

**M.D. of Ranchland No.66
Council Meeting Agenda**

**Municipal Building
Chain Lakes Provincial Park**

**January 16, 2024
at 10:30 AM**

1. CALL TO ORDER

2. ACCEPTANCE OF AGENDA

3. APPROVAL OF MINUTES

- A. Council Meeting of January 5, 2024Pages 3-5
- B.

4. DELEGATION'S SCHEDULE

- A. Steve Harty - ORRSC @ 11:00 a.m.
- B. Kelly Starling @ 1:00 p.m.

5. EXTERNAL CORRESPONDENCE – (for information)

- A. Administration/ Finance
- B. Public Works
- C. Agriculture/ Parks & Recreation
- D. Emergency/ Protective Services
- E. Legislative / Planning /Development
- F. Other Business

6. BUSINESS – (action items)

A. Administration/ Finance

- i. Dec. Bank Rec and Vendor PaymentsPages 6-9
- ii.

B. Public Works

- i. .

C. Agriculture/ Parks & Recreation

- i. .

D. Emergency/Protective Services

- i. DEM/ Fire Chief Kelly Starling DelegationPages 10-12
- ii. Wildfire SurveyPages 13-22

E. Legislative/& Planning/Development

- i. Foothills Little Bow Meeting.....Pages 23-35
- ii. Ranchland MDP Updates- Steve HartyPages 36-38

F. Other Business

- i. Meeting with Minister of Municipal Affairs at RMAPages 39-40
- ii. Discussion: dates for February/March Council Meetings.....Pages 41-42

7. IN-CAMERA (closed session)

- A. .
- B. -

8. BUSINESS ARISING FROM IN-CAMERA

- A. Administration/ Finance
- B. Public Works
- C. Agriculture/ Parks & Recreation
- D. Emergency/Protective Services
- E. Legislative /& Planning /Development
- F. Other Business

9. ADJOURNMENT

M.D. of Ranchland No. 66
Minutes of the Regular Council Meeting
Friday, January 5, 2024

The meeting of the Council of the Municipal District of Ranchland No. 66 was held in Council Chambers in the Municipal Office located at the Chain Lakes Provincial Park on Friday, January 5, 2024, commencing at 1:00 p.m.

IN ATTENDANCE

Ron Davis, Reeve
Harry Streeter, Deputy Reeve
Cameron Gardner, Councillor

Robert Strauss, Chief Administrative Officer
Greg Brkich, Accountant
Sheldon Steinke, Council Liaison
Rick Niwa, Agriculture Fieldman
Nikki Funk, Recording Clerk

CALL TO ORDER

Reeve Davis called the meeting to order at 1:07 p.m.

ACCEPTANCE OF AGENDA

Motion No. 24/01/05/001 MOVED by Deputy Reeve Streeter to accept the agenda as amended with the addition of item:
6.C.i – Discussion RE: Ag Equipment Purchases
7.B – Infrastructure Update
7.C - Potential meeting with minister of Health RE: Nanton Community Health Centre

CARRIED

ACCEPTANCE OF MINUTES

Motion No. 24/01/05/002 MOVED by Councillor Gardner to accept the minutes of the December 12th, 2023, meeting be adopted as amended.

CARRIED

BUSINESS

Rick Niwa joined the meeting at 1:11 p.m.
Rick Niwa left the meeting at 1:21 p.m.

Motion No. 24/01/05/003 6.C.i – Discussion RE: Ag Equipment Purchases
MOVED by Deputy Reeve Streeter to accept the Agriculture Fieldman, Rick Niwa's update regarding the purchasing of Ag equipment, for information.

CARRIED

EXTERNAL CORRESPONDANCE

- 5.F.i – Letter from Minister of Environment – Email Dec 20, 2023
5.F.ii – Oil and Gas Property Tax Incentives- Letter from Minister of Municipal Affairs.
Motion No. 24/01/05/004 MOVED by Reeve Davis to accept correspondence items 5.F.i and 5.F.ii, for information.
CARRIED
- 6.A.i – Year to Date Actual Vs. Budget Report
Motion No. 24/01/05/005 MOVED by Councillor Gardner to accept the Actual vs. Budget report as of November, 2023, as information.
CARRIED
- 6.A.ii – Update to COLA Policy wording to include Council.
Motion No. 24/01/05/006 MOVED by Reeve Davis to approve the new policy #015 as amended with the following changes: Striking the usage of the Canadian CPI and instead using Alberta Provincial CPI instead.
CARRIED
- 6.A.iii – Mileage Rate Review
Motion No. 24/01/05/007 MOVED by Councillor Gardner to approve the mileage rate change from \$0.68 to \$0.70.
CARRIED
- 6.B.i – Lyndon Creek Road Closure Package
Motion No. 24/01/05/008 MOVED by Reeve Davis to accept and approve the package regarding the closure of Lyndon Creek/East Trout Creek for Alberta Transportation as presented.
CARRIED
- 6.D.i – Discussion RE: FireSmart 2024 Open House.
Motion No. 24/01/05/009 MOVED by Deputy Reeve Streeter to accept the discussion regarding the upcoming action regarding FireSmart.
CARRIED
- 6.E.i – LGFF Program Launch
6.E.ii – MD of Ranchland MDP Update
Motion No. 24/01/05/010 MOVED by Councillor Gardner to accept items 6.E.i and 6.E.ii
CARRIED
- 6.E.ii – SAEWA 2023
Motion No. 24/01/05/011 MOVED by Reeve Davis to accept the SAEWA 2023 year-end report for information.
CARRIED

Reeve Davis Recessed the meeting at 2:37 p.m.
Reeve Davis Reconvened the meeting at 2:44 p.m.

(4.)

IN-CAMERA

Motion No. 24/01/05/012 MOVED by Reeve Davis that, in accordance with Section 197 of the Municipal Government Act, Council moves into a closed meeting at 2:44 p.m. to discuss advice from officials, per section 24 of the Freedom of Information and Protection of Privacy Act (FOIP).
CARRIED

Motion No. 24/01/05/013 MOVED by Councillor Gardner that Council return to an open meeting at 3:27 p.m.
CARRIED

BUSINESS ARISING FROM IN-CAMERA

7.A. - Infrastructure Update

7.B – Infrastructure Update

7.C - Potential meeting with minister of Health RE: Nanton Community Health Centre

Motion No. 24/01/05/014 MOVED by Deputy Reeve Streeter to accept items 7.A, 7.B, and 7.C. for information.

CARRIED

ADJOURNMENT

Being that the agenda matters have concluded, the Reeve declared the meeting adjourned at 3:28 p.m.

These minutes approved this 16th day of January, 2024.

Ron Davis, Reeve

Robert Strauss, Chief Administrative Officer

**M.D. OF RANGLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: December 2023 Bank Reconciliation and Cheque Register

Meeting Date: December 12, 2023

Originated By: Robert Strauss, CAO

Background: As is the practice, administration regularly throughout the year provides Council with a copy of the Monthly Bank Reconciliation and a copy of the Cheque Listing / Credit Card payment Listing.

Strategic Pillar: 4. Financial Sustainability

Options for Action: 1.) To accept for Information

**CAO's Review/
Comments:** Once Council addresses any questions that they may have,
I would recommend acceptance for information.

Attachments: October 2023 Bank Reconciliation and Cheque Registrar

(6.)

MUNICIPAL DISTRICT OF RANGLAND No. 66
Monthly Bank Statement Reconciliation
For the month ending December 31, 2023

	General Bank Account	Deferred Revenue Held on Deposit				TOTAL
		MSI Grant	CCBF Grant	ACP Grant	WtrC.C.R. Grant	
Net Balance in G.L. at end of previous month	2,880,277.10	687,288.90	1,208.82	145,774.53	995,891.35	4,710,440.70
<i>Deposits</i>						
50,738.75	50,738.75					50,738.75
Earned Interest credited to account	12,993.48	3,049.49	5.36	673.89	4,418.77	21,140.99
Transfer: IMP - TCA Assessments	19,739.30			19,739.30		
Transfer: for Preliminary Engineering	46,456.25				46,456.25	
Transfer: Admin. Bldg. Project	28,238.20	28,238.20				
<i>Less:</i>						
Cheques Issued (016380 - 016385) & EFTs Issued (00873 - 00925)	- 463,479.44					- 463,479.44
November 30, 2023 Payroll (net)	- 37,633.47					- 37,633.47
November 30, 2023 Payroll (net)(Council)	- 7,993.15					- 7,993.15
December 15, 2023 Payroll (net)	- 40,279.21					- 40,279.21
December 15, 2023 Council/ASB retro	- 2,800.22					- 2,800.22
December 31, 2023 Payroll (net)	- 29,139.00					- 29,139.00
December 31, 2023 Payroll (net)(Council)	- 4,869.27					- 4,869.27
Direct Withdrawal Payments	- 273.55					- 273.55
Net G.L. Balance at end of month	2,451,975.77	662,100.19	1,214.18	126,709.12	953,853.87	4,195,853.13

Bank Balance at end of month	2,452,716.42	662,100.19	1,214.18	126,709.12	953,853.87	4,196,593.78
Less: Outstanding Cheques	- 740.65					- 740.65
Net Bank Balance at end of month	2,451,975.77	662,100.19	1,214.18	126,709.12	953,853.87	4,195,853.13

Net Bank Balance Dec. 31, 2022 **2,651,222.03**

Gen. Account Outstanding Cheques

<i>Cheque Number</i>	<i>Amount</i>
016374	172.27
016379	68.38
016385	500.00
<i>Total o/s cheques</i>	740.65

Notes:

1. Interest earned was at 5.40% in November (posted in Dec.)

Direct Withdrawals were:

<i>Other (incl. bank fees)</i>	273.55
	273.55

Acronyms

MSI - Municipal Sustainability Initiative
CCBF - Canada Community Building Fund
ACP - Alberta Community Partnership Fund
WtrC.C.R. - Watercourse Crossing Remediation Grant
IMP TCA - Infrastructure Master Plan - Tangible Capital Assets

Statement submitted to Council this 16th day of January, 2024

Greg Brkich
Accountant

(7.)

M.D. of Ranchland No. 66

DECEMBER 2023 RECEIPTS

Collections of Property Taxes, Grant-in-Place of Taxes & late pymt penalties	\$	11,841.76
Fine Revenue collected		1,150.00
Shop Rent collected		3,402.00
Road Allowance Lease fees collected		100.00
Custom heavy equipment work incl. mulching		22,076.00
Gravel sales including trucking		3,629.75
Custom spraying and herbicide sales		6,330.40
Livestock Scale Rent collections		100.00
Bar Sales at Community Christmas Party		682.72
Sundry collections		40.00
GST tax collected		1,386.12
Total Receipts that were Deposited in December 2023	\$	<u>50,738.75</u>

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VENDOR PAYMENT REGISTER REPORT

* DECEMBER 2023

Document Number	Vendor Name	Description	Amount
16380	Blue Bronna Wilderness Camp	Deadstock Pick-up Program	\$ 1,000.00
16381	Janet Sippola	Custom Christmas Cards	747.50
16382	Fire Wise Forest Solutions Ltd.	Reimbursement for GIS work done by CCI Inc.	2,031.75
16383	Fire Wise Forest Solutions Ltd.	Forward bank recalled funds less amount paid to a subcontractor	6,261.54
16384	Tyler Jones	Custom made office desk	2,820.00
16385	University of Sask. Range Team	Sponsorship - Range Management Conference	500.00
EFT000873	Receiver General	Second 1/2 November Payroll deduction remittance	14,314.09
EFT000874	Workers' Compensation Board	Installment Payment	3,520.44
EFT000875	Peden Safety	Health & Safety Program Gap Analysis	357.00
EFT000876	Alberta SouthWest Regional Alliance	Annual Membership	110.00
EFT000877	Alberta Municipal Health & Safety Association	Registration Fees for Online Safety Courses	146.94
EFT000878	Alberta Municipal Insurance Services	Monthly Group Benefits & Oct. Health Spending Account activity	6,075.28
EFT000879	BDO Canada LLP	Interim invoice for 2023 financial audit	6,741.00
EFT000880	Bell Canada	December Supernet Services	754.74
EFT000881	Bishoff's Auto	PW shop supplies	335.34
EFT000882	Brownlee LLP	Rd. Use Agreement file; Judicial Review file; FOIP request file; Undeveloped Rd. Allowance file	9,837.03
EFT000883	Cambrian Enterprises Ltd.	PW shop overhead door service/repair	1,905.75
EFT000884	Cintas Canada Limited	First Aid & Eye Wash Station Maintenance at shop	592.45
EFT000885	Classic Office Movers	Moving large heavy office furnishings to accommodate painting project & trash removal	2,114.38
EFT000886	Custom Riggers (1988) Ltd.	Install tower by PW shop for CB radio	19,317.38
EFT000887	Dynamic Outlook Consulting	GIS, GPS, Cartographic & Database Mgmt Consulting (Spatial Analysis)	433.91
EFT000888	Ferg's Septic Service Ltd.	Oct. 11 Septic Service at Shop Yard	603.75
EFT000889	G.M. Mechanical Ltd.	Hand wash sink repair; Humidifier repairs	1,124.80
EFT000890	Harry's Tire Sales (1984) Ltd.	Ag. Truck tires	2,009.57
EFT000891	Konica Minolta Business Solutions	Nov. Copier/Printer Maintenance Service Agreement	523.24
EFT000892	Kost Fire Equipment Ltd.	Annual fire extinguisher inspection service	967.43
EFT000893	Laura Mowat	PW Shop Janitorial	280.00
EFT000894	MPE Engineering Ltd.	Bldg Assessments; Bridge & Culvert Assessments; Road Assessments	20,726.27
EFT000895	Nanton Quality of Life Foundation	FCSS Grant Partnership	124.50
EFT000896	Canoe Procurement Group of Canada	Grader parts; Oct cell phones (3)	2,157.65
EFT000897	STARS Foundation	Annual Pledge payment	2,500.00
EFT000898	UFA Co-operative Limited	Fuel	11,583.13
EFT000899	Wolfpack Security	Alarm Monitoring at office and PW shop	126.00
EFT000900	RMA Insurance Ltd.	Complete Insurance Policy Renewal	34,727.48
EFT000901	Telus Communications Ltd.	Ag Shop phone lines (2)	139.96
EFT000902	Telus Communications Ltd.	Office phone lines (2)	219.39
EFT000903	Telus Communications Ltd.	Fax line	69.98
EFT000904	Telus Communications Ltd.	Roads shop phone line	106.73
EFT000905	Telus Communications Ltd.	Ag office phone line	106.73
EFT000906	Globalstar Canada Satellite	Satellite phone - one year	1,513.00
EFT000907	Agricultural Employment Alberta	Job Posting Advertisement	236.25
EFT000908	Alberta Municipal Insurance Services	Nov. Health Spending Account activity	40.52
EFT000909	Bishoff's Auto	Janitorial & general PW shop supplies	818.24
EFT000910	Brownlee LLP	Rd. Use Agreement file; Undeveloped Road Allowance file	4,467.75
EFT000911	Carscallen LLP	Alberta Judicial Review Application file	24,057.75
EFT000912	Inspiris	Cloud Server monthly/Firewall/Microsoft 365 exchange annual subscription/Service tickets	1,925.70
EFT000913	Praba Dodds	Admin bldg Janitorial (December) services & supplies	1,825.43
EFT000914	Fort Garry Industries Ltd.	Grader parts and PW shop supplies	859.74
EFT000915	Henderson Renos	Office basement renovations	13,186.71
EFT000916	ISL Engineering	Culvert Remediation Engineering	48,779.06
EFT000917	M.D. of Willow Creek No. 26	DEM; Fire Chief; CPO Services for Q.4 of 2023	36,875.28
EFT000918	Rite-way Fencing (2000) Inc.	Gate repairs after break-in	585.95
EFT000919	Canoe Procurement Group of Canada	Nov. cell phones (3); Blade bolts & nuts;	377.85
EFT000920	Structured Flooring Inc.	Office bldg. painting in basement	2,034.01
EFT000921	Donna Wilson	December Seasonal Holiday party supplies	505.37
EFT000922	Receiver General	First 1/2 December Payroll deduction remittance	15,324.89
EFT000923	EPCOR Energy Services	All Power & Natural Gas bill (November)	2,370.29
EFT000924	CIBC Credit Card Services	Starlink Internet for shops; Garmin GPS costs; LED light conversion inspection fees; Hotel Accomodations; New dishes for office kitchen; Christmas Party supplies; Christmas gifts/gift cards; Stationery office supplies; Shop supplies; Zoom subscription; Meal receipts; Postage; Hosting supplies; Annual Credit card subscription fee; Truck Wash; Stickers; electronic safety forms	9,975.49
EFT000925	Government of Alberta	Q.4 School Requisition Payment	139,707.03
			Total Amount of December Payments: <u>\$ 463,479.44</u>

Total Payments Issued: 59

(9.)

**M.D. OF RANGLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: Director of Emergency Services Report

Meeting Date: January 16, 2024

Originated By: Robert Strauss, CAO

Background: Kelly Starling will be giving an update of events that have transpired since the last meeting he attended.

Strategic Pillar: 3: Public Safety & Emergency Services
5: Collaborative Partnership

**CAO's Review/
Comments/:** This delegation is part of the regular schedule of meetings from the D.E.M. to keep Council directly informed of related matters.

Attachments: DEM Report

Emergency Services

Key Action Items:

Fire Services:

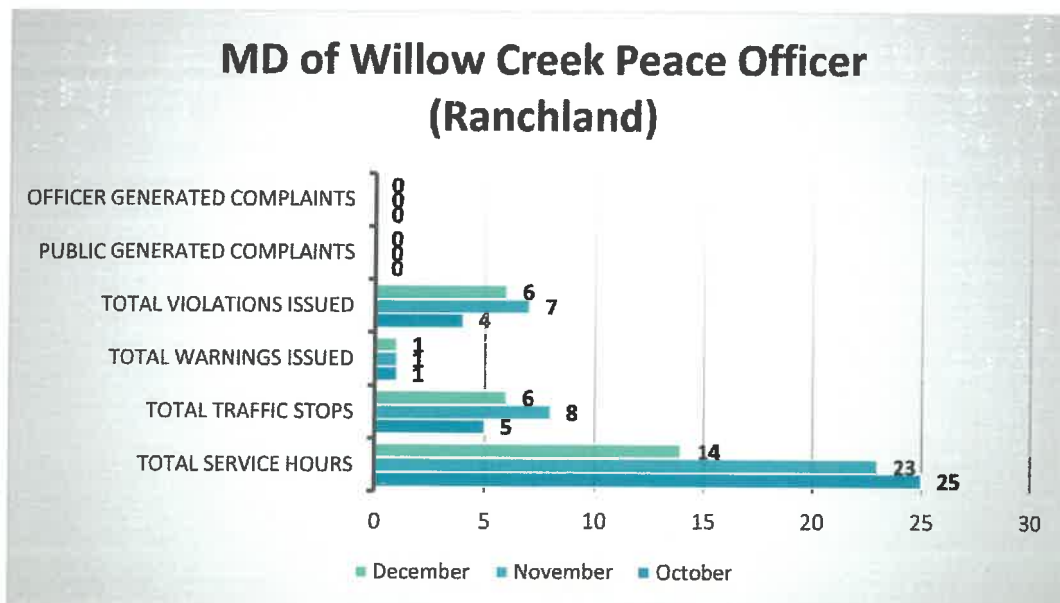
1. WCES had two calls for service within the MD of Ranchland in December; both of which were motor vehicle accidents.
2. WCES staff organized and attended a regular meeting of the Fire Chiefs Committee.
3. WCES staff and contracted fire department members attended the Applied Suicide Intervention Skills Training provided by the Centre for Suicide Prevention and Legacy Place Society.
4. WCES staff attended contracted Fire Departments' Christmas functions to distribute gifts to the firefighters as part of the MD's annual thank you.

Community Peace Officers:

5. The two new patrol vehicles have been on the road for a full month now, and are working very well. The MDWC shop is in the process of fabricating and installing sliding storage racks for the portable weigh scales.
6. CPOs received a driving complaint regarding an individual who was regularly failing to stop at a 4-Way Stop and was often traveling at high rates of speed. Officers patrolled the area, and issued a violation ticket to the driver. Some other notable traffic stops for the month included high rates of speed (177 km/h and 157 km/h were two of the highest recorded).
7. CPOs are transitioning to a new Records Management software in the new year. MRF is specifically designed for CPOs and includes an e-ticketing software that directly links to the province's SafeRoads and APIS portals, and has the ability to provide computer aided dispatch for an all-in-one solution. CPOs completed all of the administrative functions required for the transition.
8. Six violation tickets and one warning was issued within the MD in December.

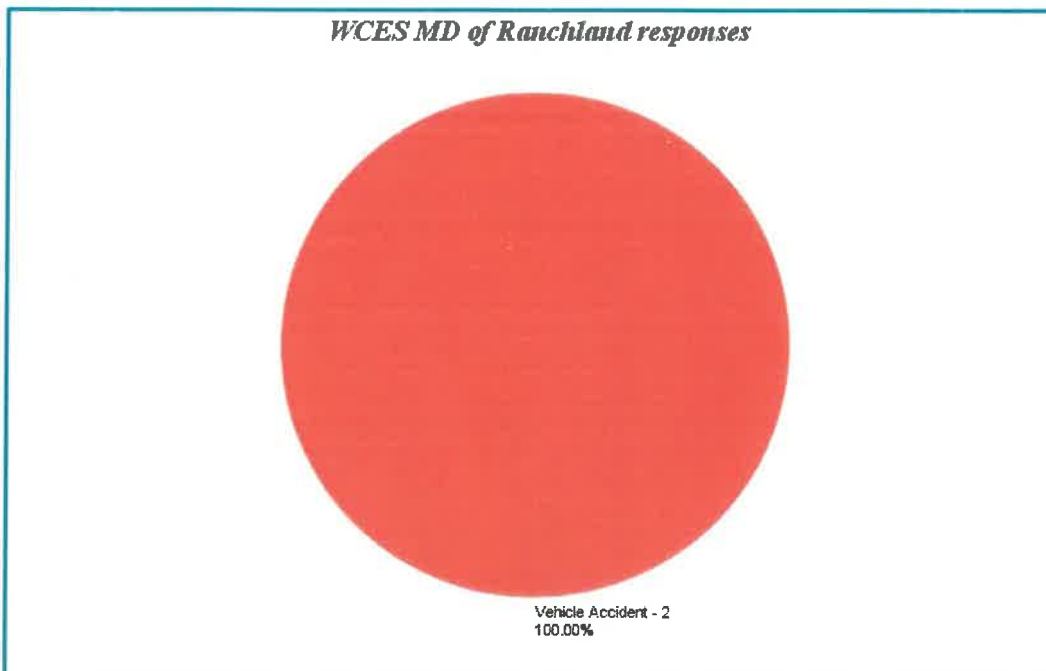
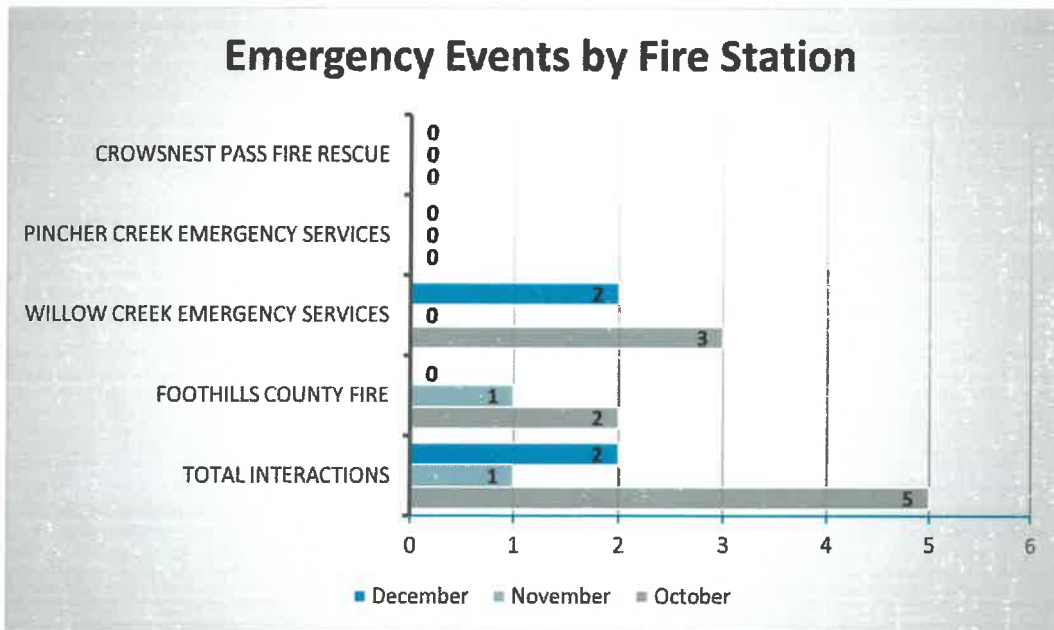
Emergency Management:

9. The MD of Willow Creek Emergency Advisory Committee held a meeting to review the new RMEMP. A motion was made recommending approval of the Plan to Council. Council approved the RMEMP as presented at the December 20, 2023, Council meeting.
10. Revisions/additions were completed to some of the Appendices in the Regional Municipal Emergency Management Plan.



(11)

Priorities	Percentage Complete	Change from Last Month
No. 1: Patrols – to be a presence in the community and to identify problem areas	100%	Continue to support initiative
No. 2: Collaboration with other agencies serving the Ranchland area	100%	Continue to support initiative
No. 3: Traffic Safety – rules of the road infractions and assist Ag Dept. with invasive species checks (slight increase to areas of traffic safety and excessive speed violations)	100%	Continue to support initiative



(12.)

**M.D. OF RANCLAND NO. 66
REPORT TO COUNCIL
Request for Guidance (RFG)**

Title: **Wildfire Survey**

Meeting Date: **Tuesday, January 16, 2024**

Originated By: **Robert Strauss, CAO**

Background: As indicated in the email, RMA is looking to better understand the impacts and response to the 2023 Wildfire Season in Alberta. RMA has issued a survey to RMA members to help gather data on this topic.

Strategic Pillar:

- 3: Public Safety & Emergency Services
- 4. Financial Sustainability
- 5: Collaborative Partnership

Options for Action:

- 1. Review the draft response and edit with any changes required before submitting the survey to RMA.
- 2. Accept for information

Financial Considerations: No significant cost to complete the survey

CAO's Review/ Comments/: Fire Chief Kelly Starling and staff have completed a draft response to the survey, awaiting Council's consideration. Fire Chief Starling will be present to discuss the survey with Council.

Attachments: RMA Email – Dec. 8, 2023.
Draft Survey Response

From: [Robert Strauss](#)
To: [Nikki Funk](#)
Cc: [Kelly Starling](#)
Subject: FW: RMA Wildfire Member Survey
Date: Friday, December 8, 2023 11:58:16 AM
Attachments: [image001.png](#)

Please put this on the January 16th Council meeting agenda. There is a limit of 1 response per municipality.

Thanks,

Robert Strauss
Chief Administrative Officer
M.D. of Ranchland No. 66
P.O. Box 1060, Nanton, AB.
TOL 1R0
Email: (cao@ranchland66.com)
403-646-3131 (work)
403-646-3141 (Fax)

From: Wyatt Skovron <wyatt@RMAAlberta.com>
Sent: Friday, December 8, 2023 10:10 AM
Cc: RMA Board Dist <aamdcboarddist@rmaalberta.com>; Kallie Wischoff <Kallie@rmaalberta.com>
Subject: RMA Wildfire Member Survey

Hello RMA mayors, reeves and CAOs,

Please share this email with relevant people in your municipality

RMA is currently working to better understand how members were impacted by and responded to the wildfires that impacted communities across Alberta in 2023, and how we can work with the Government of Alberta and other stakeholders to improve wildfire mitigation, preparation, response and recovery moving forward. As part of this process, we are seeking your input through a member survey. Having direct input from rural municipalities on their localized experiences will be crucial to getting a better sense of challenges, best practices, and the consistency of provincial support.

We recognize that not all municipalities were impacted by wildfires in 2023. Even if this is the case for your municipality, we would encourage you to complete the survey. You can skip any questions that do not apply to your municipal circumstances, and can still provide feedback on the provincial response and next steps.

The survey deadline is **January 19, 2024**. We would request only one survey be completed per municipality.

The survey must be submitted through the following link: <https://www.surveymonkey.com/r/2023->

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[wildfires](#). If you require a PDF copy of the survey questions to work through them in council or in another group, or have any questions about the survey, please contact RMA Policy Advisor Kallie Wischoff at kallie@RMAAlberta.com.

As always, thank you for taking the time to provide your insight, this type of information is very valuable to RMA's advocacy efforts!

Wyatt Skovron

Manager of Policy and Advocacy



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(15.)



2023 Wildfire Survey

Following the 2023 wildfire season and in preparation for future wildfire seasons, there is value in bringing together impacted municipalities to discuss experiences, challenges, victories, and lessons learned from these trying times. The RMA will use the information gathered in this survey to determine how we can best directly support members in building wildfire capacity and sharing best practices, as well as to advocate to the Government of Alberta for specific improvements to their mitigation, planning, response, and recovery approaches moving forward.

Please answer all questions that relate to your municipality's experience throughout the 2023 wildfire season and skip any that do not. Please ensure there is only one response submitted per municipality. Note that the survey is open to all RMA members, although not all rural municipalities were impacted by wildfires in 2023. If you were not directly impacted by wildfires in 2023, please answer any questions relevant to your municipality, and skip any that may not apply.

All responses will be anonymous, and results will only be shared in aggregate form.

The deadline to complete the survey is January 19, 2024.

* 1. What municipality are you completing this survey for?

* 2. What is your name?

* 3. What is your position within the municipality?

* 4. What is your email address?



(16.)

Your Municipality's Experience

* 5. Describe how your municipality was impacted by the 2023 provincewide wildfire outbreak (select all that apply):

- No impact.
- Our municipality provided resources to other municipalities.
- Fires occurred within the municipality.
- Residents were required to evacuate from the municipality.
- Structures were damaged or destroyed by wildfires.
- Structures were threatened by wildfires.
- Municipal infrastructure was damaged or destroyed by wildfires.
- Municipal infrastructure was threatened by wildfires.
- Our municipality hosted evacuees from neighbouring municipalities.

6. If your municipality was impacted by wildfires in any way in 2023, provide an estimate of the total costs incurred related to wildfire response and recovery.

7. If your municipality applied for the Disaster Recovery Program, how would you describe the quality and frequency of communication from your designated DRP Area Manager/Field Officer.

- Very ineffective
- Somewhat ineffective
- Neutral
- Somewhat effective
- Very effective

8. If your municipality applied for the Disaster Recovery Program, how much DRP funding did your municipality apply for?

9. If your municipality applied for the Disaster Recovery Program, how much did you receive as of now?

10. If your municipality applied for the Disaster Recovery Program, when were you told you would receive funding? Was that timeline met?

(17.)

2023 Wildfire Survey

Communication

11. Rate the effectiveness of your municipality's communication with residents.

- Very ineffective
- Somewhat ineffective
- Neutral
- Somewhat effective
- Very effective

12. Rate the effectiveness of your municipality's communication with municipal staff.

- Very ineffective
- Somewhat ineffective
- Neutral
- Somewhat effective
- Very effective

13. Rate the effectiveness of your municipality's communication with municipal first responders.

- Very ineffective
- Somewhat ineffective
- Neutral
- Somewhat effective
- Very effective

14. Rate the effectiveness of your municipality's communication with the provincial government.

- Very ineffective
- Somewhat ineffective
- Neutral
- Somewhat effective
- Very effective

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15. Rate the effectiveness of your municipality's communication with evacuees in your community.

- Very ineffective
- Somewhat ineffective
- Neutral
- Somewhat effective
- Very effective

16. Rate the effectiveness of your municipality's communication with neighbouring municipalities.

- Very ineffective
- Somewhat ineffective
- Neutral
- Somewhat effective
- Very effective

17. Describe how you communicated with neighbouring municipalities during the wildfire event. (ie. evacuations, road closures, etc.)

18. What were the main challenges your municipality faced in communicating with residents during the wildfire event?

19. Describe the communication channels your municipality used to share information with residents, including the effectiveness of each (ie. Social media, radio, website, etc.)

20. Describe your municipality's communication successes.

21. Describe your municipality's communication challenges.

(19.)

2023 Wildfire Survey

Intermunicipal Collaboration

22. Describe how your municipality collaborated with neighbouring municipalities throughout wildfire season.

23. Rate the support your municipality received from neighbouring municipalities throughout wildfire season.

- Very ineffective
- Somewhat ineffective
- Neutral
- Somewhat effective
- Very effective

24. Did your municipality have evacuation plans in place with surrounding municipalities? If so, were those plans effective?

25. Was your municipality alerted of any wildfire risks or potential impacts from neighbouring municipalities? If so, were those alerts helpful to your municipality's planning and response?

Provincial Support

26. Was the Government of Alberta adequately prepared for the 2023 wildfire season? Please explain your answer.

27. Did your municipality have adequate provincial financial support during and following the 2023 wildfire season?

- Yes
 No

28. Rate the support your municipality received from the Government of Alberta throughout wildfire season.

- Very ineffective
 Somewhat ineffective
 Neutral
 Somewhat effective
 Very effective

29. Did your municipality have access to adequate provincial wildland firefighter capacity and equipment during and following the 2023 wildfire season?

- Yes
 No

30. Rate the quality of the province's communications process during wildfire events.

- Very ineffective
 Somewhat ineffective
 Neutral
 Somewhat effective
 Very effective

31. What, if anything, could the province do to better prepare for and assist with wildfires in the future?

2023 Wildfire Survey

Next Steps

32. What can the RMA do to support wildfire preparation and planning for rural municipalities?

33. What resources and information would be most effective for wildfire mitigation, preparation, and response?

**M.D. OF RANCHLAND NO. 66
REPORT TO COUNCIL
Request for Guidance (RFG)**

Title: Foothills Little Bow Municipal Association Meeting - ****

Meeting Date: January 16, 2023

Originated By: Robert Strauss, CAO

Background: The Foothills Little Bow Municipal Association (RMA District 1) meeting is taking place in Lethbridge on Friday, January 19th, 2024. I am looking to see if we have Councillors planning on attending as I will need to give them tentative numbers for the lunch.

Past and current practice at Foothills Little Bow is that CAOs often attend with their Councils. If we have an elected official going from the MD of Ranchland, I would be pleased to make my time available to join them.

Benefits: If possible, it may be beneficial for elected officials to avail themselves to the information sharing process/ potential networking, at these district meetings with peers from other rural municipalities.

There may be some political benefits as well, in showing the MD of Ranchland's support for any common concerns of neighboring municipalities' issues. Maintaining these relationships in advance would better position the MD of Ranchland for when the MD of Ranchland has a concern and is looking for support from its neighbors.

Disadvantages: One day of time commitment from at least one councillor

Strategic Pillar:

1. Environmental Stewardship,
2. Infrastructure and Service Delivery
- 3: Public Safety & Emergency Services
4. Financial Sustainability
- 5: Collaborative Partnership
- 6: Community

Options for Action:

- 1.) Attend the Jan. 19th, 2024, meeting
- 2.) Do not attend the Jan. 19th, 2024 meeting.

**CAO's Review/
Comments/:**

The attendance of the Foothills Little Bow Municipal Association (RMA District 1) meetings is entirely a political decision and I await the Council's decision.

Attachments:

Notice of Meeting and preliminary FLB Agenda



FOOTHILLS LITTLE BOW MUNICIPAL ASSOCIATION

AGENDA

January 19, 2024

10:00 am

Coast Hotel – Lethbridge

Continental Ballroom

Page

- | | |
|-------|---|
| 1 | Welcome and Introduction of Guests |
| 2 | Roll Call of Persons Present and Quorum |
| 3 | a) Member Municipalities |
| 3 | Adoption of Agenda |
| 4 | Tributes to Members |
| 4 | a) Tribute to Members Who Passed Away |
| 5 | Adoption of Minutes |
| 5 - 9 | a) Minutes of the September 15, 2023 Meeting |
| 6 | Chair Report |
| 7 | Greetings |
| 8 | Delegation |
| | a) Natural Resources Conservation Board (NRCB) |
| | • Andy Cumming, Director Field Services, NRCB |
| | • Sean Royer, CEO, NRCB |
| 9 | Reports |
| | a) RMA District 1 Director, Jason Schneider |
| | b) RMA President, Paul McLaughlin |
| 10 | Greetings (after lunch) |

(25.)

11 Delegation

a) **Watershed Resources Panel Discussion**

- **Shannon Frank, Executive Director, Oldman Watershed Council**
- **Richard Phillips, General Manager, Bow River Irrigation District (BRID)**

12 Resolution Session

a) ***No resolutions submitted***

13 Financial Reports

10

a) **Profit & Loss Statement**

11

b) **Balance Sheet**

14 Elections

a) **Election of Chair**

b) **Election of Vice Chair**

c) **Resolution Committee - Member 1**

d) **Resolution Committee - Member 2**

15 Next Meeting

a) **September 20, 2024**

16 Adjournment

(26.)



Foothills Little Bow Municipal Association

ROLL CALL - MEMBER MUNICIPALITIES

- Cardston County
- Cypress County
- County of Forty Mile
- County of Newell
- County of Warner
- Foothills County
- Lethbridge County
- M.D. of Pincher Creek
- M.D. of Ranchland
- M.D. of Taber
- M.D. of Willow Creek
- Municipality of Crowsnest Pass
- Vulcan County

(27.)



Tribute to Members Who Passed Away

MD of Pincher Creek – William Hlady – Councillor from 1980-1086

MD of Willow Creek – Edward Neufeld



**Foothills Little Bow Municipal Association
MINUTES**

September 15, 2023

Coast Hotel, Continental Ballroom
526 Mayor Magrath Dr S, Lethbridge, AB

Member Municipal Districts & Counties Present:	Regrets:
Cardston County	
Cypress County	
County of Forty Mile	
County of Newell	
County of Warner	
Foothills County	
Lethbridge County	
M.D. of Pincher Creek	
M.D. of Ranchland	
M.D. of Taber	
M.D. of Willow Creek	
Municipality of Crowsnest Pass	
Vulcan County	
Chair: Laurie Lyckman, Vulcan County	Vice Chair: Randy Taylor, County of Warner
Resolution Committee: Randy Bullock, Cardston County	
Recording Secretary: Lansley Middleton, Vulcan County	

Welcome and Introduction of Guests

Chair Lyckman called the meeting to order at 10:02 a.m.

Roll Call and Quorum

Roll Call was taken and representatives of all Municipal Districts and Counties were accounted for.

Adoption of Agenda

MTN 8/23

MOVED BY: John Van Driesten, M.D. of Willow Creek
That the agenda of the September 15, 2023 meeting of the Foothills Little Bow Association be adopted as presented.

CARRIED.

Foothills Little Bow Municipal Association - Minutes September 15, 2023

Tributes to Members

A moment of silence was held for the following members who had passed since the last meeting:

- Robert Horvath, Lethbridge County
- Kathy Bulger, County of Newell
- James William Ellis, Vulcan County
- Terry Helgerson, Cardston County

Adoption of Minutes

Minutes of the January 13, 2023 Meeting

MTN 9/23

MOVED BY: *Tamara Miyanaga, M.D. of Taber*
That the minutes of the January 13, 2023 Foothills Little Bow Association Meeting be approved as presented.

CARRIED.

Greetings

Minister of Municipal Affairs, Hon. Ric McIver, provided a written greeting to the members.

Delegation

Cypress County - Ag Connections Conference 2023

Beth Cash, Economic Development Officer with Cypress County, presented on Cypress County's upcoming Ag Connections Conference:

- A one-day conference on November 22, 2023 at the Medicine Hat Stampede & Exhibition Grounds;
- Keynote speaker: Lesley Kelly;
- Plenary Sessions including Farm Credit Canada outlook for 2024, drone session, etc.;
- Register by visiting Cypress County's website.

Reports

RMA District 1 Director, Jason Schneider

Director Jason Schneider provided an update on:

- Quasi-Judicial Agencies - RMA Member Committee; conducting a technical analysis of agency mandates and processes;
- RMA Reports and Projects including recently completed report on FCSS Service Delivery Challenges in Rural Alberta.

RMA President, Paul McLauchlin

President Paul McLauchlin provided an update on:

- LGFF allocations, bridge infrastructure support, unpaid taxes and access to tax revenues, well drilling & equipment tax review, solar developments and approvals, business services update, insurance update, and AUC pause on renewable approvals.

Foothills Little Bow Municipal Association - Minutes September 15, 2023

RMA Vice President, Kara Westerlund

VP Kara Westerlund greeted the group and conducted a live poll for members.

Resolution Session

Amendments to MGA Section 619 - County of Warner & MD of Willow Creek

Randy Bullock, Cardston County, read the resolution 'Amendments to Municipal Government Act Section 619'.

MTN 10/23

MOVED BY: Earl Hemmaway, M.D. of Willow Creek

SECONDED BY: Ross Ford, County of Warner

That the Rural Municipalities of Alberta urge the Government of Alberta to amend Section 619 of the Municipal Government Act to state that decisions made by provincial regulators in granting licenses, permits, approvals and other authorizations under their jurisdiction must be consistent with municipal statutory land use planning related to the protection of productive agricultural lands, impacts on municipal infrastructure, existing land uses, and other possible local project impacts.

CARRIED.

Compensation Resulting from Regulatory Changes - MD of Willow Creek

Randy Taylor, County of Warner, read the resolution 'Compensation Resulting from Regulatory Changes'.

MTN 11-23

MOVED BY: Earl Hemmaway, M.D. of Willow Creek

SECONDED BY: Craig Widmer, County of Forty Mile

That the Rural Municipalities of Alberta request the Government of Alberta implement a mechanism that will require a review of all existing and future legislation to determine negative financial impacts to private property,

AND,

that the Rural Municipalities of Alberta request the Government of Alberta to implement Recommendation Number Six from the Special Committee on Real Property Rights, and that private property owners impacted by the changes to the Historical Resources Act be compensated.

CARRIED.

Foothills Little Bow Municipal Association - Minutes September 15, 2023

Ensuring a Minimum Standard and Adequate Ambulance Services are Available Throughout Rural Alberta - MD of Taber

Randy Bullock, Cardston County, read the resolution 'Ensuring a Minimum Standard and Adequate Ambulance Services are Available Throughout Rural Alberta'.

MTN 12/23

MOVED BY: Chantal Claassen, M.D. of Taber
SECONDED BY: Shane Hok, Cypress County

That the Rural Municipalities of Alberta (RMA) advocate that the Government of Alberta and the Alberta Health Services (AHS) ensure every area of Alberta has available ambulances with qualified emergency personnel, who can provide response times that ensure lifesaving measures.

CARRIED.

Growth Management Board Voluntary Membership - Foothills County

Randy Taylor, County of Warner, read the resolution Growth Management Board Voluntary Membership.

MTN 13/23

MOVED BY: Delilah Miller, Foothills County
SECONDED BY: John Van Driesten, M.D. of Willow Creek

That the Rural Municipalities of Alberta (RMA) advocate that the Government of Alberta remove mandatory growth management boards (GMBs) from the Municipal Government Act;

Further be it resolved that should the Government of Alberta fail to abolish GMBs, the RMA shall advocate to amend the MGA (and the Calgary and Edmonton Metropolitan Region Board Regulations) to change the membership in GMBs from mandatory to voluntary to ensure the interests of all members of a GMB are equally considered and represented.

CARRIED.

Delegation

Watershed Resources Panel Discussion:

Mike Murray, Executive Director, Bow River Basin Council

Steve Meadows, Board Chair, Bow River Basin Council

Jason Schneider, Bow River Basin Council Member, International Joint Committee Member

Mr. Murray presented the members with an overview of the Bow River Basin Council's background and purpose including projects they are working. The group took questions from the floor regarding mitigation tools, drought concerns in southern Alberta, urban expansion, and provincial support.

Foothills Little Bow Municipal Association - Minutes September 15, 2023

Financial Reports

Profit & Loss Statement and Balance Sheet

MTN 14/23

MOVED BY: Ross Ford, County of Warner

That the Profit & Loss Statement and Balance Sheet be approved as presented.

CARRIED.

Next Meeting

January 19, 2024

Acknowledgement

Randy Taylor, County of Warner, paid tribute to Tasha Blumenthal with RMA for all her hard work and contributions to municipalities. Ms. Blumenthal is leaving RMA to pursue a career with a municipality.

Adjournment

MTN 15/23

MOVED BY: Earl Hemmaway, M.D. of Willow Creek

That the meeting be adjourned at 2:16 p.m.

CARRIED.

Foothills Little Bow Association
Profit & Loss - Unaudited
As at December 31, 2023

	<u>2023</u>	<u>2022</u>	<u>\$ Change</u>
Ordinary Income / Expense			
Income			
Intereset	\$ 7	\$ 8	-\$ 1
Members Fees	\$ 5,850	\$ 5,850	\$ -
Sponsorship	\$ 1,650	\$ 2,000	-\$ 350
Total Income	<u>\$ 7,507</u>	<u>\$ 7,858</u>	<u>-\$ 351</u>
Expenses			
Meeting Expenses	\$ 9,350	\$ 8,026	\$ 1,324
Professional Fees	\$ -	\$ -	\$ -
Total Expenses	<u>\$ 9,350</u>	<u>\$ 8,026</u>	<u>\$ 1,324</u>
NET INCOME	<u><u>-\$ 1,843</u></u>	<u><u>-\$ 168</u></u>	<u><u>-\$ 1,675</u></u>

***CURRENT MEMBERSHIP FEES ARE \$450**

**Foothills Little Bow Association
Balance Sheet - Unaudited
As at December 31, 2023**

	<u>Dec 2023</u>	<u>Sept 2023</u>	<u>\$ Change</u>
ASSETS			
Current Assets			
Chequing/Savings			
ATB Financial	\$ 17,739	\$ 22,516	-\$ 4,777
Total Chequing/Savings	<u>\$ 17,739</u>	<u>\$ 22,516</u>	<u>-\$ 4,777</u>
Accounts Receivable			
Accounts Receivable	\$ 450	\$ 450	\$ -
Total Accounts Receivable	<u>\$ 450</u>	<u>\$ 450</u>	<u>\$ -</u>
Total Current Assets	<u>\$ 18,189</u>	<u>\$ 22,966</u>	<u>-\$ 4,777</u>
TOTAL ASSETS	<u>\$ 18,189</u>	<u>\$ 22,966</u>	<u>-\$ 4,777</u>
LIABILITIES & EQUITY			
Current Liabilities			
Accounts Payable	\$ 3,443	\$ 3,640	-\$ 197
Total Liabilities	<u>\$ 3,443</u>	<u>\$ 3,640</u>	<u>-\$ 197</u>
Equity			
Opening Balance Equity	\$ 5,187	\$ 5,187	\$ -
Unrestricted Net Assets	\$ 11,401	\$ 15,149	
Net Income	-\$ 1,843	-\$ 1,010	
Total Equity	<u>\$ 14,745</u>	<u>\$ 19,326</u>	<u>-\$ 4,581</u>
TOTAL LIABILITIES & EQUITY	<u>\$ 18,189</u>	<u>\$ 22,966</u>	<u>-\$ 4,777</u>

**M.D. OF RANCHLAND NO. 66
REPORT TO COUNCIL
Information Update (IU)**

Title: MD of Ranchland, MDP update

Meeting Date: Tuesday, January 16, 2024

Originated By: Robert Strauss, CAO

Background: We are working with ORRSC to commence the process for a new updated Municipal Development Plan (MDP) for the MD of Ranchland. Through discussions with ORRSC it has been determined there may be some changes to the MDP the MD of Ranchland may wish to consider initially and prior the overall large update to the MDP.

Steve Harty, Senior Planner from ORRSC will be in attendance at the January 16, 2024 Council meeting to discuss potential preliminary changes/amendments to the MDP.

Strategic Pillar:

1. Environmental Stewardship
2. Infrastructure and Service Delivery
- 3: Public Safety & Emergency Services
4. Financial Sustainability
- 5: Collaborative Partnership
- 6: Community

Options for Action: 1.) Proceed to the drafting a bylaw to make these interim MDP changes to the Bylaw.

2.) Accept for information.

Financial Considerations: Relatively insignificant additional cost as the MD of Ranchland is part of the ORRSC organization and updates to statutory planning documents are mostly covered through the membership fees.

CAO's Review/Comments/: Discussion to follow at the January 16, 2024 Council meeting. Steve Harty will be in attendance.

Attachments: Consolidated preliminary amendments to the MD of Ranchland MDP attached in draft amendments document and email.

Nikki Funk

From: Robert Strauss
Sent: Wednesday, January 3, 2024 2:03 PM
To: Nikki Funk
Subject: FW: interim MDP urgent clauses
Attachments: MD Ranchland MDP 02-03 (consolidated to Bylaw 2012-02) DRAFT AMENDMENTS 2023.pdf

Robert Strauss
Chief Administrative Officer
M.D. of Ranchland No. 66
P.O. Box 1060, Nanton, AB.
T0L 1R0
Email: (cao@ranchland66.com)
403-646-3131 (work)
403-646-3141 (Fax)

From: Steve Harty <steveharty@orrsc.com>
Sent: Friday, December 8, 2023 4:23 PM
To: Robert Strauss <CAO@ranchland66.com>
Subject: RE: interim MDP urgent clauses

Hi Robert,

Here is a first initial draft of the initial proposed policy additions in the MDP for the 'urgent clauses'.

I inserted them into the appropriate sections of the existing MDP (as additions) as best I could.

Note:

- The orange text is the suggestions for additions from the legal/consultant's review and comments provided to the MD.
- The red text is some additional suggestions from me, to further support those initiatives, to align with what the MD recently added to its Land Use Bylaw (to support the bylaw in other words), and to further help with future land use challenges (such as coal mining.)
- I also took a couple of policies out of your IDP with the CNP and slightly reworded them to go in the MDP. (So, they can't be said to not align with the IDP document.)
- I also pulled items from Council's strategic plan and the submission to the provincial Coal Policy Committee where the MD made submissions and tried to form some of those into MDP policies.

I did this rather quick (from my planning perspective end anyway) so a few might need some minor word smithing or editing, but hopefully the main idea is there.

Note the very last policy under Environmental Considerations makes a bold statement:

(37¹.)

10.16 The MD of Ranchland is not supportive of coal related activities in the headwaters of the entire South Saskatchewan River Basin due to lack of water resources, conflict with current uses, and biodiversity and environmental concerns.

I pulled that out of the Coal Committee submission, but Council can decide if it also wants to include such a forthright statement in the MDP.

Hope this is a good start or can at least start the discussions with Council.

Let me know if there is something else you want to include or if I missed something important Council wanted, etc.

Steve Harty

ORRSC Senior Planner

3105 – 16th Avenue North

Lethbridge, Alberta T1H 5E8

Phone: (403) 329-1344

Toll-free phone: 1-844-279-8760

Email: steveharty@orrsc.com



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(38.)

**MM.D. OF RANCLAND NO. 66
REPORT TO COUNCIL
Request For Descision (RFD)**

Title: Meeting with Minister of Municipal Affairs RMA

Meeting Date: Tuesday, January 16, 2024

Originated By: Robert Strauss, CAO

Background: At the annual Spring RMA Conference, the Minister of Municipal Affairs is once again making available delegation time slots for municipalities that have concerns and wish to meet with the Minister.

Strategic Pillar:

1. Environmental Stewardship
2. Infrastructure and Service Delivery
3. Public Safety & Emergency Services
4. Financial Sustainability
5. Collaborative Partnership
6. Community

Options for Action: 1. Determine if there is an urgent matter that warrants a meeting with the Minister of Municipal Affairs during the Spring conference and if so, make a formal request to meet with the Minister.

**CAO's Review/
Comments/:** 1. Typically, these meetings are reserved for municipalities with a pressing matter to meet with the Minister. The parameters for a meeting request re attached in the email from the department of Municipal Affairs.

Attachments: Email- Dept. of Municipal Affairs - January 5th, 2024

(39.)

<ADMIN@MDWAINWRIGHT.CA>; admin@id4waterton.ca; ! A Crofts <acrofts@mdtaber.ab.ca>

Subject: Meeting request with Minister McIver – RMA Spring Convention 2024

Dear Chief Administrative Officer:

I am writing to inform you of a potential opportunity for municipal councils to meet with the Honourable Ric McIver, Minister of Municipal Affairs, at the 2024 Rural Municipalities of Alberta (RMA) Spring Convention, scheduled to take place at the Edmonton Convention Centre from March 18-20, 2024. These meetings will be in person at the convention centre or the Alberta Legislature, as scheduling permits.

Should your council wish to meet with Minister McIver during the convention, please submit a request by email with potential topics for discussion to ma.engagement@gov.ab.ca no later than January 26, 2024.

We generally receive more requests than can be reasonably accommodated over the course of the convention. Requests which meet the following criteria will be given priority for meetings during the convention:

- Municipalities that identify up to three discussion topics related to policies or issues directly relevant to the Minister of Municipal Affairs and the department.
 - It is highly recommended to provide details on the discussion topics.
- Municipalities located within the Capital Region can be more easily accommodated throughout the year, so priority will be given to requests from municipalities at a distance from Edmonton and to municipalities with whom Minister McIver has not yet had an opportunity to meet.
- Meeting requests received after the deadline will not be considered for the convention.

Meeting times with the Minister are scheduled for approximately 15 minutes. This allows the Minister to engage with as many councils as possible. All municipalities that submit meeting requests will be notified at least two weeks prior to the convention as to the status of their request.

Municipal Affairs will make every effort to find alternative opportunities throughout the remainder of the year for municipalities the Minister is unable to accommodate during the convention.

Engagement Team
Municipal Services Division
Municipal Affairs

(40.)

**M.D. OF RANCHLAND NO. 66
REPORT TO COUNCIL
Request for Guidance (RFG)**

Title: February / March Meeting Dates

Meeting Date: Tuesday, January 16, 2024

Originated By: Robert Strauss, CAO

Background: A potential Council meeting scheduling conflict has occurred. The February 20th Council meeting conflicts with the Crown of the Continent Conference on January 20th in Lethbridge. There was some discussion that this event may be attended by one or more Councillors.

Strategic Pillar:

1. Environmental Stewardship
2. Infrastructure and Service Delivery
3. Public Safety & Emergency Services
4. Financial Sustainability
5. Collaborative Partnership
6. Community

Options for Action: 1.) Reschedule the following Council meetings from:
February 20, 2024 (and)
March 5, 2024 to:

February 27, 2024 (and)
March 12, 2024

With the same times applying new dates.

**CAO's Review/
Comments/:**

1. Council to review the dates and ensure they have no conflicts with it, and then approve the change by resolution.

Attachments: 2 Council meeting calendars (before and after).

(41.)

2024

M.D. of Ranchland Meeting Schedule

IMPORTANT DATES

JANUARY

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

MARCH

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

JULY

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JANUARY

- 5th - Council Meeting
- 5th - ASB (Optional)
- 16th - Council Meeting
- Jan 22-24 - Provincial ASB Conference

FEBRUARY

- 6th - Council Meeting
- 6th - ASB (Optional)
- 27th - Council Meeting

MARCH

- 18th-20th RMA Spring Convention
- 12th - Council Meeting
- 12th - ASB (Optional)
- 26th - Council Meeting

APRIL

- 9th - Council Meeting
- 9th - ASB (Optional)
- 23rd - Council Meeting

MAY

- 7th - Council Meeting
- 7th - ASB (Optional)
- 21st - Council Meeting

JUNE

- 4th - Council Meeting
- 4th - ASB (Optional)
- 18th - Council Meeting

JULY

- 2nd - Council Meeting
- 2nd - ASB (Optional)
- 16th - Council Meeting

AUGUST

- 6th - Council Meeting
- 6th - ASB (Optional)
- 20th - Council Meeting

SEPTEMBER

- 3rd - Council Meeting
- 3rd - ASB (Optional)
- 17th - Council Meeting
- 30th-Oct 3rd - NAISMA Conference

OCTOBER

- 1st - Council Meeting
- 1st - ASB (Optional)
- 15th - Council Meeting (Organizational meeting)

NOVEMBER

- 12th - Council Meeting
- 12th - ASB (Optional)
- 26th - Council Meeting
- 4th to 7th- RMA FGM Expo

DECEMBER

- 17th - Council Meeting
- 17th - ASB (Optional)

(42-)