequestPages 34-36
 - iii. J.T Foster Grad InvitationPages 37/38

7. *IN-CAMERA (closed session)*

- A. L.O Report to Council
- B. Nanton Detachment RCMP Matter

8. *BUSINESS ARISING FROM IN-CAMERA*

- A. Administration/ Finance
- B. Public Works
- C. Agriculture/ Parks & Recreation
- D. Emergency/Protective Services
- E. Legislative /& Planning /Development
- F. Other Business

9. *ADJOURNMENT*

M.D. of Ranchland No. 66
Minutes of the Regular Council Meeting
Tuesday, April 23, 2024

The meeting of the Council of the Municipal District of Ranchland No. 66 was held in Council Chambers in the Municipal Office located at the Chain Lakes Provincial Park on Tuesday, April 23, 2024, commencing at 10:30 a.m.

IN ATTENDANCE

Ron Davis, Reeve
Harry Streeter, Deputy Reeve
Cameron Gardner, Councillor

Robert Strauss, CAO
Sheldon Steinke, Council Liaison
Nikki Funk, Recording Clerk
Greg Brkich, Accountant

Lynne Cox, NQLF
Lori Fiander, NQLF
Glenda Farnden, Senior Municipal Relations, S.T.A.R.S
Jackie Seely, Municipal Relations Liaison, S.T.A.R.S

Meena Church, Auditor, BDO
Kylee Hogg, Auditor, BDO

CALL TO ORDER

Reeve Davis called the meeting to order at 10:36 a.m.

ACCEPTANCE OF AGENDA

Motion No. 24/04/23/129 MOVED by Councillor Gardner to accept the agenda as amended with the addition of external correspondence item:
6.A.iii – ACP Grant extension approval

And In-Camera Items:

7.C – Mosquito Creek Personnel Update
7.D – Vern Emard – Access on Public Lands

CARRIED

ACCEPTANCE OF MINUTES

Motion No. 24/04/23/130 MOVED by Deputy Reeve Streeter that the minutes of the April 9th, 2024, meeting be adopted as amended.

CARRIED

BUSINESS

Motion No. 24/04/23/131 6.A.i. – Bank Rec and Cheque Listing March 2024
MOVED by Deputy Reeve Streeter to accept the Bank Rec and Cheque Listing for information.

CARRIED

Motion No. 24/04/23/132 6.A.iii. – ACP Grant extension approval
MOVED by Reeve Davis to approve the ACP Grant extension, as presented.

CARRIED

- Motion No. 24/04/23/133** 6.B.i – Dutch Flats Improvement Project
MOVED by Councillor Gardner to formally invite Patty Waldner from Alberta Forestry and Parks to come to a Council meeting to discuss their Dutch Flats Improvement Project plans.

CARRIED

Glenda Farnden and Jackie Seely joined the meeting at 11:17 a.m.

Reeve Davis recessed the meeting at 12:05 p.m.

Glenda Farnden and Jackie Seely left the meeting at 12:05 p.m.

Reeve Davis resumed the meeting at 1:00 p.m.

Lynne Cox and Lori Fiander joined the meeting at 1:00 p.m.

Lynne Cox and Lori Fiander left the meeting at 1:53 p.m.

Reeve Davis recessed the meeting at 1:54 p.m.

Reeve Davis resumed the meeting at 1:59 p.m.

Kylee Hogg and Meena Church joined the meeting at 1:59 p.m.

Kylee Hogg and Meena Church left the meeting at 2:28 p.m.

- Motion No. 24/04/23/134** 6.A.ii – Presentation of Audited 2023 Municipal Financial Statements
MOVED by Councillor Gardner to accept the 2023 Audited financial statement.

CARRIED

- Motion No. 24/04/23/135** 6.D.i – S.T.A.R.S Delegation
MOVED by Councillor Gardner to accept the S.T.A.R.S PowerPoint presentation provided by Glenda Farnden and Jackie Seely, for information.

CARRIED

- Motion No. 24/04/23/136** 6.F.ii – Nanton Quality of Life Foundation Delegation
MOVED by Deputy Reeve Streeter to accept the presentation provided by Lynne Cox and Lori Fiander of Nanton Quality of Life Foundation.

CARRIED

- Motion No. 24/04/23/137** MOVED by Councillor Gardner to direct administration to Review the MD's funding amount for the Nanton Quality of Life Foundation.

CARRIED

- Motion No. 24/04/23/138** 6.F.i – Belly River Reservoir Support
MOVED by Councillor Gardner to accept the letter regarding the Belly River Reservoir for information.

CARRIED

Motion No. 24/04/23/139 6.F.iii – Small Spurs Rodeo
MOVED by Deputy Reeve Streeter that the MD of Ranchland approves a 2023 Nanton Small Spurs Rodeo Sponsorship, in the amount of \$500.00, the choice of which event will be determined by the committee of the organization.

CARRIED

IN-CAMERA

Motion No. 24/04/23/140 MOVED by Reeve Davis that, in accordance with Section 197 of the Municipal Government Act, Council moves into a closed meeting at 2:43 p.m. to discuss advice from officials, per section 24, as well as matters involving legal privilege, per section 27, of the Freedom of Information and Protection of Privacy Act (FOIP).

CARRIED

Nikki Funk left the meeting at 2:52 p.m.

Motion No. 24/04/23/141 MOVED by Reeve Davis that Council return to an open meeting at 4:05 p.m.

CARRIED

BUSINESS ARISING FROM IN-CAMERA

Motion No. 24/04/23/142 7.A – L.O Report to Council
MOVED by Councillor Gardner That Council authorize legal Counsel to file a request for information under the Alberta Freedom of Information and Protection of Privacy Act (FOIP) for any Alberta Energy records pertaining to the rescission of the Coal Policy, the implementation of Ministerial Order 002/2022 [Energy], and the scope of the Ministerial Order and any provisions thereof, from July 3, 2020 to March 31, 2024, including in relation to a letter from the Minister of Energy to the AER dated November 16, 2023, which request legal Counsel will subsequently draft and which may supplement or revise the wording set out in this Resolution

CARRIED

Motion No. 24/04/23/143 7.A – L.O Report to Council
7.B – Liability Regarding Undeveloped Road Allowances
7.C – Mosquito Creek Personnel Update
7.D – Vern Emard – Access on Public Lands
MOVED by Deputy Reeve Streeter to accept items 7.A, 7.B, 7.C, 7.D for information.

CARRIED

ADJOURNMENT

Being that the agenda matters have concluded, the Reeve declared the meeting adjourned at 4:07 p.m.

These minutes approved this 7th Day of May 2024.

Ron Davis, Reeve

Robert Strauss, Chief Administrative Officer



No. E601 "Blushing Roses"
from an original painted by

Jong Kwan Park

JONG KWAN PARK
Mouth Painter



The Mouth and Foot Painting Artists
183 St. Clair Avenue West, Toronto ON M4V 1P1
www.mfpacanada.com

M. D. of Maryland

Thank you very much
for your generous
donation to the Stovely
Pro Rodeo in memory
of Clark. Our family
greatly appreciates the
donation.

Ethel, John, Diane
Sonya & Naomi &
families

**M.D. OF RANGLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: Budget Report – as of March 31, 2024

Meeting Date: May 7th, 2024

Originated By: Robert Strauss, CAO

Background: A high-level summary of the monthly actuals to budget has been prepared in a format that we hope that Council finds intuitive and clear.

Strategic Pillar: 4. Financial Sustainability

Options for Action: 1.) Review the attached summary report and if satisfactory, then to accept for information.

**CAO's Review/
Comments/:** The Budget Report is attached.

Attachments: Attached

CAO's Initials RS

M.D. of Ranchland No. 66
Statement of Operations (non-financial items are excluded)
Report as of March 31, 2024

Description	Actual	Annual Budget	Variance by %
Non-Functionalized Revenue			
Net Property Taxes		2,610,793	
Council/Legislative Services			
Total Council/Legislative Operating Revenues	0	500	
Council Remuneration; Travel & other	23,026	100,582	23
Council - Transfers to (Grants to)	0	2,400	
Leg. Staff Pay & Benefits	48,450	173,847	28
Leg. - Legal/Audit and other Contracted Services	25,882	163,884	16
Leg. - Materials, Goods, Supplies and Other	0	1,000	
Total Council/Legislative Operating Expenditures	97,358	441,713	22
General Administration			
Total General Administration Operating Revenues	210	22,934	1
Gen.Admin. Staff Pay & Benefits	86,660	308,067	28
Staff - Mileage, Training, Travel	8,253	37,800	22
Legal/Insurance/Assessor/Consultant costs	13,034	23,000	57
Information Technology (IT); Computer Software & Hardware; Website; Internet and Telephone costs	22,382	63,000	36
Admin. Bldg. Operational, Maint. & Repair costs	11,693	43,110	27
Health & Safety costs	924	17,200	5
GA - Other Contracted Services	5,155	13,400	38
GA - Other Materials, Goods, Supplies	1,471	21,600	7
Total General Administration Operating Expenditures	149,572	527,177	28
Fiscal Services			
Net Fiscal Services Revenue	20,611	137,900	15
Policing			
Fine Revenue (CPO issued tickets)	2,327	5,000	47
RCMP Policing cost share agreement with GOA	0	25,467	
CPO costs	0	84,731	
Total Policing Operating Expenditures	0	110,198	
Fire Protection			
Total Fire Protection Operating Revenues	0	41,720	
Total Fire Protection Operating Expenditures	3,017	85,957	4
Other Protection Services			
Total Other Protection Services Revenue	0	0	
Total Other Protection Services Expenditures	4,511	77,174	6

Description	Actual	Annual Budget	Variance by %
Transportation Services			
Operating Grants	16,508	236,270	7
Shop Lease Revenue (from V.S.)	13,608	43,000	32
Revenue from Road Use Agreements	0	10,000	
Revenue from Custom Equipment Work	18,828	75,000	25
Other Revenue of Transportation Services	4,019	6,350	63
Total Transportation Services Revenue	52,963	370,620	14
Transportation - Staff Pay & Benefits			
Transportation - Staff Pay & Benefits	131,118	517,958	25
Staff - Mileage, Training, Travel	1,228	3,200	38
Legal/Insurance/Engineering Consultant costs	38,005	254,000	15
Information Technology (IT); Computer Hardware; Internet and Telephone costs	4,965	10,475	47
Public Works Shop/Yard - Operational, Maint. & Repair costs	5,911	78,226	8
Health & Safety costs	1,533	2,750	56
Gravel Program			
Contract Hauling costs	0	180,000	
Gravel Consumption & SML lease fees	182	90,360	>1
Gravel Consumption drawn from inventory (both internal use & sales)		(95,000)	
Gravel Crushing (to increase inventory)		500,000	
Cattle Guard/Dust Control/Small Culvert costs	0	65,000	
H.E. & Vehicle Maint. & Repair and wear edges	8,284	51,000	16
Fuels & DEF	29,943	115,400	26
TS - Other Contracted Services	15,995	23,900	67
TS - Other Materials, Goods, Supplies	9,104	73,500	12
Total Transportation Operating Expenditures	246,268	1,870,769	13
Waste Management Services			
Total Waste Management Operating Expenditures	223	5,765	4
Public Health and Welfare Services			
Total Public Health & Welfare Services Revenue	776	34,103	2
Total Public Health & Welfare Services Expenditures	1,302	36,079	4
Planning & Development Services			
Total Planning & Development Services Revenue	286	200	143
Total Planning & Development Services Expenditures	13,817	43,715	32
Economic Development Services			
Total Economic Development Services Expenditures	0	100	
Agriculture Support Services			
Operating Grants	0	181,247	
Weed Control Sales	0	128,500	
Program Partnership Funding received	0	0	
Deadstock Recycle Program Grant Earned	0	5,000	
Other Revenue	19	2,850	1
Total Agriculture Support Services Revenues	19	317,597	>1
Agriculture Service Board Expenses			
Agriculture Service Board Expenses	18,946	48,577	39
Ag. Legislative Programming			

Description	Actual	Annual Budget	Variance by %
Staff Pay & Benefits	87,489	395,269	22
Other Ag. Legislative costs	30,234	244,100	12
Producer Weed Control Assistance Program	0	15,500	
Ag. Environmental Programming			
Staff Pay & Benefits	10,742	55,595	19
Other Ag. Environmental costs	4,598	16,670	28
Deadstock Recycle Program Payments	0	5,000	
Riparian Assistance Program Payments	0	4,500	
Other Agriculture Support Services Expenses	2,510	15,100	17
Total Agriculture Support Services Expenditures	154,519	800,311	19

Parks, Library, RCEC, Recreation

Total Revenue from Parks, RCEC etc.	0	0	
Total Expenditures from Parks, RCEC, Library etc.	1,114	6,190	18

Summary

Operating Revenues

Net Municipal Property Tax Revenue	0	2,610,793	
Total Council & Other Legislative Service Revenues	0	500	
Total General Administration Service Revenues	210	22,934	1
Net Fiscal Services Revenue	20,611	137,900	15
Total Policing Services Revenue	2,327	5,000	47
Total Fire Protection Services Revenue	0	41,720	
Total Other Protection Service Revenues	0	0	
Total Transportation Service Revenues	52,963	370,620	14
Total Public Health & Welfare Service Revenues	776	34,103	2
Total Planning & Development Service Revenues	286	200	143
Total Agriculture Support Services Revenue	19	317,597	>1
Total RCEC & Other Recreation Services Revenue	0	0	
Grand Total for Operating Revenues	77,192	3,541,367	2

Operating Expenditures

Total Council & Other Legislative Services	97,358	441,713	22
Total General Administration Services	149,572	527,177	28
Total Policing Services Expenditures	0	110,198	
Total Fire Protection Services Expenditures	3,017	85,957	4
Total Other Protective Services Expenditures	4,511	77,174	6
Total Transportation Service Expenditures	246,268	1,870,769	13
Total Waste Management Services Expenditures	223	5,765	4
Total Public Health & Welfare Service Expenditures	1,302	36,079	4
Total Planning & Development Service Expenditures	13,817	43,715	32
Total Economic Development Services Expenditures	0	100	
Total Agriculture Support Services Expenditures	154,519	800,311	19
Total RCEC & Other Recreation Services Expenditures	1,114	6,190	18
Grand Total for Operating Expenditures	671,701	4,005,148	16

Excess or (Deficiency) of Operating

Revenues Over Operating Expenditures	(\$594,509)	(\$463,781)	128
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Transfer from Gravel Crushing Operating Reserves	0	500,000	
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Transfer to Reserves for Nanton Health Centre	0	(1,000)	
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Net Operating Surplus before Capital Activity	(\$594,509)	\$35,219	1788
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Description	Actual	Annual Budget	Variance by %
Capital Funding Sources			
Proceeds from Sale of Motor Grader		450,000	
Proceeds from Sale of Track Hoe		180,000	
Proceeds from Sale of light duty trailer		4,000	
MSI Grant - for New Motor Grader		290,900	
MSI Grant - for New Track Hoe		115,500	
MSI Grant - for Admin. Bldg. Modernization Project		180,000	
Watercourse Crossing Remediation Grant	18,288	20,000	91
Reserves - for Ag. Dept. Pick-up Truck		77,500	
Reserves - for Ag. Dept. Side x Side ATV		30,000	
	<u>18,288</u>	<u>1,347,900</u>	<u>1</u>
Capital Acquisitions			
Admin. Bldg. Modernization Project	1,800	180,000	1
Motor Grader		740,900	
Track Hoe		295,500	
Watercourse Crossing Remediation Projects	18,288	20,000	91
Ag. Dept. - New Pick-up Truck		77,500	
Ag. Dept. - Side x Side ATV		30,000	
	<u>20,088</u>	<u>1,343,900</u>	<u>1</u>
Consolidated Surplus (Deficit)	\$ (596,309)	\$ 39,219	1620
Transfer to Transportation Capital Reserve		(39,219)	
Net Financial Balance - Surplus (Deficit)	\$ (596,309)	\$ -	-

**M.D. OF RANCHLAND NO. 66
REPORT TO COUNCIL
Request for Decision (RFD)**

Title: Property Tax Rate Bylaw No. 2024-03

Meeting Date: May 07, 2024

Originated By: Robert Strauss, CAO

Background: Pursuant to the Municipal Government Act, this bylaw is required to be passed annually. Council has the option to vary the actual municipal tax rates within the bylaw. This Bylaw forms the basis for the generation of the majority of the operating revenue raised by the MD of Ranchland.

Strategic Pillar:

- 2. Infrastructure and Service Delivery
- 4. Financial Sustainability

Options for Action:

- 1.) Approve Property Tax Rate Bylaw 2024-03 as presented.
- 2.) Amend the property tax bylaw 2024-03 with different tax rates.

Financial Considerations: Proposed tax rates are as noted in the draft Bylaw 2024-03 in the package.

CAO's Review/ Comments/: I would be prepared to discuss a number of options with regard to the Tax Rate Bylaw as outlined in the supporting documentation.

Council had previous input during the budget approval process and decided at that time as part of the 2024 Budget assumptions document, that an increase to the non-farmland, non-residential portions of the Municipal Property Tax Rates would take place in addition to an increase in the residential portion (restoring the residential tax rate to the 2022 level) and thereby generating additional revenue.

While the 2024 budget assumptions document stated that there would be an increase to the Non-Residential and Machinery & Equipment properties to a rate of 10.8900. The assumptions document was silent regarding the Residential and Farmland properties. However, the Comparative Tax Rate

RS

CAO's Initials _____

tables showed an increase in the Residential tax rate from 4.3300 to 4.9572. The farmland rate was unchanged at 4.9572. Ultimately, the rates authorized in the 2023 Tax Rate Bylaw were as follows:

Non-Residential & Machinery/Equipment	10.8900
Farmland	4.9572
Residential	4.3300

As a result of the annual Provincial Assessment audit process, the MD of Ranchland assessor has been directed to further increase the assessment of Residential assessed parcels for the 2024 tax year, by approximately 9.5%

If the Residential tax rates are maintained at the same rate as 2023 all rate payers with Residential properties in the MD of Ranchland would be subject to an increase approximately of 9.5% on just the residential portion of their municipal property taxes.

The 2024 budget contemplated raising the residential tax rate from 4.3300 to 4.9572 (which would both be equal to the farmland rate and equal to the 2022 residential tax rate). However, if the MD chose to raise the residential tax rate in 2024, the residential ratepayers taxes would take a “double-hit” as follows:

- Once - from the raise in the residential rate from 4.3300 to 4.9572 (and)
- A second “hit” - from the provincially ordered increase in residential assessment.

Attachments:

Draft Bylaw No. 2023-04

The following information will be distributed at the meeting:

- Local rural municipalities, Comparative Tax Rate Analysis
- Tax increase Comparatives from actual anonymous MD of Ranchland Property Assessments.
-

CAO's Initials

BS



M.D. OF RANCLAND No. 66

IN THE PROVINCE OF ALBERTA

BYLAW 2024 ♦ 03 2024 PROPERTY TAX RATE BYLAW



A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE MUNICIPAL DISTRICT OF RANCLAND No. 66 IN THE PROVINCE OF ALBERTA FOR THE 2024 TAXATION YEAR.

WHEREAS, the Municipal District of Ranchland No. 66 has prepared and adopted detailed estimates of municipal revenue, expenses and expenditures as required, at the Council meeting held on December 12, 2023; and subsequently amended at the Council meeting held on May 7, 2024; and

WHEREAS, the estimated operating municipal revenues from all sources other than taxation and transfers from reserves and unrestricted surplus, total **\$1,430,574**; and

WHEREAS, the estimated capital transfer (grant) revenues from the provincial and federal governments total **\$606,400**; and

WHEREAS, the estimated amount required from long-term borrowings is **\$0**; and

WHEREAS, the estimated amount to be transferred from unrestricted surplus is **\$0**; and

WHEREAS, the estimated amount to be transferred from operating reserves is **\$0**; and

WHEREAS, the estimated amount to be transferred from capital reserves is **\$107,500**; and

WHEREAS, the estimated amount to be capital revenue from the sale or trade-in of capital assets total **\$634,000**; and

WHEREAS, the estimated municipal operating expenses (excluding non-financial budget items) set out in the annual budget for the Municipal District of Ranchland No. 66 for 2024 total **\$4,006,148**; and

WHEREAS, the estimated amount required for current year capital acquisitions is **\$1,343,900**; and

WHEREAS, the estimated amount required to repay principal debt is **\$0**; and

WHEREAS, the estimated amount to be transferred to capital reserves is **\$10,670**; and

WHEREAS, the estimated amount required for future financial plans is **\$0**; and

WHEREAS, the estimated amount required for requisitions is **\$665,984**;

**MUNICIPAL DISTRICT OF RANCLAND No. 66
2024 PROPERTY TAX BYLAW No. 2024-03**

THEREFORE, the net amount to be raised by general municipal taxation is **\$2,582,244** and total taxation is **\$3,248,228**.

WHEREAS, the 2024 requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential & Farmland	\$ 69,910
Non-Residential (incl. Linear)	\$ 562,190
Mosquito Creek Foundation (Seniors)	
	\$ 17,575
Designated Industrial Property	
	\$ 16,360

WHEREAS, the Council is authorized to sub-classify assessed property, and to establish different rates of taxation in respect to each sub-class of property, subject to the *Municipal Government Act*, Chapter M-26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all taxable and Grant in Place of Taxes property in the Municipal District of Ranchland No. 66 as shown on the assessment roll is:

<u>CLASS</u>	<u>ASSESSMENT</u>
Residential	\$ 20,031,790.
Residential – Prov. Grant in Place of Taxes	2,043,030.
Farm Land	9,090,500.
Non-Residential – Non-Designated	10,876,010.
Non-Residential – Designated Industrial	6,192,280.
Non-Res. – Prov. Grant in Place of Taxes	591,600.
Linear	134,407,280.
Machinery & Equipment – Non-Designated	14,200.
Machinery & Equipment – Designated	<u>72,825,950.</u>
TOTAL ASSESSMENT (not including exempt and RAP)	\$ 256,072,640.

NOW THEREFORE, under the authority of the *Municipal Government Act*, the Council of the Municipal District of Ranchland No. 66 in the Province of Alberta enacts as follows:

MUNICIPAL DISTRICT OF RANCLAND No. 66
2024 PROPERTY TAX BYLAW No. 2024-03

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Municipal District of Ranchland No. 66 as follows:

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Tax Rate per 1000</u>
General Municipal			
Residential	\$ 86,738	\$ 20,031,790	4.3300
Residential-Provincial (Grant in Place of Taxes)	\$ 8,846	\$ 2,043,030	4.3300
Farm Land	\$ 45,064	\$ 9,090,500	4.9572
Non-Residential:			
Designated Industrial Property (DIP):			
Linear	\$ 1,463,695	\$ 134,407,280	10.8900
Machinery & Equipment	\$ 793,074	\$ 72,825,950	10.8900
Land Improvements	\$ 67,434	\$ 6,192,280	10.8900
Non-Residential:			
Non-Designated Industrial (Non-DIP):			
Machinery & Equipment	\$ 155	\$ 14,200	10.8900
Industrial	\$ 114,345	\$ 10,500,000	10.8900
Commercial	\$ 4,095	\$ 376,010	10.8900
Non-Residential-Provincial (Grant in Place of Taxes)	\$ 6,442	\$ 591,600	10.8900
Less: estimated 50% reduction on Grant in Place of Taxes that is to be determined by Alberta Municipal Affairs			
	<u>(\$ 7,644)</u>		
Total Net General Municipal	\$ 2,582,244		
Alberta School Foundation Fund (ASFF)			
Residential & Farm Land	\$ 69,908	\$ 29,122,290	2.4005
Non-Res. & Linear	\$ 562,186	\$ 151,475,570	3.7114
Mosquito Creek Foundation	\$ 17,563	\$ 253,438,010	0.0693
Designated Industrial Property	<u>\$ 16,327</u>	\$ 213,425,510	0.0765
Grand Totals:	\$ 3,248,228		

**MUNICIPAL DISTRICT OF RANCLAND No. 66
2024 PROPERTY TAX BYLAW No. 2024-03**

2. That the minimum amount payable per parcel as property tax for general municipal purposes shall be zero (\$0) dollars.

3. This bylaw comes into force at the beginning of the day that it is passed unless otherwise provided for in the *Municipal Government Act* or another enactment or in the bylaw. This bylaw is passed when it receives third reading, and it is signed in accordance with Section 213 of the *Municipal Government Act*.

READ a first time on this 7th day of May 2024.

READ a second time on this 7th day of May 2024.

READ a third time on this 7th day of May 2024.

M.D. of RANCLAND No. 66

Reeve

Chief Administrative Officer

**M.D. OF RANCHLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: 2024 Gravel Crushing Tenders - Waldren Pit

Meeting Date: Tuesday, May 7, 2024

Originated By: Robert Strauss, CAO

Background: As per the 2024 Budget, a gravel crushing tender was let for the Waldren Gravel Pit. The results of that tender are summarized in the Council agenda package.

Strategic Pillar:

- 2. Infrastructure and Service Delivery
- 4. Financial Sustainability

Options for Action:

- 1. Approve the recommended lowest tender bid
- 2. Reject all tender bids and re-bid
- 3. Other course of action

Financial Considerations: As presented in the MPE Engineering tender summary

The lowest bid is somewhat under the estimate presented in the MD of Ranchland 2024 Operating budget.

CAO's Review/Comments/: Administration would recommend accepting the lowest bid as tendered.

Attachments: MPE Gravel Tender bid summary document

CAO's Initials RS

MD of Ranchland No. 66
PO Box 1060
Nanton, AB T0L 1R0

May 3, 2024
File: N:\1775\013\L01

Attention: Rick Lawson
Director of Public Works

Dear Rick:

Re: MD of Ranchland No. 66 – Waldron Pit Gravel Crushing
Tender Results and Recommendation

On May 3rd, 2024, at 12:01 p.m., a total of two (2) Tenders were submitted to MPE's Bids and Tenders online bidding system and opened for the above noted project. We have reviewed the provided bid documents. The following summarizes the submitted tenders received from lowest to highest. The bid amounts include 5% GST.

<u>Tenders</u>	<u>Bid Amount</u>
Sage Management Ltd.	\$448,203.00
Hopkins Construction (Lacombe) Ltd.	\$542,556.00

Based upon the above, it is our recommendation that the work be awarded to the low bidder, Sage Management Ltd., in the amount of \$448,203.00 including GST.

If you have any questions, please contact the undersigned at (403) 317-3603.

Yours truly,

MPE a division of Englobe



Eric Dyson, P.L. (Eng.)

Transportation Manager

cc: Robert Strauss, CAO, MD of Ranchland No. 66

1775-013-00 - MD of Ranchland No. 66 - Waldron Pit Gravel Crushing - Quote Form - Schedule of Prices

<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Hopkins Construction (Lacombe) Ltd.</u>		<u>Sage Management Ltd.</u>	
			<u>Submission 1</u>		<u>Submission 1</u>	
			<u>Unit Price</u>	<u>Extension</u>	<u>Unit Price</u>	<u>Extension</u>
Mobilization (1.2.9)	1	L.S.	\$ 48,600.0000	\$48,600.00	\$ 17,000.0000	\$17,000.00
Crush Haul and Stockpile Gravel Designation 4 Class 20 (3.2.4) (Special Provisions)	18000	m3	\$ 9.9400	\$178,920.00	\$ 9.2700	\$166,860.00
Crush Haul and Stockpile Gravel Designation 4 Class 25 (3.2.4) (Special Provisions)	30000	m3	\$ 9.6400	\$289,200.00	\$ 8.1000	\$243,000.00
				\$516,720.00		\$426,860.00

**M.D. OF RANGLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: **Emergency/Protective Services Update**

Meeting Date: **May 7, 2024**

Originated By: **Robert Strauss, CAO**

Background: Kelly Starling will be giving an update of events that have transpired since the last meeting he attended.

Strategic Pillar: 3: Public Safety & Emergency Services
5: Collaborative Partnership

**CAO's Review/
Comments/:** As per Kelly Starling's Report

Attachments: Emergency Services Report March 2024.

EMERGENCY SERVICES REPORT – APRIL 2024

Emergency Services

Key Action Items:

Fire Services:

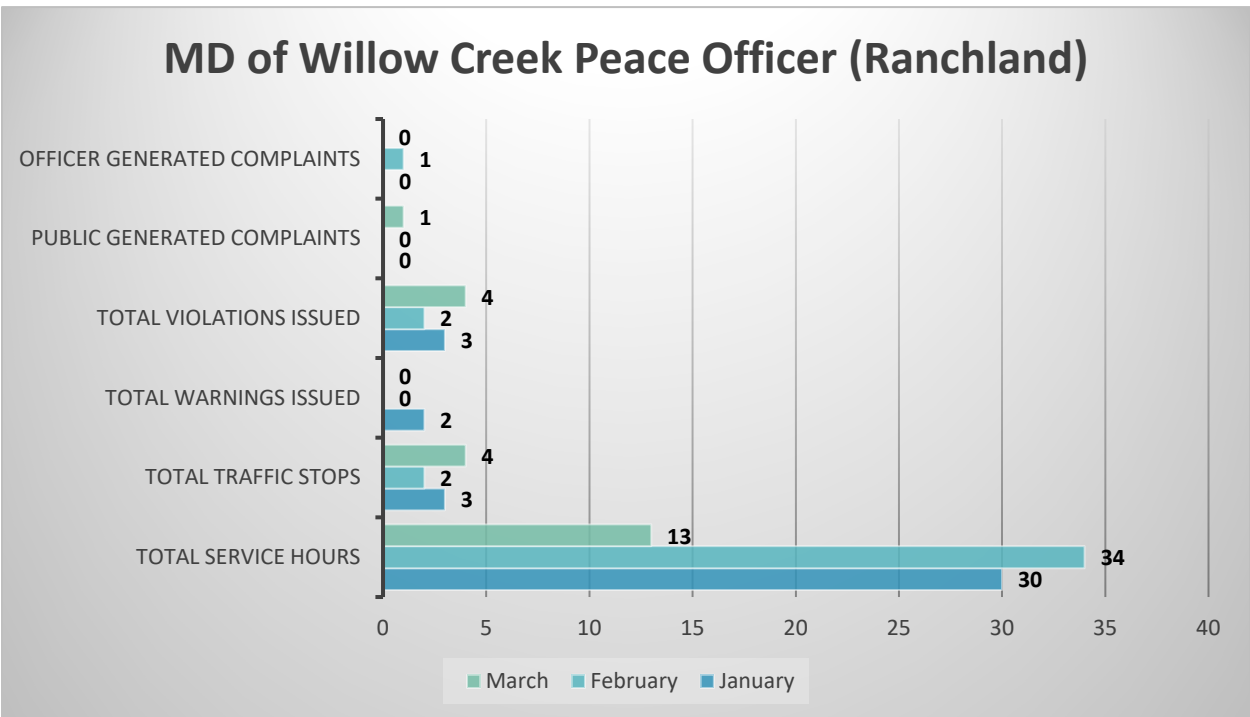
1. WCES had one call for service within the MD of Ranchland.
2. The NFPA 1001 Level 2 students completed their testing on March 23rd, and all were successful.
3. WCES staff instructed an ICS 100 course for the Granum Fire Academy students.
4. WCES staff attended the 2024 Hazard Season Outlook webinar.
5. WCES staff attended the 2024 Calgary Forest Area Spring Mutual Aid meeting.
6. WCES staff hosted an Emergency Services Committee meeting.

Community Peace Officers:

7. CPOs assisted fire with traffic control at various motor vehicle collisions throughout the month because of winter storm conditions.
8. CPO Lommerts completed the Dangerous Goods On-Highway Inspector course hosted by Alberta Transportation & Economic Corridors.
9. Four violation tickets were issued within the MD in March, and one public generated complaint report was received and investigated.

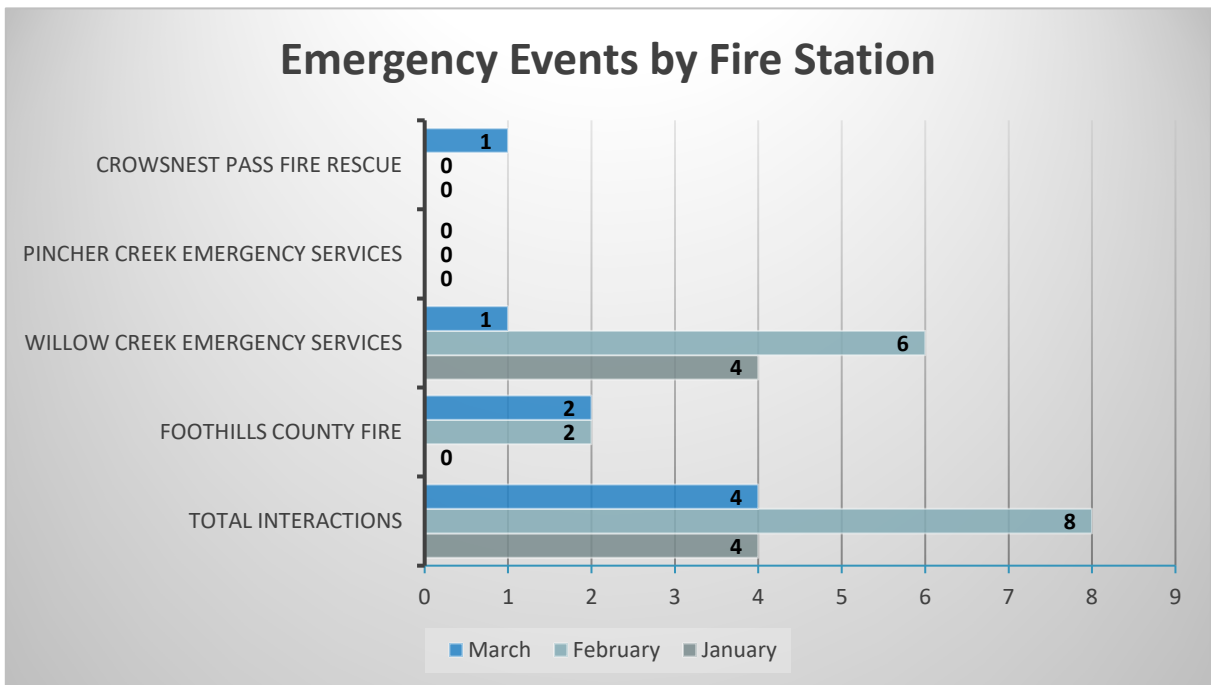
Emergency Management:

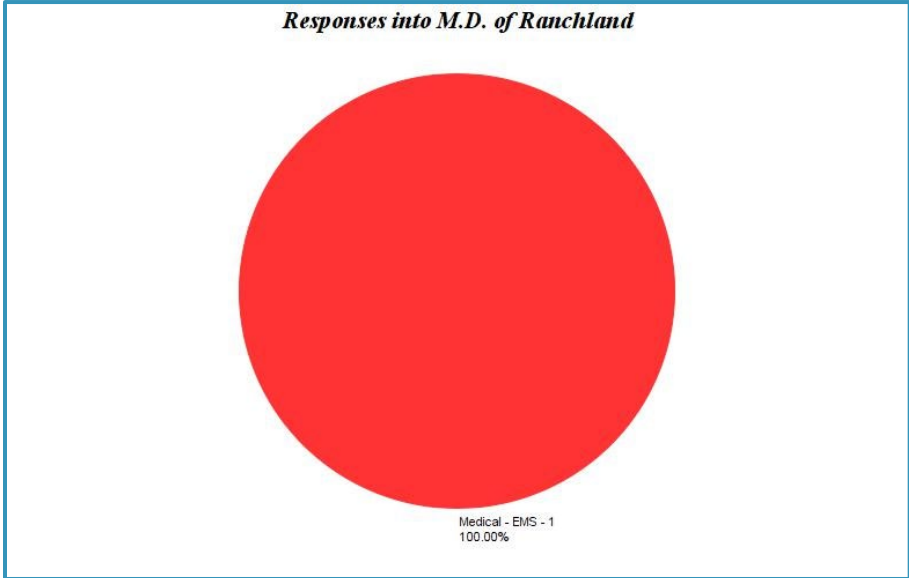
10. The MD of Willow Creek, MD of Ranchland and the Town of Stavely completed a Municipal Emergency Plan Review with the AEMA Field Officers.
11. MD staff attended an Operations Section Chief Workshop at the Town of Claresholm.
12. WCES staff attended a Town of Nanton Emergency Management Agency meeting.
13. WCES staff met with the Emergency Preparedness & Response Coordinator for Egg Farmers of Alberta.



EMERGENCY SERVICES REPORT – APRIL 2024

Priorities	Percentage Complete	Change from Last Month
Patrols – to be a presence in the community and to identify problem areas	30%	30%
Collaboration with other agencies serving the Ranchland area	40%	40%
Traffic Safety – rules of the road infractions and assist the Ag Dept. with invasive species checks	20%	20%
Implementation of Regional Emergency Management Program	40%	40%
Completion of Mutual Aid Agreements with neighboring municipalities for fire and rescue services	20%	20%





**M.D. OF RANCHLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: Bylaw 2024-02

Meeting Date: Tuesday, May 7, 2024

Originated By: Robert Strauss, CAO

Background: The MD of Ranchland staff are working with ORRSC to facilitate the process for a new updated Municipal Development Plan (MDP) for the MD of Ranchland. Through discussions with ORRSC it has been determined there may be some changes to the MDP the MD of Ranchland may wish to consider initially and prior the overall large update to the MDP.

The public hearing for Bylaw 2024-02, accomplishing the initial changes to and amending the existing MDP, (which are more time sensitive), is scheduled to take place at 1:00 pm, to be contained within this Council meeting.

Strategic Pillar:

1. Environmental Stewardship
2. Infrastructure and Service Delivery
3. Public Safety & Emergency Services
4. Financial Sustainability
5. Collaborative Partnership
6. Community

Options for Action:

- 1.) Hold the formal public hearing for Bylaw 2024-02 (then) either
 - (a.) Give 2nd and possibly 3rd reading to Bylaw 2024-02 (or)
 - (b.) Postpone further readings of Bylaw 2024-02

Financial Considerations: Relatively insignificant additional cost as the MD of Ranchland is part of the ORRSC organization and updates to statutory planning documents are mostly covered through the membership fees.

CAO's Review/Comments/: First reading was given to Bylaw on the March 26th, 2024, Council meeting.

CAO's Initials BS

Attachments:

Consolidated amendments to the MD of Ranchland MDP attached in draft amendments document and email as well as Bylaw 2024 – 02.

**M.D. OF RANCHLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: **Spray Lakes Sawmills / West Fraser Delegation**

Meeting Date: **Tuesday, May 7, 2024**

Originated By: **Robert Strauss, CAO**

Background: Mr. Greg Neale, from West Fraser (Spray Lake Sawmills) will be present to make general introductions and review the lumber cut plan for 2024 and beyond.

Strategic Pillar: 1. Environmental Stewardship
 2. Infrastructure and Service Delivery
 5: Collaborative Partnership
 6: Community

Options for Action: 1. Accept for information and follow up with any issues that may arise from the delegation.

Financial Considerations: None

CAO's Review/ Comments/: This is generally an opportunity to meet the management of the new owner of Spray Lake Sawmills (West Fraser). We have in the past received the presentation of the annual lumber cut-plan for the company for that portion of the operation within the MD of Ranchland.

Attachments: None

CAO's Initials RS

**M.D. OF RANCHLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: AltaLink Delegation

Meeting Date: Tuesday, May 7, 2024

Originated By: Robert Strauss, CAO

Background: Mr. John Grove from AltaLink is scheduled to present to Council and the Emergency Services Department

Strategic Pillar:
3: Public Safety & Emergency Services
5: Collaborative Partnership
6: Community

Options for Action: 1. Accept the delegation for information following any questions Council may have.

Financial Considerations: None resulting from this specific delegation

CAO's Review/Comments/: This is a communication opportunity between the MD of Ranchland and AltaLink.

Attachments: None

CAO's Initials RS

**M.D. OF RANCHLAND NO. 66
REPORT TO COUNCIL
Request for Decision (RFD)**

Title: Sponsorship Commitment Request

Meeting Date: May 07, 2024

Originated By: Robert Strauss, CAO

Background: The Nanton Agriculture Society has requested consideration of a donation to support the Clark Schlosser Memorial Rodeo.

Benefits: Supporting the ranching culture within the M.D. of Ranchland and area.

Disadvantages: None

Strategic Pillar: 5: Collaborative Partnership
6: Community

Options for Action: 1.) Council could review the attached letter and determine what level of support they wish to offer.

**Financial
Considerations**

**CAO's Review/
Comments/:**

As this is donation from the M.D. of Ranchland to a community group, I await Council's direction.

Attachments: Letter from the Nanton Agric. Society

CAO's Initials RS



Clark Schlosser Memorial Rodeo

Presented by the Nanton Ag. Society

CPRA/ PRCA Sanctioned Professional Rodeo



In 2024 we said goodbye to Nanton resident and long time CPRA member, as a contestant and a judge, Clark Schlosser. Clark was very passionate about rodeo and was inducted into the Canadian Pro Rodeo hall of fame.

2024 is the 45th Anniversary of the Nanton Nite Rodeo. The Nanton Nite Rodeos run weekly through the summer and have given a start to some of the greatest professional rodeo athletes in Canada. These athletes include Calgary Stampede, World and Canadian Champions. We are going to bring some of our local talent home to showcase their skills back where it all started. Nanton has the unique ability to host an exciting and fast paced rodeo by alternating events through our two side by side arenas.

AUG 23RD & 24TH, 2024

NANTON AG GROUNDS, NANTON, AB



Title Sponsor \$10,000

Name & Logo will be presented on all promotional materials
Banners will be presented in the arena & flag in the grand entry
Banners will be presented in VIP area and bar/ concession area
Announcers mentions throughout all performances
10 free tickets with VIP Access will be given to each performance
Full page ad in rodeo program
Signage on main sign board at Nanton Ag Grounds to be presented at all events throughout Summer 2024.

Silver Sponsor \$5,000

Announcer mentions throughout all performances
Banners will be presented in the arena & flag in the grand entry
6 free tickets with VIP Access will be given to each performance
1/2 page ad in rodeo program
Signage on main sign board at Nanton Ag Grounds to be presented at all events throughout Summer 2024.

Event Sponsor \$2,500

Event will be introduced as brought to you by sponsors name in each performance
Sponsor Flag will be flown prior to event
Banner will be presented in the arena
4 free tickets with VIP Access will be given to each performance
1/4 page Ad in program

Rodeo Supporter \$1,000

- Business card sized Ad in rodeo program
- 2 Free rodeo tickets with VIP Access

All Banners or flags must be supplied by the sponsors.

Donations of any amount are accepted and appreciated.

If you wish to be a sponsor, or if you have any questions, please contact Shawna Bird. Shawna@cowboystuf.com or 403-601-4389.

Susan Christianson

From: Shawna at Cowboy Stuf <shawna@cowboystuf.com>
Sent: April 19, 2024 1:05 PM
To: Susan Christianson
Subject: Clark Schlosser Memorial Pro Rodeo
Attachments: _Pro Rodeo Sponsor Package (1).pdf

The Nanton Ag Society is hosting a CPRA Rodeo in Nanton. We decided to each year name the Rodeo after a local Rancher or Cowboy that has been involved in Rodeo and has in some way impacted our community. This year we chose Clark Schlosser.

Clark was a well-respected member of the professional rodeo community. He began his rodeo career in 1964 competing in steer wrestling, calf roping, wild horse race and the wild cow milking. Over 20 years he would compete mainly in Canada but did travel a little bit to the USA and went to Australia for the World Cup Rodeo in 1982.

He truly loved the sport of rodeo and at the age of 41 he retired from competition and then served as a judge for the next 23 years. After he retired from judging he would continue to watch the Cowboy Channel to catch all the rodeo action. He enjoyed watching all the Canadian competitors as they competed in rodeos all over the United States. He would continue to watch all the rodeos he could up until he left us.

Clark passed away January 31, 2024, at the age of 81.

He was a true sports fan and would be so honored to have this rodeo named in his memory. Our family is proud of his legacy and look forward to making the Clark Schlosser Memorial Rodeo a one-of-a-kind event.

Nanton is a Cowboy Town, and we are really driven by Agriculture. The following CPRA members all currently have a Nanton Address. Nanton has produces a World Champion in Lindsay Sears and numerous Canadian and Calgary Stampede Champions. We are hoping that the MD of Ranchland will be able to support this event. I have attached a sponsorship package. If you have any questions please feel free to reach out to me at 403 646 3144 or email shawna@cowboystuf.com

Lakota Bird
Logan Bird
Jake Burwash
Cade Christianson
Lochlan Christianson
Jenna Dallyn
Kendra Edey
Clay Elliott
Quinn Leslie
Joey Romo
Quinton Taylor
Carter Sandberg
Stran Schlosser
Reata Schlosser

**M.D. OF RANGLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: High River District Health Care Foundation – 2024 Sponsorship Request

Meeting Date: May 7, 2024

Originated By: Robert Strauss, CAO

Background: Historically, the MD of Ranchland has participated as a Champion Sponsor (see attached correspondence) which is a \$1,000.00 donation. As part of that donation, the MD receives promotional considerations on the HRD Health Care Hospital Signage, advertising, and social media recognition as well as 2 tickets to the charity event.

Strategic Pillar: 5: Collaborative Partnership
6: Community

Options for Action: 1.) To proceed as a Champion Sponsor, as per previous years.
2.) Other course of action

CAO's Review/Comments/: As this is a donation from the municipality to a community group, it is primarily a political decision, and is the sole purview of the Council. A decision to donate as a Champion Sponsor would not be inconsistent with past Council decisions for this organization.

Attachments: Correspondence from the HRD Health Care Foundation regarding the charity event.

CAO's Initials





Received

APR 23 2024

M.D. of Ranchland No. 66

April 10, 2024

Dear Reeve Davis & Council,

What a night we celebrated at the 35th Annual High River District Health Care Foundation Dinner & Auction MASH Bash 2.0 last October. It was a night of firsts and record-breaking goals. For the first time we raised over \$200,000 in one night, the live auction almost doubled the highest value it had previously reached and the raffles sales were through the roof! That is thanks to our incredible sponsors, donors and all those who enjoyed the evening.

I am inviting you to partner with us again and be a part of this long-standing tradition by renewing your sponsorship. Your participation in 2023 as a **Champion Sponsor** is greatly appreciated, I've attached an outline of the sponsorship benefits. Your commitment enables us to put patient's first by enhancing services and equipment to better care for our community. If you have any questions or to confirm your participation, please contact me directly at 403-652-0129, or email cathy.couey@ahs.ca prior to June 28.

As we begin planning for this upcoming event the bar has been set high due to the incredible success of the MASH Bash 2.0. As we move forward in planning the 36th annual Dinner & Auction we guarantee there will once again be amazing raffle and auction items, dancing, connecting with neighbors and friends, all in the spirit of supporting our local healthcare in High River and Nanton, we hope that you will be a part it.

Yours truly,

A handwritten signature in blue ink that reads 'Cathy Couey'.

Cathy Couey
Fund Development and Communications Office

For your convenience your sponsorship can now be paid by EFT to rhonda.bew@ahs.ca



High River District Health Care Foundation

560 - 9th Ave S.W., High River, Alberta T1V 1B3 • ph: 403.652.0129 • f: 403.601.6611 www.highriverhealthfoundation.ca

2024 Dinner & Auction Sponsorship Opportunities

In 2023 you partnered to be a Champion Sponsor, below outlines the benefits that are offered with that sponsorship in addition some of our other opportunities. To ensure that you receive full sponsorship benefits, please confirm your participation by June 28, 2024. For your convenience your sponsorship can now be paid by EFT to rhonda.bews@ahs.ca, when doing so please note what the transfer is for.

CHAMPION SPONSOR \$1000 (25 sponsorships available)

2 Tickets (value \$190)

Recognition on invitation, auction catalogue

Recognition on Facebook, Instagram & LinkedIn (1 per week leading up to event)

Name recognition at the event (signage, auction catalogue & power point)

Recognition post event in the newspaper & social media thank you

Name recognition on signage at the Hospital for one year following the event

CENTER PIECE SPONSOR \$1500 (1 sponsorship available)

2 Tickets (value \$190)

Logo strategically placed in each centre piece

Recognition in the auction catalogue, event power point

Recognition on Facebook, Instagram & LinkedIn (1 per week leading up to event)

Recognition post event in newspaper & social media thank you advertisement

Access to our Social Media Partner Tool Kit

LEAD SPONSOR \$2500 (12 sponsorships available)

4 Tickets (value \$380)

Logo recognition on all pre and post event promotional materials and at the event

Recognition on Facebook, Instagram & LinkedIn (2 posts per week leading up to event)

Logo recognition on signage at the High River Hospital for the year following the event

Access to our Social Media Partner Tool Kit

**M.D. OF RANCLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: J.T. Foster Graduation Invite

Meeting Date: Tuesday, May 7, 2024

Originated By: Robert Strauss, CAO

Background: Council has been invited to bring greetings to the 2024 J.T. Foster Grade-12 High School Graduation in Nanton.

Strategic Pillar:
5: Collaborative Partnership
6: Community

Options for Action: 1. Accept the invitation and bring greetings
2. Communicate Council's regrets and not attend.

Financial Considerations: No significant expense

CAO's Review/ Comments/: This is a political decision albeit not an unusual request.

Attachments: Invitation from J.T. Foster

CAO's Initials





JT Foster School

P.O. Box 610
Nanton, Alberta T0L 1R0

Phone: (403) 646-2264 Fax: (403) 646-5758
www.jtfosterschool.ca
s-jtfoster@lrsd.ab.ca



Livingstone Range
SCHOOL DIVISION

April 17, 2024

M.D. of Ranchland
attn: Mr. Ron Davis
Box 1060
Nanton, AB
T0L 1R0

Received

MAY 2 2024

M.D. of Ranchland No. 66

Dear Reeve Davis,

This year's J. T. Foster graduating class would like to invite you and a guest to attend our graduation ceremony on Friday, June 7th. The graduating class invites you to take a few moments to bring greetings from the M. D. of Ranchland at the graduation ceremony. We are also happy to distribute letters to the students instead if that is preferred.

The Graduation Ceremony is at 3:00pm, at the Tom Hornecker Recreation Centre in Nanton. There is a banquet following the ceremony at 5:30pm. Please confirm your attendance to the ceremony and/or the banquet by June 2nd, so we can reserve a place for you and your guest.

Thank you for being a part of this milestone in our graduates' lives.

Sincerely,

Sara MacLachlan, Beverly McNutt, Lee Chattaway, and Christine Armstrong

Grad Advisors, J. T. Foster School







AGENDA Package 05 07

Final Audit Report

2024-05-03

Created:	2024-05-03
By:	Nikki Funk (legislative@ranchland66.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAA4fnF3MIVGICPepRCU4ppQxPJVhJqVEQ5

"AGENDA Package 05 07" History

-  Document created by Nikki Funk (legislative@ranchland66.com)
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-  Document emailed to cao@ranchland66.com for signature
2024-05-03 - 9:43:25 PM GMT
-  Email viewed by cao@ranchland66.com
2024-05-03 - 9:44:34 PM GMT- IP address: 104.47.75.254
-  Signer cao@ranchland66.com entered name at signing as Robert Strauss
2024-05-03 - 9:46:23 PM GMT- IP address: 199.167.26.98
-  Document e-signed by Robert Strauss (cao@ranchland66.com)
Signature Date: 2024-05-03 - 9:46:25 PM GMT - Time Source: server- IP address: 199.167.26.98
-  Agreement completed.
2024-05-03 - 9:46:25 PM GMT