

**AGENDA**  
**MD OF RANCHLAND NO. 66**  
**AGRICULTURAL SERVICE BOARD MEETING**  
**CHAIN LAKES PROVINCIAL PARK**  
**June 3, 2025**

**1. CALL TO ORDER**

**2. ACCEPTANCE OF AGENDA** ..... Pages 1 - 2

**3. APPROVAL OF MINUTES**

ASB Minutes from May 6, 2025 ..... Page 3 - 7

**3. BUSINESS**

**A. Old Business**

- i. Livestock Scale ..... Page 8
- ii. Beef n Bean
- iii. Westin Foundation Funding
- iv. ASB Action Items ..... Page 9
- v. Coal Statement of Concern  
*Tabled from Mar. 4, 2025 Meeting*

**B. New Business**

- i. 2025 to 2029 ASB & Resource Management Grants
- ii. 2024 ASB Grant Report
- iii. Ag. & Enviro. Stewardship Position Update
- iv. Appointment of Inspectors & Officers ..... Page 10  
*RFD*
- v. Ag. Fieldman Report ..... Pages 11 - 12
- vi. NAISMA Partnership ..... Page 13  
*RFD*
- vii. 2025 NAISMA Conference ..... Pages 15 - 16  
*Nov. 3 to 6, 2025 - Lake Tahoe NV.*
- viii. Next Meeting

**4. CORRESPONDENCE**

None

**5. ADJOURN**

## **Information**

### **Upcoming Events**

Southern Alberta Grazing School for Women  
*July 16 – 17, 2025 – Twin Butte*

NAISMA Conference  
Nov. 3 – 6, 2025 – Lake Tahoe

Celebrating Rangelands  
*November 13, 2025 – Claresholm*

**MD OF RANCHLAND NO. 66**  
**AGRICULTURAL SERVICE BOARD MINUTES**  
Tuesday, May 6, 2025

The regular meeting of the Agricultural Service Board of the Municipal District of Ranchland No. 66 was held in Council Chambers in the Municipal Office on Tuesday, May 6, 2025 commencing at 10:00am

---

**IN ATTENDANCE:** Jody Wilson, Chairman  
Lucy Streeter, Board Member  
Donna Wilson, Board Member  
Don Mowat, Board Member  
Roxy Wideman, Board Member  
Ron Davis, Reeve  
Harry Streeter, Councillor

Rick Niwa, Agricultural Fieldman, Recording Secretary  
Shayna Jones, Assistant Ag Fieldman, Scribe

**REGRETS:** Cameron Gardner, Councillor

**CALL TO ORDER:** Chairman Jody Wilson called the meeting to order at 10:04

**ACCEPTANCE OF  
AGENDA**

**M45/05/06/25** Moved by Member Lucy Streeter to accept the agenda as presented. Carried.

**APPROVAL OF  
MINUTES**

**M46/05/06/25** Moved by Member Harry Streeter to approve the minutes from March 4, 2025. Carried.

**OLD BUSINESS**

**2025 Beef “n” Bean** Members discussed the 2025 Beef n Bean.

<b>M47/05/06/25</b>	Moved by Member Don Mowatt to hire Danny Hooper for the 2025 Beef n Bean.	Carried.
	Moved by Member Roxy Wideman to hire Jitterbug to cater the 2025 Beef n Bean.	Carried.
<b>ASB ACTION ITEMS</b>	Members received a currents list of ASB Action Items.	
<b>M48/05/06/25</b>	Moved by Member Ron Davis to accept ASB Action Items for information.	Carried.
<b>Coal Statement of Concern</b>		
<b>M49/05/06/25</b>	Moved by Member Roxy Wideman to table Coal Statement of Concern until next meeting.	Carried.
<b>Westin Foundation Funding</b>	Members discussed Westin Foundation Funding	
<b>M59/05/06/25</b>	Moved by Member Donna Wilson to accept Westin Foundation Funding for information.	Carried.
<b><u>NEW BUSINESS</u></b>		
<b>Bio Control Consortium</b>	Members received a verbal report about the Biocontrol Consortium.	
<b>M51/05/06/25</b>	Moved by Member Lucy Streeter to accept the report on Bio Control Consortium for information.	Carried.
<b>Bio Control Summit</b>	Members were provided with a report about the Bio Control Summit.	
<b>M52/05/06/25</b>	Moved by Member Don Mowatt to accept the Bio Control Summit report for information.	Carried.

<b>Crown Managers Forum</b>	Members were provided with a report on the Crown Managers Forum.
<b>M53/05/06/25</b>	Moved by Member Roxy Wideman to accept the Crown Managers Forum report for information.
	Carried.
<b>Livestock Scale</b>	Members discussed the Livestock Scale
<b>M54/05/06/25</b>	Moved by Member Harry Streeter for Rick Niwa to bring information regarding purchasing a new Livestock Scale to the next meeting.
	Carried.
<b>Ag Section of MD Website</b>	Members were shown the Ag section of the new MD Website.
<b>M55/05/06/25</b>	Moved by Member Ron Davis to accept Ag Section of MD Website for information.
	Carried.
<b>Producer Weed Assistance Program Budget</b>	Members were provided with information regarding the Producer Weed Assistance Program Budget.
<b>M56/05/06/25</b>	Moved by Member Lucy Streeter to accept Producer Weed Assistance Program Budget for information.
	Carried.
<b>2025 Schedule of ASB Rates and Fees</b>	Members were presented the 2025 Schedule of ASB Rates and Fees.
<b>M57/05/06/25</b>	Moved by Member Ron Davis that the ASB accepts the proposed 2025 Schedule of ASB Rates and Fees as presented and forward it to council for their consideration.
	Carried.

<b>IWMP Weed Groups</b>	Members were presented IWMP Weed Groups.
<b>M58/05/06/25</b>	Moved by Member Harry Streeter that the ASB accept the proposed revisions to the IWMP, as presented, and forward them to council for their consideration. Carried.
<b>Riparian Assistance Program Terms &amp; Conditions</b>	Members were provided information regarding the Riparian Assistance Program Terms & Conditions.
<b>M59/05/06/25</b>	Moved by Member Donna Wilson to accept Riparian Assistance Program Terms and Conditions for information. Carried.
<b>Weed Assistance Program Terms and Conditions</b>	Members received information about the Weed Assistance Program Terms and Conditions.
<b>M60/05/06/25</b>	Moved by Member Roxy Wideman to accept the Weed Assistance Program Terms and Conditions for information. Carried.
<b>2025 Staff Update</b>	Members received a verbal update about 2025 Ag Department Staff.
<b>M61/05/06/25</b>	Moved by Member Don Mowatt to accept for information. Carried.
<b><u>CORRESPONDENCE</u></b>	
	<ul style="list-style-type: none"> <li>- Agriculture Tariffs-Minburn Country</li> <li>- Farmer Pesticide Certification-MD of Greenvew</li> <li>- BILL C-293-Parkland County</li> <li>- AgKnow- Cypress County</li> <li>- Prov. ASB Conference Decorum-Big Lakes County</li> <li>- Broadband Access-Starland County</li> <li>-</li> </ul>
<b>M62/05/06/25</b>	Moved by Member Ron Davis accepted the correspondence for information. Carried.

**ADJOURNMENT**

**M63/05/06/25**

Moved by Chairman Jody Wilson to adjourn meeting at 11:50am.

Carried.

These minutes approved this \_\_\_\_ day of \_\_\_\_ 2025.

---

Jody Wilson, Chairman

---

Rick Niwa, Agricultural Fieldman

# Livestock Scale Income & Expenses

## Expenses

Date	Item	Cost
Feb. 2024	Replace display screen	\$ 2,509.83
2024	Replace all lights and related wiring (approximate)	\$ 80.00
March 2025	New tires	\$ 545.95
March 2025	Fix axels	\$ 1,545.00
March 2025	Weld cracked frame	\$ 375.00
April 2025	Check shirk issues, calibrate, fix printer	\$ 1,300.00
April 2025	Replace panels	\$ 442.74
May 2025	Fix bent hitch	
	<b>TOTAL</b>	<b>\$ 6,798.52</b>

## Revenue

2023	\$ 2,400.00
2024	\$ 2,300.00
<b>TOTAL REVENUE</b>	<b>\$ 4,700.00</b>

**NET** **\$ 2,098.52**

**Note** *Smaller misselaneous items and staff time not accounted for.*

## ASB Action Items

### May 6, 2025

Designate	Description	Status
Staff	Hire Danny Hooper for Beef n Bean	Complete
Staff	Hire Jitterbug Catering for Beef n Bean	Complete
Staff	Provide Information on Possible Livestock Scale Purchase to Next Meeting	In Progress
Staff	Forward 2025 Schedule of ASB Rates & Fees to Council for Approval	Complete
Staff	Forward IWMP to Council for Approval	Complete

### March 4, 2025

Designate	Description	Status
Staff	Forward 2025 Schedule of Producer Weed Assistance Programs to Council	Complete
Staff	Contact Jerry Carroll, Danny Hooper & Dan Gilles for Pricing & Availability for Beef n Bean	Complete

### February 4, 2025

Designate	Description	Status
Staff	Donate \$2000 to FFGA	Completed
Staff	Send letter to producers with unpaid invoices for weed control	Completed
Staff	Draft recommendations to address with unpaid weed control invoices	Pending
Staff	Update Rental Equipment Policy and forward to council for their consideration	Completed
Staff	Recommend council review the ASB Bylaw 2024-01	Completed
Staff	Recommend that council review the ASB Act	Completed

### January 7, 2025

Designate	Description	Status
Staff	Present 2024 ASB Year End Report to Council	Completed

### November 12, 2024

Designate	Description	Status
Staff	Create list of annual sponsorships and bring to next meeting	Completed
Staff	Apply for 2025 to 2029 ASB & Enviro Grant	Completed
Staff	Complete Farm Family Award Nomination	Completed

### October 8, 2024

Designate	Description	Status
Staff	Donate \$2000 to AISC in 2025	Completed

### September 3, 2024

Designate	Description	Status
Staff	Donate \$1000 to AG for Life	Completed
Staff	Agriculture and Environmental Stewardship Coordinator report on WBR Tour	Completed

### June 4, 2024

Designate	Description	Status
Staff	Register & secure lodging for members and staff to attend the NAISMA conference	Completed
Staff	Add local MLA as a cc on Weed Regulation Letter and send out	Completed

### May 21, 2024

Designate	Description	Status
Staff	Forward IWMP to Council for Their Consideration	Completed
Staff	Forward 2024 Schedule of ASB Rates & Fees to Council for Their Consideration	Completed
Staff	Forward 2024 Schedule of Producer Weed Assistance Programs to Council	Completed
Staff	Request that Council Direct Finance & Admin. to create a Contingency Fund	Completed
Staff	Write a letter to the MD of Ranchland regarding the Weed Reg. Review	Completed

**M.D. OF RANCHLAND NO. 66**  
**REPORT TO THE ASB**  
**Request for Decision (RFD)**

<b><u>Title:</u></b>	Appointment of Inspectors/Officers
<b><u>Meeting Date:</u></b>	June 3, 2025
<b><u>Originated By:</u></b>	Rick Niwa, Agricultural Fieldman
<b><u>Recommendation:</u></b>	That the ASB recommend council appoint Lon Streeter, Charmayne Sawley, Karson Eskeland and Bradley Larsen as an inspector under the Alberta Weed Control Act, an Inspector under the Alberta Agricultural Pest Act and an Officer under the Alberta Soil Conservation Act
<b><u>Background:</u></b>	<p><b>The municipality is required to appoint inspectors under the Alberta Weed Control Act;</b> 7(1) A local authority shall appoint inspectors to enforce and monitor compliance with this Act within the municipality.</p> <p><b>The Agricultural Pest Act;</b> 10(1) The local authority of a municipality shall appoint a sufficient number of inspectors to carry out this Act and the regulations within the municipality.</p> <p><b>And Officers under the Soil Conservation Act;</b> 15(1) The local authority of a rural municipality (a) shall appoint at least one soil conservation officer for that municipality.</p> <p>Currently Rick Niwa, Shayna Jones, Olivia Tomcala, Kelly Starling, and Scott Elford hold these designations until termination of their employment. Lon and Charmayne will play a key role in performing the municipalities' duties under the above noted act and therefore require the authorities provided within the above noted acts while Bradley may be called upon to assist with equipment and or aggregate inspections.</p>
<b><u>Benefits:</u></b>	Provides inspectors/officers legal authority to carry out the municipality's duties under the above noted acts.
<b><u>Disadvantages:</u></b>	None
<b><u>Legislation:</u></b>	Alberta Weed Control Act, Agricultural Pests Act and Soil Conservation Act
<b><u>Strategic Pillar:</u></b>	Environmental Stewardship
<b><u>Options for Action:</u></b>	<ol style="list-style-type: none"><li>1. That the ASB recommends council appoint Lon Streeter, Charmayne Sawley and Bradley Larsen, as an inspector under the Alberta Weed Control Act, an Inspector under the Alberta Agricultural Pest Act and an Officer under the Alberta Soil Conservation Act until the termination of employment with the MD of Ranchlands, or by motion of Council.</li><li>2. Accept for Information</li></ol>
<b><u>Costs:</u></b>	Estimated less than \$50.00, per individual for identification
<b><u>Attachments</u></b>	None

## **Agriculture and Environmental Department Update**

*June 3, 2025*

### **Equipment**

#### **Side by Side**

- New side by side was picked up on May 20.
- Sale of 202 side by side pending, exploring sale options.

#### **New Side by Side Sprayer**

A second sprayer was ordered on March 18 and has not yet been delivered. It was supposed to be shipped on May 22, but we have not received it as of May 28. We are following up on this.

#### **3 Point Hitch Sprayer**

Picked up on May 12, has been rented out once already. Need a way to transport.

#### **Forklift**

We have replaced the starter and had a mechanic fix distributor/coil issues. It's an excellent machine but barely runs. Have discussed selling it with Public Works and buying a better used unit to share.

### **Administration**

- Formation of the Bio Control Consortium is in the final stages. Work on a Terms of Reference and selection of a species to fund for initial stages of the regulatory process.
- Provided a Letter of Support for AISC Grant application.
- 2024 Grant reporting in Progress.

### **Weed Program**

- Our growing season weed control program is underway with growth a bit ahead of last year.
- Weed Control Budgets will all industry partners are in place except for Forestry which we expect to have a signed, two-year agreement, by the end of the week
- Both Alberta Transportation and TC Energy have agreed to a soft budget, which means we can go over the budget by approximately 20% if necessary.
- West Fraser has committed to a minimum of last years budget, \$25,000. We are in negotiations to secure an increase to help offset costs for inspections.

## **Staff**

- Olivia Tomcala, Lon Streeter and Charmayne Streeter all started on May 5.
- Karson Eskeland will start late June or early July.
- Plans to cover the Ag. & Enviro. Stewardship position responsibilities in place. Will advertise the position beginning late summer/early fall and hope to have someone in place by the start of October.
- Erin Anderson will run the Ag. Departments social media accounts until a new Ag. & Enviro. Stewardship Coordinator is in place.
- Stewardship Training, Standard First Aid, Authorized Assistant, Weed School, Bear Aware, etc. Not all courses/training are attended by all staff.
- Much of May and part of June is filled up with attending various health & safety, pesticide, and job specific training events.

## **Environmental**

- Assisting the Alberta Native Bee Council by putting out traps to assess native bee species and populations.
- Will be assisting Trout Unlimited with BDA installation.
- Interest in our Riparian Assistance Program has increased due to our collaboration with the Waterton Biosphere Reserve Association (WBRA) which substantially increases producer funding.
- Councils' decision to join the WBRA is proving to be a significant benefit to our producers.

## **Events**

- Hosting Producer Programs open house on May 6.
- Participated in the Willow Creek Outdoor Adventure Day, assisting AISC with their booth.
- Will provide funding instead of human resources to third party entities hosting extension events for this summer to cover our responsibilities related to the Resource Management funding stream.

**M.D. OF RANCHLAND NO. 66**  
**REPORT TO THE ASB**  
**Request for Decision (RFD)**

<b><u>Title:</u></b>	<b>NAISMA Support</b>
<b><u>Meeting Date:</u></b>	<b>June 3, 2025</b>
<b><u>Originated By:</u></b>	<b>Rick Niwa, Agricultural Fieldman</b>
<b><u>Recommendation:</u></b>	That the municipality purchase a Professional Membership for current full time Agricultural staff for 2025 and does not purchase a Partnership.
<b><u>Background:</u></b>	<p>Note: All dollar figures are in USD.</p> <p>Prior to 2025 the municipality purchased an Advocate Partnership for \$300 to support NAISMA. The sponsorship included 2 memberships which, when combined with discounts on conference registration, totaled savings of \$275.</p> <p>In late 2024 the organization restructured sponsorship opportunities which now range from a basic Partnership starting at \$500 up to a \$10,000 for a Diamond level. Benefits of a Partnership have changed significantly and are too cumbersome to list but will be displayed at the meeting.</p>
<b><u>Benefits:</u></b>	Maintains most, if not all benefits previously held at a reduced cost.
<b><u>Disadvantages:</u></b>	No longer considered a sponsor of NAISMA.
<b><u>Legislation:</u></b>	None
<b><u>Strategic Pillar:</u></b>	#5 Collaborative Partnerships
<b><u>Options for Action:</u></b>	<ol style="list-style-type: none"><li>1. That the ASB recommends staff purchase a NAISMA Professional Membership for the Agricultural Fieldman and Assistant Agricultural Fieldman.</li><li>2. Any other level of support decided by the ASB</li><li>3. Accept for Information</li></ol>
<b><u>Costs:</u></b>	\$200 USD, previously was \$300 USD.
<b><u>Attachments</u></b>	None

[Home](#)[Shop](#)[Donate](#)

# 2025 NAISMA Annual Conference

11/03/2025 - 11/06/2025

[Click here to register online](#)

## Admission

- \$524.00 - Full Conference (non-member rate)
- \$300.00 - Full Conference - Student
- \$274.00 - One-Day (non-member rate)
- \$150.00 - One-Day - Student

## Location

Lake Tahoe

## Summary

Join Us at Lake Tahoe!

The 2025 NAISMA Annual Conference is headed to the breathtaking shores of Lake Tahoe! Mark your calendars for November 3-6, 2025, and join us at Harrah's Lake Tahoe in Stateline, Nevada, for an inspiring and impactful event.

If you need to pay later via invoice, please contact us at [director@naisma.org](mailto:director@naisma.org) and include the number of tickets and other relevant details.

## Description

Join Us at Lake Tahoe!

The 2025 NAISMA Annual Conference is headed to the breathtaking shores of Lake Tahoe! Mark your calendars for November 3-6, 2025, and join us at Harrah's Lake Tahoe in Stateline, Nevada, for an inspiring and impactful event.

### Conference Details

- Dates: November 3-6, 2025

- Location: Harrah's Lake Tahoe, 15 Hwy 50, Stateline, NV 89449
- Special Room Rate: \$59 per night (plus resort fees and applicable taxes)

## Why Attend?

The NAISMA Annual Conference is your opportunity to connect with leading professionals, discover the latest innovations in invasive species management, and contribute to shaping the future of our field. From engaging keynotes to hands-on workshops, this event offers a rich program for attendees from diverse backgrounds.

## Stay at Harrah's Lake Tahoe

Experience comfort and convenience at our conference venue, with an unbeatable room rate of \$59 per night. Harrah's Lake Tahoe offers modern amenities, stunning mountain and lake views, and a range of dining and entertainment options to make your stay unforgettable.

## Explore Lake Tahoe

While you're here, take time to enjoy the beauty of Lake Tahoe. From outdoor adventures to world-class dining, there's plenty to explore before or after the conference.

## Field Experiences

Multiple field experiences are available to enhance your conference experience. Note that field experiences will occur on the same day, please choose only one.

- [Print this page](#)
- Tell a friend
- Add to iCal or Outlook
- Add to Google Calendar

NAISMA's mission is to empower invasive species management in North America.

Whistleblower Protection Policy

© 2024 North American Invasive Species Management Association (NAISMA)



[Privacy Statement](#) | [Terms of Service](#)