



M.D. OF RANCHLAND No. 66

POLICIES AND PROCEDURES



POLICY NAME: **Rental Equipment Program**

Section: **Agriculture & Environment**

Policy No. : # **6340-05**

Effective Date: **October 3, 2023**

Resolution No. : #**23/10/03/327**

Replaces Policy: **Policy 2016-1 Rental Equipment**

Next Review:

POLICY STATEMENT:

The MD of Ranchland supports its residents by providing key equipment on a rental basis. Minimizing staff time required to track, maintain, and coordinate rental of this equipment is critical to the success of the program. Therefore, rental rates will be charged at the specified rate, from the time the equipment is picked up until it is returned, unless other arrangements have been made with municipal staff.

The renter assumes all risks associated with the use of rental equipment and shall indemnify and hold harmless the municipality, its employee's and agents from any and all claims, demands, actions or costs (including legal costs on a solicitor-client basis) that may result from use of the rental equipment.

GUIDELINES/PROCEDURES:

1. Rental Equipment

a) Backpack Sprayers

b) Livestock Scale

2. Rental Fees and Relate Charges

a) Charges for rental fees, damage deposits & cleaning fees will be listed in the current version of the *Schedule of ASB Rates and Fees*.

b) The rental period will be outlined in the current version of the *Schedule of ASB Rates and Fees*.



- c) Repairs or replacement of parts on rental equipment will be made, or arranged for, by municipal staff. The renter should not attempt to repair or replace parts/damages.
- d) The renter shall be responsible for all parts & repairs or replacement cost of the equipment for any damages other than normal wear and tear.
- e) The renter can appeal damage charges. The Agricultural Service Board will hear any appeals at their next regular ASB meeting, and their decision shall be final.
- f) The renter shall ensure the equipment is clean, as outlined under the “*Cleaning*” section of this policy.
- g) A cleaning charge, as outlined in the *Schedule of ASB Rates and Fees*, will be applied, at the sole discretion of staff, for equipment that has not been cleaned properly. Cleaning charges can not be appealed.

3. Program

- a) Producers can make rental arrangements by calling the Front Office Assistant at the main office number, 403-646-3131.
- b) Producers must return the equipment as per the arrangements agreed to ensure that the equipment is available for the next renter.

4. Cleaning

a) Backpack

- Add 3 litres of clean water to the backpack, put the lid back on and shake it to wash the sides and top. Spray the contents over an area previously sprayed.
- Add 3 litres of clean water and the cleaning agent listed on the herbicide label. Ammonia can also be used, do NOT use bleach.
- Put the lid back on and shake the backpack to wash the sides and top.
- Empty the backpack and add 3 litres of clean water, put the lid back on and shake it to wash the sides and top. Empty the backpack, and return to the MD.

b) Livestock Scale

- Shovel out the bottom of the scale and remove excess mud/manure on the scale.

